

# Application for Additional Animal

## 10 April 2024 to 9 April 2025



### SECTION 1 – Applicant Details

Applicant Name		
Address		
Contact phone numbers	Business	Mobile
Email		

### SECTION 2 – Type of & Number of Animals

Dogs	
Cats	
Other (Specify)	

### SECTION 3 – Reason For Application

### SECTION 4 – Type of Permit Required

To Breed	Permit to keep more than 2 dogs	\$99.80
To Show Them	Permit to keep more than 2 cats	\$99.80
Other ( Specify)	Permit to keep other animal(s)	\$99.80

### SECTION 5 – Conditions Applicable to all Permits

- Approval depends, to a large extent, on the attitude of the neighbours.
- Runs, yards, pens, sheds and kennels etc. will need to meet all conditions of the Local Law.
- Failure to maintain conditions, or the receipt of complaints from neighbours, could result in termination of permit.
- All applications are **subject to an inspection by an authorised officer.**
- The application fee is non-refundable.
- The permit expires on **9 April each year and must be renewed annually.**

### SECTION 6 – Conditions specific to Cat/Dog Permits

- All dogs and cats on the property must be registered with the City of Monash.
- All dogs must be under control or confined to your property at all times.
- The permit is only applicable to the original animals, i.e. if any of the extra dogs/cats pass away, they must not be replaced (Exhibitors/ Registered breeders excepted).
- All applications are subject to an inspection by an authorised officer.
- Once a permit is granted for a specific number of dogs/cats, no further increases in number will be allowed (i.e. If you have a permit for four cats, you must not acquire a fifth animal without written consent from the Local Laws Department).

## SECTION 7 – Applicant acknowledgement

I have read and understand the conditions regarding the granting of this permit.

Name (Print Name) \_\_\_\_\_

Signature \_\_\_\_\_

## Section 8 - Payment Options: FEE \$93.50\*

\* Only payable after application has been assessed/approved.

### Online

(only after application has been approved and permit number provided.)

[www.monash.vic.gov.au/payments](http://www.monash.vic.gov.au/payments)

### In Person

(Cash, Cheque, Debit Card, Visa, MasterCard, Amex & Money Order)



#### Monash Civic Centre

293 Springvale Rd  
Glen Waverley  
8.30am – 5.00pm Mon – Fri

#### Oakleigh Service Centre

3 Atherton Rd  
Oakleigh  
8.30am – 5.00pm Mon – Fri

### By Post



Make cheques or money orders payable to "City of Monash"  
Cheque or money order Only

City of Monash  
Community Laws  
P.O. Box 1  
Glen Waverley VIC 3150

### By Credit Card by Phone



Call Council on (03) 9518 3555 and pay using your MasterCard, Visa, American Express card after permit application has been assessed and approved.

## PRIVACY STATEMENT:

Monash City Council ("Council") collects personal information via this form to process your Application for Additional Animal Permit and related purposes which the individual to whom the information relates may reasonably expect. Council will not release or provide access to personal information to any other person or body, unless (a) it has been authorised to do so by the person to whom the information relates, (b) it is permitted or required to do so by law, or (c) it is appropriate or required in the performance of the functions of Council. If you refuse to supply the requested information we may not be able to process your request. You may gain access to your personal information by contacting Council's Information Privacy Officer via email at [legal@monash.vic.gov.au](mailto:legal@monash.vic.gov.au)

## OFFICE USE ONLY

Authorised Officer	Approved	Yes/No	Initial	Fee Paid
Issuing Officer	Initials	Date Paid	Date Issued	Receipt
Permit Number	AN- XTR/			
CR Number				
Animal Ref #				

# APPLICATION TO KEEP ADDITIONAL ANIMALS

## Neighbour Support Form

Dear Neighbour,

I am applying to the City of Monash for a permit to keep \_\_\_\_\_(number) of \_\_\_\_\_(animal) at my residential address as the Local Law requires me to have a permit for more than \_\_\_\_\_

As an owner of an adjoining property I would appreciate your support for my application by signing the lower part of this letter and returning it to me, or posting it to the Council.

Yours sincerely

(Name) \_\_\_\_\_

(Address) \_\_\_\_\_

Date \_\_\_\_\_

### Re Local Law Permit to Keep Additional Animals

To the Manager, Community Amenity, Monash Council PO Box 1, Glen Waverley 3150 or [mail@monash.vic.gov.au](mailto:mail@monash.vic.gov.au)

(Tick where applicable)

I have no objection to the granting of the Local Laws permit applied for.

I support the granting of a permit subject to:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I object to the granting of a permit for the following reasons:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>Name</b>			
<b>Address</b>			
<b>Contact No</b>			
<b>Date</b>		<b>Signature</b>	

**PRIVACY STATEMENT:**

Monash City Council ("Council") collects personal information via this form for the purposes of Administering Animal Management and related purposes which the individual to whom the information relates may reasonably expect. Council will not release or provide access to personal information to any other person or body, unless (a) it has been authorised to do so by the person to whom the information relates, (b) it is permitted or required to do so by law, or (c) it is appropriate or required in the performance of the functions of Council. If you refuse to supply the requested personal information we may not be able to use the information provided. You may gain access to your personal information by contacting Council's Information Privacy Officer via email at [legal@monash.vic.gov.au](mailto:legal@monash.vic.gov.au)

# APPLICATION TO KEEP ADDITIONAL ANIMALS

## Neighbour Support Form

Dear Neighbour,

I am applying to the City of Monash for a permit to keep \_\_\_\_\_(number) of \_\_\_\_\_(animal) at my residential address as the Local Law requires me to have a permit for more than \_\_\_\_\_

As an owner of an adjoining property I would appreciate your support for my application by signing the lower part of this letter and returning it to me, or posting it to the Council.

Yours sincerely

(Name) \_\_\_\_\_

(Address) \_\_\_\_\_

Date \_\_\_\_\_

### Re Local Law Permit to Keep Additional Animals

To the Manager, Community Amenity, Monash Council PO Box 1, Glen Waverley 3150 or [mail@monash.vic.gov.au](mailto:mail@monash.vic.gov.au)

(Tick where applicable)

I have no objection to the granting of the Local Laws permit applied for.

I support the granting of a permit subject to:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I object to the granting of a permit for the following reasons:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>Name</b>			
<b>Address</b>			
<b>Contact No</b>			
<b>Date</b>		<b>Signature</b>	

**PRIVACY STATEMENT:**

*Monash City Council ("Council") collects personal information via this form for the purposes of Administering Animal Management and related purposes which the individual to whom the information relates may reasonably expect. Council will not release or provide access to personal information to any other person or body, unless (a) it has been authorised to do so by the person to whom the information relates, (b) it is permitted or required to do so by law, or (c) it is appropriate or required in the performance of the functions of Council. If you refuse to supply the requested personal information we may not be able to use the information provided. You may gain access to your personal information by contacting Council's Information Privacy Officer via email at [legal@monash.vic.gov.au](mailto:legal@monash.vic.gov.au)*

# APPLICATION TO KEEP ADDITIONAL ANIMALS

## Neighbour Support Form

Dear Neighbour,

I am applying to the City of Monash for a permit to keep \_\_\_\_\_ (number) of \_\_\_\_\_ (animal) at my residential address as the Local Law requires me to have a permit for more than \_\_\_\_\_

As an owner of an adjoining property I would appreciate your support for my application by signing the lower part of this letter and returning it to me, or posting it to the Council.

Yours sincerely

(Name) \_\_\_\_\_

(Address) \_\_\_\_\_

Date \_\_\_\_\_

### Re Local Law Permit to Keep Additional Animals

To the Manager, Community Amenity, Monash Council PO Box 1, Glen Waverley 3150 or [mail@monash.vic.gov.au](mailto:mail@monash.vic.gov.au)

(Tick where applicable)

I have no objection to the granting of the Local Laws permit applied for.

I support the granting of a permit subject to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I object to the granting of a permit for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name			
Address			
Contact No			
Date		Signature	

#### PRIVACY STATEMENT:

Monash City Council ("Council") collects personal information via this form for the purposes of Administering Animal Management and related purposes which the individual to whom the information relates may reasonably expect. Council will not release or provide access to personal information to any other person or body, unless (a) it has been authorised to do so by the person to whom the information relates, (b) it is permitted or required to do so by law, or (c) it is appropriate or required in the performance of the functions of Council. If you refuse to supply the requested personal information we may not be able to use the information provided. You may gain access to your personal information by contacting Council's Information Privacy Officer via email at [legal@monash.vic.gov.au](mailto:legal@monash.vic.gov.au)