

2024/25 Emergency Relief Sustainability Grant Guidelines

Monash Council is committed to supporting our local emergency relief organisations to provide support to members of the Monash community who find themselves needing assistance with food, material aid and financial relief. The agencies that deliver these services are seeing a higher need across the community due to the increased cost of living, rising grocery, housing and living expenses, with those who have not previously accessed these services being impacted.

The establishment of the Monash Emergency Relief Sustainability Grants will enable Monash's emergency relief agencies to apply for a once-off grant to assist with the implementation of projects that will focus on their ongoing sustainability. This may include projects such as:

- Business Planning
- Strategic Planning
- Succession Planning
- Volunteer attraction and retention
- Website development and design
- Marketing
- Fundraising (ie. Grant seeking, writing, upskilling, etc. Does not include fundraising activities/events)
- Training for volunteers

The grants will open on Monday 1 July and close on Friday 26 July. This timeframe ensures applications will be open for 4 weeks.

A funding pool of \$78,768.20 (excluding GST) is available and partnerships between organisations to apply for this funding are encouraged.

Eligibility

To be eligible to receive an Emergency Relief Sustainability Grant, applicants must:

- have the primary purpose of their organisation is to provide emergency relief and support;
- provide their services within the City of Monash boundaries;
- maintain public liability insurance cover for a minimum of \$20 million;
- have no debts to Council and have completed all previous Monash funding acquittal requirements;
- be able to deliver the project by 30 June 2025.

Previous funding from other Monash Council grant programs has no effect on an applicant's eligibility to apply.

Assessment

Applications will be checked for eligibility, then reviewed internally by Council officers and assessed against the Assessment Criteria.

Assessment criteria

1. Addresses an evidence-based organisational need or opportunity
2. Evidence of partnerships with other organisation(s)
3. The capacity of the organisation to undertake the project
4. Budget expenditure

How to apply

Visit www.monash.vic.gov.au/grants and click on *Emergency Relief Sustainability Grants*.

Applications are made through the [SmartyGrants](#) online portal.

Timeframe

Applications will be assessed by an internal Council Officer Panel. Applicants will receive a response from Council by the end of August.

Once receiving notification of a successful application the project must commence and be completed by 30 June 2025.

All successful applications will be formally acknowledged at the September Council meeting.

What won't be funded

Items that are ineligible for funding in this program includes the following that will not be funded:

- Activities and services that are the core business of the organisation;
- Coordinator wages/salary
- Commercial/for-profit projects/services;
- Fundraising activities;
- Capital infrastructure;
- Gifts and prizes;
- Groups who meet regularly in venues that have Electronic Gaming Machines (EGMs);

Acquittal

An online acquittal must be completed through SmartyGrants at the conclusion of the funded activity.

More information

For assistance or more information, email us at monash.grants@monash.vic.gov.au or call the Community Grants Team on 9518 3555.