



**Please read the following explanatory advice:**

1. To make a submission you should clearly complete the details on this form and lodge it with Council either online, by email, mail, fax, or in person.
2. State the reason for your objection and how you would be affected if a permit was granted.
3. If your submission is about the impact the application could have on a property which is not your principal place of residence, please provide the address of that property and details of your interest in it when stating how you would be affected.
4. To ensure your submission is considered by Council it should be received by the date specified in the Notice of Application.
5. Please be aware that copies of submissions received are placed on a public file and are not confidential. They may be made available to any person as part of the planning process.
6. If, despite your objection, Council decides to grant the permit, you can appeal against the decision. Details of the appeal procedures are set out on the back of the Notice of Decision that you will receive. An appeal must be made on a prescribed form (obtainable from the Victorian Civil and Administrative Tribunal) and must be accompanied by the prescribed fee. A copy must be given to Council, the Applicant and all Objectors. The closing date for appeals is 21 days after Council gives notice of its decision.
7. The Applicant can also appeal Council's decision. The provisions are set out in the Refusal of Planning Application Notice that will be issued at that time.

**Privacy collection notice:**

Your objection and the personal information on this form is collected by Council for the purposes of the planning process as set out in the Planning and Environment Act 1987 (PE Act).

If you do not provide your name and address, Council will not be able to consider your objection.

Your objection will be available at the Council office for any person to inspect and copies may be made available on request to any person for the relevant period set out in the PE Act.

You must not submit any personal information or copyright material of third parties without their informed consent. By submitting the material, you agree that the use of the material as detailed above does not breach any third party's right to privacy and copyright.

You can request access to your personal information by contacting Council.