

3.3 AUDIT & RISK COMMITTEE MINUTES (D21-71896)

Responsible Senior Officer: Danny Wain, Chief Financial Officer

RECOMMENDATION

That Council:

- 1. Notes the unconfirmed minutes of the 2 March 2021 Audit & Risk Committee (the Committee); and*
- 2. Notes that the minutes will be signed by the Chair of the Committee at the next Committee meeting, and any substantive changes to the unconfirmed minutes will be reported to the next Council meeting.*

INTRODUCTION

The Audit & Risk Committee's Charter requires that the unconfirmed minutes of each Audit & Risk Committee meeting be reported to Council within two months of the relevant meeting. Receiving the unconfirmed minutes ensures Council receives timely advice and guidance rather than waiting for the Committee to confirm the minutes at its next meeting, which typically is three months later.

BACKGROUND

The Audit & Risk Committee Chair approved the 2 March 2021 Committee minutes on 3 March 2021. The unconfirmed minutes of the meeting are attached to this report. The Audit & Risk Committee meets as required, but at least four times each year.

CONSULTATION

As part of its commitment to good governance, Council's Audit & Risk Committee acts as an independent advisory committee to Council, established under Section 53 of the *Local Government Act 2020*. The Audit & Risk Committee Charter requires the Committee meet with Council's Internal and External Auditors in reviewing Council's financial and non-financial reporting as well as risk management.

CONCLUSION

The Audit & Risk Committee recommends that the unconfirmed minutes of its meeting held on 2 March 2021 be noted by Council. The minutes will be confirmed by the Committee at its next meeting with any substantive changes reported to the next Council meeting.