

APPLICATION FOR SUBDIVISION STATEMENT

*Building Regulations 2018
Regulation 231(2)*

TO: Municipal Building Surveyor

APPLICANT

Name _____ Phone _____

Postal Address _____ Postcode _____

Email _____

OWNERSHIP DETAILS

Name _____ Phone _____

Postal Address _____ Postcode _____

Email _____

CURRENT PROPERTY DETAILS

No. _____ St/Rd _____ Suburb _____ Postcode _____

Lot/s _____ LP/PS _____ Volume _____ Folio _____

PROPOSED CHANGES TO THE PROPERTY (eg. subdivision of the existing building, description of proposed building work, impact on structural adequacy, amenity, safety & health, spread of fire).

RELEVANT DOCUMENTS

DOCUMENT TYPE	DESCRIPTION	REFERENCE NO.	ISSUE DATE
Plan of Subdivision			
Planning Permits			
Building Permits			

Applicant Signature _____ Print Name _____

Date _____

PLEASE PROVIDE THE FOLLOWING WITH YOUR APPLICATION:

- Full copy of the proposed plan of subdivision
- Copy of Certificate of Title
- Site plan showing details of all existing buildings including wall construction details, location of door and window openings, fence locations and the location of existing and proposed boundary lines.
- Application fee of **\$1,400.00** (additional fees may apply for complex subdivisions).

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SUBJECT PROPERTY ADDRESS:

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PAYMENT OPTIONS:

In Person at:

293 Springvale Road Glen Waverley

or

Mail – Credit Card/Cheque/Money Order:

PO Box 1 GLEN WAVERLEY VIC 3150

Privacy Collection Statement

Monash City Council (“Council”) collects personal information via this form to provide you with the service you are seeking and/or to fulfill its statutory responsibilities, and for related purposes which you may reasonably expect. Council will not release or provide your personal information to any other person or body, unless (a) it has been authorised to do so by you, or (b) it is permitted or required to do so by law, or (c) it is appropriate or required in the performance of the functions of Council. If you do not supply the requested information, we may not be able to provide you with the service and/or fulfill our statutory responsibilities. You may gain access to your personal information by contacting Council’s Privacy Officer via telephone on 9518 3555 or email at mail@monash.vic.gov.au. Further details are available at the Privacy page on Council’s website (www.monash.vic.gov.au).