

PROPERTY OWNER/RATEPAYER - CHANGE OF COMPANY NAME/ADDRESS FORM

This form is to be completed by an authorised company representative

- This form cannot be used for changes to Ownership. A Notice of Acquisition is required and is available at <https://www.monash.vic.gov.au/About-Us/Rates/Changing-your-details>
- If at any time either your *Company Registered Office* and or *Postal Address* and or *Rate Notice Mailing Address* changes you must notify Council on this form.
- You must complete a form for each property owned.
- List all owners & all their company details (if more than two owners complete page 2).
- If the property is owned jointly in a company name and personal name then both a company and personal change of name/address forms are required.



CITY OF MONASH

Property, Revenue & Valuation Services

Ph: (03) 9518 3555

Web: www.monash.vic.gov.au

Email: mail@monash.vic.gov.au

ASSESSMENT NUMBER

PROPERTY ADDRESS

1st Company Name (print)

All fields Mandatory

ABN/ACN No

Company Registered

Office Address (Cannot be a PO Box)

Postal Address

Business Phone No **Email Address**

2nd Company Name (print)

All fields Mandatory

ABN/ACN No

Company Registered

Office Address (Cannot be a PO Box)

Postal Address

Business Phone No **Email Address**

RATE NOTICE MAILING ADDRESS (if the notice is to go to your managing agent, please include their name) ***Mandatory***

If you wish to receive your Rate Notice electronically you have the option to register for BPAY View via your internet banking or by Ezybill at <https://www.monash.vic.gov.au/ezybill>

NEW RATE ACCOUNT REQUIRED **YES** **NO** (an account **will not** be sent if paying by direct debit or if account is paid in full)

AUTHORISED COMPANY REPRESENTATIVE MUST SIGN AND DATE ***Mandatory***

Print Name **Signature** **Date**.....

ASSESSMENT NUMBER

PROPERTY ADDRESS

3rd Company Name (print)

All fields Mandatory

ABN/ACN No

Company Registered

Office Address (Cannot be a PO Box)

Postal Address

Business Phone No Email Address

4th Company Name (print)

All fields Mandatory

ABN/ACN No

Company Registered

Office Address (Cannot be a PO Box)

Postal Address

Business Phone No Email Address

5th Company Name (print)

All fields Mandatory

ABN/ACN No

Company Registered

Office Address (Cannot be a PO Box)

Postal Address

Business Phone No Email Address

Privacy Statement

Monash City Council ("Council") collects personal information via this form to meet its statutory obligations under the *Local Government Act 1989*, the *Local Government Act 2020*, and other relevant legislation, as well as for related purposes which the person to whom the information relates may reasonably expect. Council will not release or provide access to personal information to any other person or body, unless (a) it has been authorised to do so by the person to whom the information relates, (b) it is permitted or required to do so by law, or (c) it is appropriate or required in the performance of the functions of Council. You may gain access to your personal information by contacting Council's Privacy Officer via email at legal@monash.vic.gov.au.