

2.3 TENDER FOR MONASH AQUATIC CENTRES – POOL CHEMICAL SUPPLY AND DELIVERY (CF2019203: ME)

Responsible Director: Julie Salomon

RECOMMENDATION*

That Council:

- 1. Awards the tender from Aquachem (Vic) Pty Ltd, Ixom Operations Pty Ltd, Omega Chemicals and Waler Australia Pty Ltd, to form a panel of suppliers for Contract No. 2019203 Monash Aquatic Centres Pool Chemical Supply and Delivery, for a schedule of rates based contract with an estimated annual contract value of \$144,000, (\$82,000 Monash Aquatic and Recreation Centre (MARC), \$30,000 Clayton Aquatics and Health Centre (CAHC), \$32,000 Oakleigh Recreation Centre (ORC)) and an estimated total contract value of \$432,000 inclusive of all available extension options.;*
- 2. Authorises the Chief Executive Officer or her delegate to execute the contract agreement; and*
- 3. Notes that the contract will commence on 1st November 2019, with an initial term of three (3) years with three (3) separate extension options of three (3) years each, and authorises the Chief Executive Officer to approve extension options subject to satisfactory performance.*

*(*Please note that all dollar figures are GST Inclusive unless stated otherwise)*

INTRODUCTION

Council has tendered for Monash Aquatic Centres – Pool Chemical Supply and Delivery

BACKGROUND

A tender was conducted for the supply of quality pool chemicals and/or testing tablets for Council's leisure facilities, including Monash Aquatic and Recreation Centre (MARC), Oakleigh Recreation Centre (ORC) and Clayton Aquatics and Health Centre (CAHC).

Council currently engages the services of, *Ixom Operations Pty Ltd, Omega Chemicals and Waler Australia Pty Ltd*, for the supply of pool chemicals and pool testing tablets for Council's Aquatic Centres, including MARC, ORC and CAHC.

NOTIFICATION

A public notice was placed in The Age newspaper on Saturday 13 July 2019 and the tender closed on Friday 26 July 2019.

TENDERS RECEIVED

Tender submissions were received from the following four (4) suppliers by the appointed closing time:

- *Aquachem (Vic) Pty Ltd,*
- *Ixom Operations Pty Ltd,*
- *Omega Chemicals,*
- *Waler Australia Pty Ltd,*

Tender Conformance:

All submissions were assessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules.

All tender submissions were deemed conforming.

TENDER EVALUATION

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

The tenderers were assessed in accordance with the evaluation criteria published in the tender documentation:

Pass/Fail Assessment Criteria	Score
Quality Systems (if applicable)	<i>Pass/Fail</i>
OHS	<i>Pass/Fail</i>
Mandatory Insurances (if applicable)	<i>Pass/Fail</i>
	<i>Pass/Fail</i>
	<i>Pass/Fail</i>

*Minimum 60% price weighting required unless Council approves otherwise.

Key Selection Criteria	Criteria Weightings	Sub Criteria	Sub Criteria Weightings	Aquachem	Ixom Operations PTY LTD	Omega Chemicals	Waler Enterprises PTY LTD
				Weighted Score	Weighted Score	Weighted Score	Weighted Score
Capacity and Capability	15%	Experience	5%	3	5	5	4
		Resources	5%	4	5	5	4
		Risk Management	4%	2	4	3	3
		Legal Compliance	3%	2	3	3	2
Project Timelines	10%	Capacity to supply and deliver on time or as required in agreed time frames	10%	7	9	7	9
Sustainability	5%	Environmental Sustainability	4%	2	3	3	4
		Local Sustainability	3%	1	1	1	1

		Social Sustainability	3%	1	1	1	1
Quality & OHS	10%	Quality Management Systems	3%	1	3	3	2
Price \$				Pass	Pass	Pass	Pass
Price	60%	Price Score	60%	60	60	60	60
Quality Systems			Pass/Fail	Pass	Pass	Pass	Pass
Insurance & Indemnity Disclosure			Pass/Fail	Pass	Pass	Pass	Pass
OHS			Pass/Fail	Pass	Pass	Pass	Pass
Totals	100%		100%	82	92	88	89
RANKING				4	1	3	2

DISCUSSION

The following information supports the evaluation panel's recommendations.

The panel reviewed the chemical packaging size to reduce manual handling to staff, the quality of the chemical based on where the companies sourced their products, and the per litre or per kilogram price. It was evident through this process, that no single supplier out of the four had the ability to supply all the required chemicals and pool testing tablets required under this contract. Consequently, it is recommended that Council appoint a panel with all four suppliers to supply the range and quality of chemicals required. A panel of providers will also ensure consistency of supply in the event of a supply shortage.

The evaluation panel confirms that four (4) suppliers are required to satisfy Council's service needs. The final evaluation process (including price and non-price evaluation criteria) selected the following 4 suppliers to form a panel of suppliers:

- *Aquachem (Vic) Pty Ltd,*
- *Ixom Operations Pty Ltd,*
- *Omega Chemicals,*
- *Waler Australia Pty Ltd,*

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

FINANCIAL

Based on the submitted Schedule of Rates, the estimated annual contract value for Contract No. 2019203 Aquatic Pool Chemical Supply, is \$144,000, (\$82,000 MARC, \$30,000 CAHC, \$32,000 ORC) and the estimated total contract value is \$432,000 including all available extension options.

SUSTAINABILITY OUTCOMES

All companies supplied detailed Waste Management and Environmental Plans, and were working towards achieving ISO-14001 Environmental Management Standard.

The signatures of the evaluation panel below indicate their agreement with and acceptance of the details included in the tender evaluation report.

CONCLUSION

That Council approves the recommendations contained within this report.