

Artwork Commission EOI

Dorrington Child and Family Hub

Project brief (October 2024)

The City of Monash acknowledges the Traditional Owners of this land, the Wurundjeri Woi Wurrung and Bunurong People, and recognises their continuing connection to the land and waterways. We pay our respects to their Elders past, present and emerging and extend this to all Aboriginal and Torres Strait Islander People.

Summary

This is a designated First Nations Australian artist opportunity.

The City of Monash is inviting Expressions of Interest from First Nations artists to create two artworks for Dorrigton Child and Family Hub, which is scheduled to open in Mount Waverley in 2025. One artwork will be displayed in the kindergarten corridor and the other in the sleep and settling service.

The project includes two (2) one-hour, in-person engagement sessions with a council-run dads and father figures playgroup in Chadstone, Victoria. These sessions will be used to inform the final artwork.

The preferred medium is paint on canvas. The project budget is \$30,000 excluding GST, for both artworks and engagement sessions.

EOI closes Friday 1 November 2024.

Please include with your submissions:

- project budget
- Curriculum Vitae with three references and
- artist portfolio
- a short statement outlining your project and engagement ideas
- insurance certificate and Working with Children Check.

For submissions and questions, contact Heather Stewart, Project Officer, Children Youth & Family Services:

- **Email:** heather.stewart@monash.vic.gov.au
- **Phone:** 0417 981 567

1. Project background

The City of Monash is a linguistically and culturally diverse city with residents from 106 countries, speaking 84 languages, situated on the traditional lands of Wurundjeri Woi Wurrung and Bunurong People. The diversity of First People's heritage and contemporary culture throughout Monash is highly respected and valued. Dorrington Child and Family Hub is located on the traditional lands of the Wurundjeri Woi Wurrung People.

Due to start operating in January 2025 at 7 Dorrington Drive in Mount Waverley, the Dorrington Child and Family Hub will include:

- two kindergarten rooms
- a multi-purpose room, which will be used by playgroups, immunisation services and community groups
- a new base for Council's Maternal and Child Health (MCH) Sleep and Settling Program and Lactation Program (including a parents' room, day-stay sleep rooms, office and courtyard garden).

2. Key considerations

The artwork should address the following considerations:

- one theme across both artworks which explores important connections between father and child
- a positive focus on children, young people and families
- conveys feelings of welcome, friendliness, calmness and safety
- draws from the conversations during engagement sessions
- is culturally safe and respectful, recognising and protecting the inherent rights and traditions of all cultures.

3. Community engagement

The artwork is to be informed by two (2) one-hour, in-person engagement sessions with a Council-run dads and father figures playgroup at Cabena Child and Family Centre, 22 Cabena Crescent, Chadstone, Victoria. The playgroups are conducted on Saturdays.

The aim of the sessions is to:

- Raise awareness of First Nations culture and art by engaging the parents and children at the playgroup in storytelling and conversations.
- Discuss what fatherhood means to the playgroup participants. The perspectives should then shape the scope and direction of the final artwork.

Council will consider artists working in partnership, for example one artist may conduct the engagement sessions and the other the commissioned artwork.

Please include a short summary of how you plan to engage these groups in your submission. An example of a potential format could be:

- **Engagement session 1:** Storytelling session with the children and parents as an introduction to First Nations art. After storytelling, children can create an artwork themselves or engage in age-appropriate craft activities.
- **Engagement session 2:** Show the children and parents techniques used in First Nations artwork and discuss how an artwork might convey family, warmth and safety. Discuss with participants the positives of fatherhood.

4. Location specifications

One artwork is to be installed in the parents' room of the sleep settling area and one in the kindergarten corridor of Dorrington Child and Family Hub, as indicated on the plan below. It is imagined that the artwork sizes would be approximately (subject to final discussions with the successful artist):

- Sleep settling area: 1.2 m wide by 1.2 m high
- Kindergarten corridor: 1.5 m wide by 1.5 m high



You can view the details of the new hub at [Dorrington Child and Family Hub | Shape Monash](#).

5. Working with Children Check and Victorian Child Safe Standards

A current Working with Children Check is required to undertake this project.

The City of Monash observes the Victorian Child Safe Standards and expects any employee, contractor, sub-contractor to also observe the standards.

For more detailed information on the 11 child safe standards, visit the Commission for Children and Young People's website: <https://ccyp.vic.gov.au/child-safe-standards>

6. Project budget

\$30,000 excluding GST

Monash Council agrees to pay an artist fee of up to \$30,000 excluding GST for involvement in this project. We reference the NAVA code of practice guidelines in determining artist fees. This artist fee covers the workshops and commissioning of the new artwork.

Council will provide supplies for the engagement sessions if required and as agreed. However, the artist should provide all supplies for the production of the commissioned artwork.

7. Payment schedule

Stage	Deliverable	Payment
Project commencement	Upon award of commission	50%
Delivery of artwork	Upon completed and hung artwork	50%

Designs are not required for the submission of this EOI. No payment will be made to artists who provide designs upfront in their submission, or for their submission.

8. Project timeframe

The suggested timeframe may be negotiated with the successful applicant.

Date	Milestone
11 October 2024	Release of EOI
1 November 2024	EOI closes
Week starting: 4 November 2024	Evaluate Expressions of Interest
Week starting: 11 November 2024	Award commission
Week starting: 11 November 2024	Commencement meeting
23 November & 7 December 2024	Engagement sessions (Saturdays)
Week starting: 16 December 2024	Progress meeting (discuss final artwork design)
Week starting: 20 January 2025	Artwork finalised / installation of artwork

9. Eligibility

This is a First Nations Australian artist opportunity. Applicants must have:

- Current ABN
- Current public liability insurance of \$20 million.
- Valid Working with Children Check.

10. Submission to Include

Budget	Include Artist Fees (costs involving creative conceptualisation, research, presentation, public programs, administration / meetings) and Production Fees (materials / fabrication costs).
Curriculum Vitae	Include three (3) references.
Portfolio	Five (5) digital images of previous artwork.
Artist statement	Outline your idea for the project and your experience in workshops with children. This should also include the format of each of the engagement sessions (up to 500 words).
Insurance	Copy of current public liability insurance certificate.
Working with Children Check	Copy of a valid Working with Children Check.

11. Selection criteria

Submissions will be evaluated based on:

- Demonstrated experience and previous experience working with children – 40%
- Capacity to respond to the brief – 30%
- Artistic merit – 30%

12. Artwork maintenance

The materials chosen for the commissioned artwork should meet current industry standards and be durable, high quality and low maintenance to ensure the expected lifespan.

The successful artist is to provide advice on maintaining the artwork. The City of Monash will monitor the artwork and undertake condition reports as needed.

In the case of significant damage or vandalism, Council will determine the course of action in consultation with the artist where possible.

13. Transport

The transportation of work will be negotiated and arranged in advance of the installation. As a guide, all incoming and handling costs where the artist is delivering works personally to Monash Council shall be borne by the artist.

14. Ownership and copyright

Intellectual Property Rights remain with the artist.

An original artwork is required and not to be reproduced elsewhere.

Council will appropriately acknowledge the artist in all publicity of the artworks use of their logo/s or credit line. If there is any authorised reproduction of the artworks, the artist will receive written acknowledgment positioned close to the image.

Council may reproduce the work only for the purposes of publicity pertaining to the artwork and/or the Dorrington Child and Family Hub, and creating a non-commercial archive and reference database.

In the event the artwork is to be deaccessioned, Council will consult with the artist prior to removing the artwork and ensure it is appropriately documented.

15. Artist agreement

The successful artist will be expected to sign an agreement which will outline all use of images of the work. This is expected to include podcasts, videos about the artwork on social media, Council website and social media.

16. Project management and key contacts

Artwork commission Project Officer is **Heather Stewart, Children Youth & Family Services**. The project owner is the City of Monash. Key contacts on the project include:

- Project Officer to present work appropriate for installation.
- Playgroup Coordinator regarding the workshops with Dads, father figures and children.
- City of Monash staff regarding artwork framing / installation.

17. Submission details

Please send submissions to Heather Stewart, Project Officer, Children Youth & Family Services by **Friday 1 November 2024**.

Please contact Heather if you have any questions or need further information.

- **Email:** heather.stewart@monash.vic.gov.au
- **Phone:** 0417 981 567.

We look forward to receiving your submission and collaborating on this transformative community project.