

Reserve Gate Access Permit Application

Local Law 3 – Clause 54

Applicant Details

Name	
Address	
Email	
Phone	

Site Details

TPA number (if applicable)			
Address			
Location of Gate	Side Fence <input type="checkbox"/>	Rear Fence <input type="checkbox"/>	Existing Gate Yes <input type="checkbox"/> No <input type="checkbox"/>
Plan showing Gate Location Attached	Yes <input type="checkbox"/> (If no plan is attached Application cannot be processed)		

Applicant's Signature

Sign Here:	Date:
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Please contact Council's **Asset Protection department** on 9518 3555 for all enquiries regarding this application.

This application must be lodged with the following supporting documents:

- 1) A copy of a Plan showing the site and the location of the new gate.**

If approved a tax invoice of \$225 will be sent to the applicant for payment of the Reserve Gate Access Permit (where a gate is replacing an existing gate, no charge will be incurred. The permit will be issued). Once payment has been received, the permit will then be issued via email or post.

Reserve Access Gate Permits will be issued which will be valid for 6 months from the date of issue to allow for installation. If not installed within that time another application will be required if you wish to install a gate.

Installation of a reserve access gate on a shared fence without a valid permit may incur an infringement in accordance with Council's Local Law 3.

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