



CITY OF
MONASH

Annual Report 2016/17



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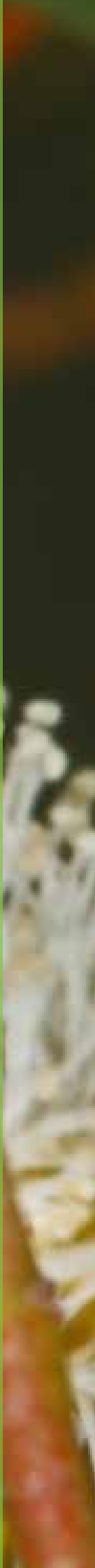
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SECTIONS

HIGHLIGHTS



WELCOME

Welcome to Monash Council's 2016/17 Annual Report, which provides a comprehensive account of our operations for this financial year including our successes, challenges and what we hope to achieve in the year ahead.

This report also documents how we met the objectives set out in the last year of our Council Plan 2013-2017, as well as important information on our finances, governance and our organisation.

All Victorian councils are required to prepare an Annual Report in accordance with the Local Government Act 1989, and submit it to the Minister for Local Government prior to 30 September 2017.

At Monash, we see our Annual Report as not only meeting a legislative obligation, but also as a key strategic document where we report back to our community and stakeholders on our performance over the past 12 months.

Your feedback is important and if there's anything you would like to see in this report please let us know by email at mail@monash.vic.gov.au or on 9518 3555.



INDIGENOUS ACKNOWLEDGEMENT

Monash Council acknowledges the traditional owners of the land and pays our respects to their elders past, present and future.

This Annual Report is set out in the following **sections** to make it easier to read:

01. HIGHLIGHTS

Our major highlights, achievements and challenges during the year including our successes; sustainability initiatives; advocacy; how we are building capacity in our community through engagement and consultation; our events calendar; awards, grants and funding; services we provide to our community; Mayor's Message; CEO's Message; and a financial overview of our operations.

02. GOVERNANCE

Information about governance as part of our commitment to providing good governance and ensuring that all of our operations are open, transparent and accountable.

03. OUR COUNCIL

General information about Monash; our Councillors; staff numbers; organisation structure; equal opportunity; training and development; and occupational health and safety.

04. OUR PERFORMANCE

Details how we have met our four key Strategic Directions and Our Principles set out in our Council Plan 2013-2017. These are: Ensuring our City has inviting places and spaces; Achieving a healthy and active Monash; Fostering confident and connected communities; Taking action for our future; and Progressive governance and strong leadership.

05. OFFICIAL STATEMENTS

Includes our Performance Statements and the Auditor General's Report on our Performance.

06. FINANCIALS

Detailed account of our financial statement for the year.



OUR PROFILE

OUR CITY

Monash is a culturally diverse community in Melbourne's south-east suburbs and is home to 190,200 residents.

Our City covers 81.5 square kilometres and includes the suburbs of: Ashwood, Clayton, Glen Waverley, Hughesdale, Huntingdale, Mount Waverley, Mulgrave, Notting Hill, Oakleigh, Oakleigh East, and Wheelers Hill. Parts of Chadstone, Burwood and Oakleigh South are also included in Monash.

We are located between 13 and 24 kilometres south-east of the Melbourne Central Business District and are regarded as one of Melbourne's most populous municipalities.

Snapshot of Monash

- » 190,200 residents
- » 70,624 dwellings
- » 45% of our residents were born overseas
- » 36% of households are couples with children
- » 17.2% of our residents are aged 65 years and over
- » 50% of residents speak a language other than English
- » 23% of residents both live and work in Monash
- » 17% of our residents do voluntary work
- » 8,836 people or 4.8% need help due to a disability.



Our Vision



An inviting City, diverse and alive with activity, designed for a bright future where the community is actively encouraged to participate in the cultural, social, environmental and economic growth of our City.

Our Mission



Making a difference through commitment, expertise and leadership.

Our Values



At all levels in our organisation people are expected to demonstrate the following three core values:

ACCOUNTABILITY

We are responsible for our actions and behaviours every day.

- » I strive for excellence in my role and in my contribution to my team, organisation and the community
- » I use initiative to continuously improve outcomes for staff and the community
- » I provide quality and responsive service to everyone
- » I will promptly and effectively respond to behaviour that is contrary to our values and behaviours.

RESPECT

We value diversity and appreciate others.

- » I treat others fairly, equitably and objectively
- » I recognise and value strength in diversity of people and their ideas
- » I am honest and ethical in my interactions with colleagues and the community
- » I will show consideration and communicate in a timely manner with everyone.

TEAMWORK

We work collaboratively to achieve shared goals.

- » I share my knowledge, skills and experience with everybody
- » I support others to achieve goals and celebrate success
- » I strive to work smarter and cooperatively with all my work colleagues
- » I choose to work with a positive attitude with others.

Interesting Statistics for 2016/17

1,022,609

people visited our libraries



175

playgrounds and

82

sportsgrounds maintained

\$2.6 million

was provided through Council's Annual Grants Program

1,273 km

of underground pipes and 44,300 storm water pits maintained

64,638

people attended festivals and events staged by Council

15 listening posts were held to hear residents' ideas for improving their neighbourhoods



\$37.99 million

was spent on capital works projects



1,550 km

of on-road pathways
and 51 kilometres of
off-road pathways
maintained



55,030

rounds of golf
were played at
our two courses in
Glen Waverley and
Oakleigh

1,622,970

people attended
our leisure & aquatic
facilities



119,969

trees, shrubs and
ground covers
were planted



952

incidences of
graffiti removed
from Council
property

40,000

square metres
of footpath were
replaced

67,968

tonnes of waste
(garbage, recycling
and
green
waste)
collected



215,375

calls
answered
in the
contact
centre



1,779

planning
applications
were
received



4,325

residents accessed
a Home and
Community Care
service



PERFORMANCE HIGHLIGHTS FOR 2016/17

Council set seven Major Initiatives in its Council Plan in 2016/17. Of the seven initiatives, all were completed. There were a total of 68 Council Plan initiatives in 2016/17. A total of 63 (93%) of these were completed. Four (6%) of the initiatives will be carried forward to 2017/18 and one will not proceed.

Below is a list of our seven Major Initiatives and the result of each.

MAJOR INITIATIVE

Complete the construction of the Atkinson Street Multi Level Car Park, Oakleigh.

Review the Municipal Strategic Statement (MSS) following conclusion of residential zones and Housing Strategy amendments.

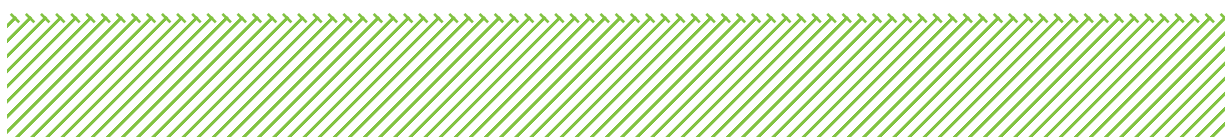
Develop a new Domestic Animal Management Plan for 2017 to 2021.

Develop a strategy to support Monash Children, Families and Young People 2016-2021.

Provide support to conduct the 2016 Council Elections.

Minimum 90% of agreed Capital Works delivered annually.

Develop a new Council Plan for 2017-2021.



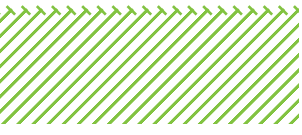
DIRECTION/ OUR PRINCIPLE	RESULT
Direction 1 Ensuring our City has inviting places and spaces	Complete. The carpark ground level opened in June 2017 with the upper level opening in July.
Direction 1 Ensuring our City has inviting places and spaces	Complete. The review of the Municipal Strategic Statement has been completed. As a result, a range of actions have been identified and these will form part of the work program moving forward.
Direction 3 Fostering confident and connected communities	Complete. A newly developed draft Domestic Animal Management Plan was endorsed by Council at its meeting in June 2017. The plan has been released for public consultation.
	Consultation concludes in August 2017 with the plan expected to go back to Council later this year.
Direction 4 Taking action for our future	Complete. The strategy has been completed and a broad range of Year One actions have been implemented.
Our Principles Progressive governance and strong leadership	Complete. The 2016 Council Elections were conducted in October with 11 councillors elected by the community. Support was provided by the relevant Council staff in the election process.
Our Principles Progressive governance and strong leadership	Complete. Council completed its largest ever Capital Works Program in 2016/17 spending \$37.99 million. A total of 92.5% of the Capital Works Program was delivered which is above the 90% target.
Our Principles Progressive governance and strong leadership	Complete. Council adopted the 2017-21 Council Plan on 27 June 2017. The new plan provides a clear direction for the organisation on priorities for the next four years and integrates well with the 2017/18 Budget and the funded operational initiatives and Capital Works Program.



Challenges

in 2016/17

- » **Creating a mental health facility for young people in Monash** Council led a major advocacy campaign to get a Headspace facility built in Monash after young people told us mental health was their major concern. We were disappointed to learn in June 2017 that the Federal Government had not provided funding for a Headspace in Monash. However, we are now joining with community partners to establish a stand-alone Monash youth mental health service designed specifically by our youth to meet their needs
- » **Increase in homelessness** The number of people sleeping rough in Monash has increased dramatically and it is believed that some of these people may have moved out from the CBD. Homeless people face significant challenges in accessing support in Monash as there are few support services in the municipality. Council is advocating to the State Government for more outreach services in Monash to support those sleeping rough
- » **Protecting our 'garden city' character** Council has spent considerable time, expense and undertaken extensive community consultation to develop Amendment C125 to protect our 'garden city' character. The Minister for Planning has recently changed the Residential Zones through amendment VC110 which has had a significant impact on Amendment C125. We are working with the State Government to keep the intent of C125 in light of the VC110 changes. The amendment contains stronger development standards and new residential zones. Council is also advocating to the State Government for more control over the size of single residential dwellings to limit the increasing number of "McMansions" being built in Monash
- » **Protecting our residents from rate hikes in property revaluation years** Council is concerned about the impact of property revaluations on Monash residents, particularly pensioners and self-funded retirees. Around 1,000 Monash residents signed a petition in August 2016 calling on the State Government to update Victoria's archaic rating system to give Councils more flexibility in relation to fluctuation in rates charges
- » **Maintaining our ageing assets** Council is concerned by the cost of improving and maintaining the city's ageing assets. We have key strategies in place to manage our assets to ensure that the infrastructure renewal gap is managed. In 2016/17 we invested \$28.5 million in renewal and upgrade of our assets and we are concerned this will become an increasing burden on our budget
- » **Community Safety** Many residents have expressed concerns to Council over community safety saying they no longer feel safe in the local area. We believe this is a reflection of concerns experienced in the global community around the increased terrorist threat. Monash has the 68th lowest number of reported violent offences of Melbourne's 79 local government areas and the 67th lowest number of reported drug offences. To address residents' concerns, Council established the Monash Community Safety Innovation Board in February 2017 to improve community safety and community perceptions of safety.



Looking ahead

to 2017/18

- » Boost community infrastructure by spending \$45.3 million on updating playgrounds; sporting facilities; linking up bike trails; and improving Monash’s green open spaces
- » Rates will only increase in line with rate-capping by 2% with Monash residents continuing to pay the lowest average rates of any Victorian council, about \$400 less per year in line with rate capping
- » Start construction on the \$20 million redevelopment of the Oakleigh Recreation Centre including the renewal and expansion of the 40 year old indoor sports stadium and the creation of a new home for Waverley Gymnastics
- » A \$2.6 million refurbishment of the Mount Waverley Community Centre and Youth Centre, which will bring these 1970s buildings into the modern era. The refurbishments will also see the relocation to this precinct of the Monash-Waverley Community Information and Support Services and The Highway Gallery.

SERVICES PROVIDED

IN 2016/17

Council collected \$111.8 million in rates and charges in 2016/17.

For every \$100 of expenditure, below is a breakdown of the services Council delivered and what these cost.



Governance & Administration

\$3.50

Property Maintenance & Insurance

\$2.13

Aged & Disability Services

\$6.79

Children, Youth & Family Services

\$7.84

Libraries, Arts & Culture

\$6.02

Recreation & Aquatic Centres

\$13.85

Waste Collection, Street & Public Facilities Cleaning

\$13.80

Planning & Building Permits, Economic & Urban Development

\$5.96

Local Laws, School Crossings & Food Inspections

\$4.80

Engineering & Traffic Management

\$4.60

Buildings, Roads, Footpaths & Drainage

\$22.55

Parks & Sports Grounds Maintenance

\$8.16

MAYOR'S MESSAGE

I am delighted to present Monash Council's 2016/17 Annual Report to the Monash community.



Over the past year we have achieved a number of outstanding projects to support our vibrant and active community.

These initiatives have included improvements to infrastructure, community wellbeing and service improvement to meet the changing needs of our residents, our city and the environment.

Financially Monash is in a strong position, continuing to remain debt-free with no loan interest to pay, allowing us to instead fund improvements to infrastructure and facilities for the community.

Developments, zones, Monash's green character and mental health services for vulnerable youth have been ongoing conversations with the community this year. It's fantastic that we have an engaged, knowledgeable and passionate community that cares about the future of the municipality and takes the opportunity to tell us what they think.

One of our great initiatives this year has been the live streaming of our Council meetings to provide greater transparency to the community about our decision making. We introduced this service in February and many are taking the opportunity to be part of Council's monthly meeting via their lounge room.

There has been much discussion and interest about residential zones in Monash. In February 2017, two years after we started community consultation on residential zone changes, Council adopted stronger development standards and new residential zones in Amendment C125 to the Monash Planning scheme. These zones aim to protect Monash's 'garden city' character and protect the liveability of Monash. The State Government subsequently announced further changes to residential zoning to intensify development in local streets increasing the maximum height allowed for developments in streets zoned General Residential (the majority of Monash) from nine metres to 11 metres (three storeys). This was a significant change to what Council has put forward for residential zones in Amendment C125. I met with the Minister for Planning directly to share our concerns and those of the community regarding these changes.

During my term as Mayor I have been passionate about highlighting the need for a youth mental health facility in Monash. Our Young Persons Reference Group and Monash Youth Services team ran a huge campaign and there was overwhelming community support for a Headspace service in Monash. Disappointingly, the Federal Government did not allocate one of its 10 new Headspace facilities to Monash. However, we continue to fight for a youth mental health facility in Monash as young people tell us that mental health is still the biggest challenge they face.

An exciting project that will begin this year is the \$2.6 million refurbishment of the Mount Waverley Community Centre and Youth Centre, which will bring these 1970s buildings into the modern era. The refurbishments will also see the relocation to this precinct of the Monash-Waverley Community Information and Support Services and The Highway Gallery.

Our advocacy work on the prevention of harm to our community from gambling machines continues, with Council acknowledged as a leader in this area. More than \$109 million was lost on poker machines in Monash in the 2016/17 year. We know that behind that alarming spending are real people - men, women and children - struggling with the fallout from poker machine addiction. We will continue to push for reform.

Parking and traffic are concerns regularly raised with Council and this year, in consultation with the community, we compiled a comprehensive transport strategy that looks at all these issues. Council adopted its first Integrated Transport Strategy in February 2017 to ensure that as Monash's population grows, the area remains vibrant and accessible with sustainable transport choices.

After many years of campaigning for the removal of level crossings, Council welcomed the removal of the notorious level crossings at Clayton Rd and Centre Rd (Clayton) and Poath Rd (Hughesdale). These crossings have caused terrible traffic congestion, so their

removal will have significant community benefits. However, Council advised the State Government it was concerned about the impact of the elevated rail on the amenity of residents along the rail corridor and the maintenance and safety of the areas that would be created under the elevated rail.

Council is a member of the Community Open Space Expert Panel established by the State Government to make recommendations on the use of the space under the elevated rail. In May 2017, after consultation with the local community, Council endorsed a Community Spaces Strategy for the areas under and along the elevated rail between Hughesdale and Clayton. Many of the ideas in that strategy came from Council and we will continue to advocate for the best outcomes for the community living near the elevated rail.

In the year ahead, Council will continue looking at how we can improve infrastructure, enhance green space, improve sporting facilities, footpaths and bike trails. At the heart of all this work will be our ongoing conversations with you through our listening posts, information sessions, emails, phone calls, social media and events. Our commitment is to continue giving you opportunities to provide your feedback to us about our ideas and strategies and to take that feedback on board prior to making any decisions.

I take this opportunity to thank Council's Chief Executive Officer Andi Diamond and the team at Monash for their support, hard work and customer focus during this past year, delivering excellent service to the community.

I believe there are wonderful opportunities ahead for this great city of Monash, a place I am proud to be a part of. Thank you for your support during my time as Mayor.



CEO'S MESSAGE

I am very pleased to join with Mayor Rebecca Paterson to present this Annual Report which provides a comprehensive overview of the key achievements, activities and challenges during the 2016/17 year.



Council finished the year in a strong financial position with a number of outstanding projects underway and more planned in the future.

We invested \$37.99 million in spending on Capital Works to improve the liveability of Monash and this is an important focus for us. The Capital Works program included a number of significant community projects such as playspace improvements, sporting pavilions and bike path improvements and I'm pleased to report that once again we exceeded our target for delivery of the Capital Works Program. We completed a total of 92.5% of the Capital Works Program, above the 90% target.

We were delighted to deliver a major project this year with the construction of the Atkinson Street car park in Oakleigh boosting car parking in that precinct by 195 spaces. Work is underway on our next major project, the \$20 million upgrade of the Oakleigh Recreation Centre which will not only deliver much-needed improvements to this centre but also provide the Waverley Gymnastics Centre with a new home.

It's important to also highlight our delivery of those everyday essential services that our community relies on us to do and do well. In the past year, we picked up more than 68,000 tonnes of waste, replaced 40,000 square metres of footpath and maintained 175 playgrounds and 82 sportsgrounds.

Many of you have taken the time to come along to one of our listening posts and share with us what we are doing well and where you think we can do better. Excellent customer service to the community by every employee at Monash is our focus and your endorsement with a high score in our annual Community Satisfaction Survey, undertaken in February 2017, demonstrated that we are on the right track. We were also pleased that 900 of you contributed to our 2021 and Beyond survey, giving your feedback to help us determine strategies and plans for the future. Your contribution has been invaluable. It challenges us to do our best for the Monash community and allows you to have real input into the future of the municipality.



We can always learn from our community about whether a direction we have taken is what you want. We tempered our planned rollout of the Street Tree Strategy after compelling feedback that we needed to review the strategy to remove less trees and increase tree planting in pocket parks.

For the first time in this report, we've listed some of the challenges we face in the year ahead. Some of them, such as rough sleepers, are new to Monash and provide complex challenges. Others such as increasing development, tree canopy concerns and providing excellent services in a rate capping environment are on-going and we continue to work towards better outcomes in this area.

Looking ahead, in the next year we will boost community infrastructure in one of our largest spends, allocating \$45.3

million on updating playgrounds, sporting facilities, linking up bike trails, and improving Monash's green open spaces.

This year we built on our connections with organisations in the Monash Employment Cluster such as Monash University and Monash Health. These links encourage greater economic benefits for the community.

Along with the team at Monash, I'm excited by what we can achieve in partnership with our community in the year ahead.

FINANCIAL SUMMARY

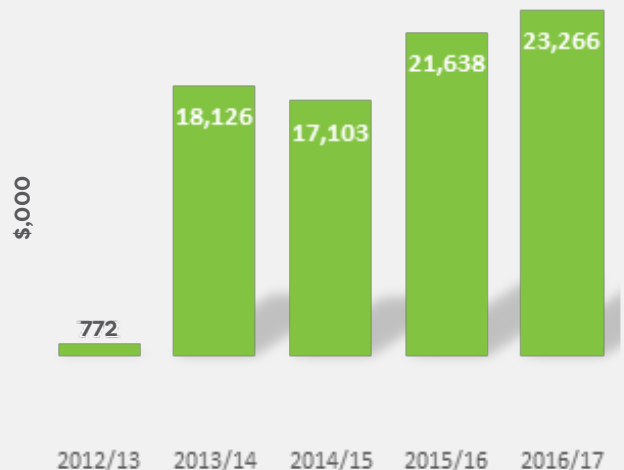
Council has returned an operating surplus of \$23.3 million, an increase of \$1.6 million from the 2015/16 result of \$21.6 million. We maintained a debt free status and a positive Working Capital Ratio at 228%.



Operating Position

Council's comprehensive result of \$201.7 million is a reduction on the previous year's result of \$248.9 million. This result includes other comprehensive income of \$178.4 million related to revaluation of land & infrastructure assets. Council's 2016/17 operating surplus of \$23.27 million (before the revaluation increment) is \$7.36 million better than the budgeted position of \$15.91 million.

Surplus / (Deficit)



Highlights and Variances

The major highlights/variances include additional budget revenues and savings of:

Additional cash revenues:

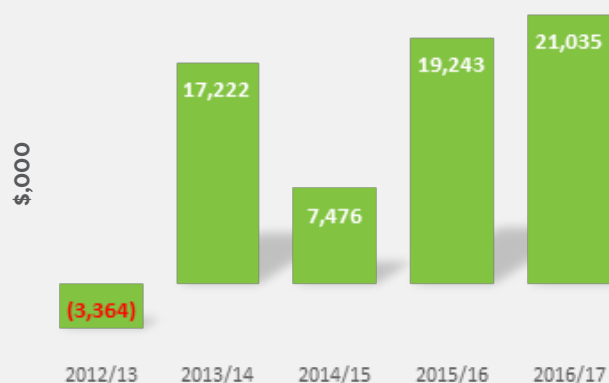
- » Higher than anticipated Public Open Space, Drainage and Parking Scheme contributions (\$3.16 million)
- » Operating grants are higher than budget due to advance receipt of \$2.53 million from the Victorian Grant Commission allocation for 2017/18 and \$1.65 million grant funding for redevelopment of the Oakleigh Recreation Centre and the upgrade of Scammell Reserve pavilion budgeted in 2017/18
- » Statutory fees and fines (\$3.37 million), predominantly from infringements (\$0.221 million), court recovered fines (\$0.209 million) and town planning fees (\$2.94 million)
- » Other revenue is higher than budget (\$0.331million) mainly due to higher recycling income (\$0.102M), increased patronage and income from Waste Transfer & Recycling Station (\$0.180M) and a refund of \$0.044M from Deloitte Financial Advisory Pty Ltd for Euneva Avenue landscape/sewer defects
- » Profit from sale of assets (\$0.216 million).

The increased revenue/savings are offset by the following negative budget variances:

- » Employee costs higher than budget (\$0.099 million). This increase is mainly due to EBA increases, balance day adjustments (LSL/AL provisions), banding increments and organisational restructure costs and reflects a 0.1% variance to budgeted expenditure
- » Materials services and contracts are higher than budget (\$2.86 million) mainly due to write back of expenditure of \$1.8 million that has been charged to the Capital Works program that cannot be capitalised (prior to this adjustment the variance was 1.76%).

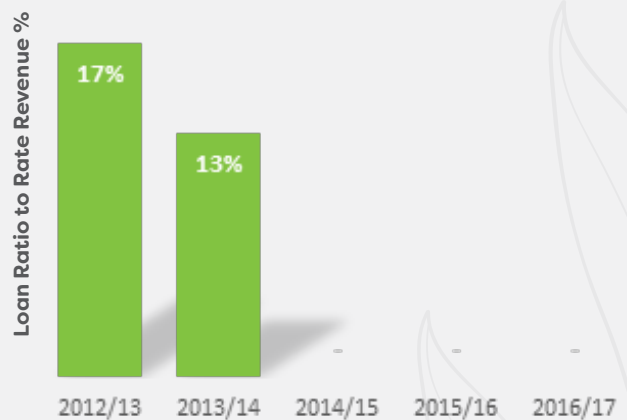
The adjusted underlying surplus of Council, after removing non-recurrent capital grants, cash capital contributions and non-monetary capital contributions, is a surplus of \$21.03 million.

Adjusted Underlying Surplus / (Deficit)



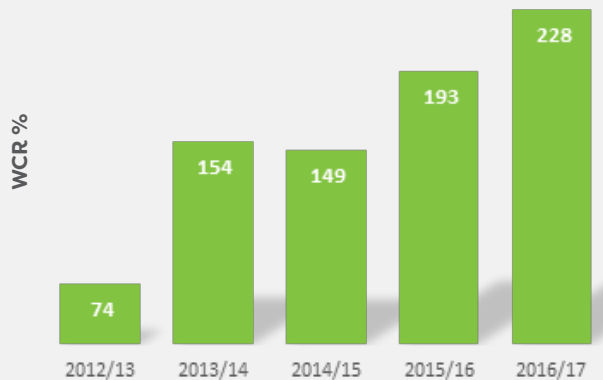


Loans & Borrowings to Rate Revenue Ratio



We have continued to maintain a debt free status, having repaid our loan portfolio of \$11.8 million in 2014/15.

Working Capital Ratio (WCR)



Liquidity

Our cash position has improved from a funds balance of \$66.7 million in 2015/16 to \$82.5 million in 2016/17. Council has also maintained a positive Working Capital Ratio (WCR) at 228%. Council's long term target is to maintain the WCR above 150%. A WCR above 150% indicates that there are no immediate issues with repaying short term liabilities as they fall due. The WCR measures the ability to pay existing liabilities within the next 12 months e.g. a ratio higher than 100% means there are more cash and liquid assets than short term liabilities.

Stability and Efficiency

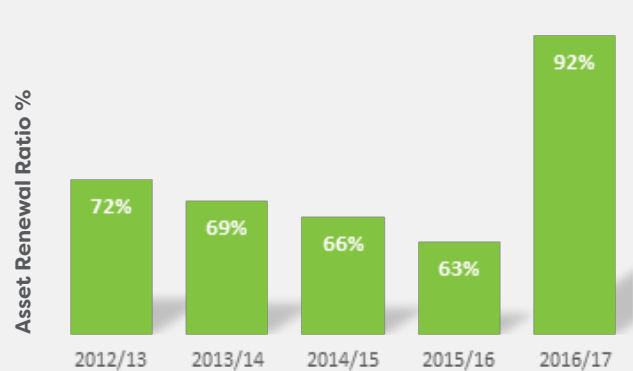
In 2016/17, Council resolved to raise its rate revenue by the application of a General Rate using Capital Improved Value (CIV) as the basis of valuation. The General Rate applied to all rateable land. A rate increase of 2.5% was budgeted as forecast in Council's Strategic Resource Plan. Council received \$113 million from general rate revenue which included \$0.863

million of supplementary rates from new developments. Council planned for an annual increase in rates to maintain service standards, investment in capital works and the maintenance and renewal of existing and ageing infrastructure.

Council's actual average rate per residential assessment of \$1,360 compares

favourably to councils in the metropolitan area. Council's rates concentration, which compares rate revenue to adjusted underlying revenue, was 62.13% for the 2016/17 year which is toward the top end of the expected target band of 40%-80%. This reflects the extent of Council's reliance on rate revenues to fund ongoing services.

Asset Renewal Ratio



Obligations

Council's key strategies include the maintenance and enhancement of existing service levels; increased maintenance and asset management of Council facilities and infrastructure, and the funding of both operating expenditure and renewal capital works from recurrent revenue sources, capital subsidies and cash reserves. To bridge the infrastructure gap, Council invested \$28.5 million in renewal and upgrade works during the 2016/17 year.

Council's asset renewal ratio, which is measured by comparing asset renewal expenditure to depreciation, was 92% which is below the expected target of 100%. The longer term asset renewal trend is positive and reflects our aim to bridge the renewal gap by funding more capital works to maintain the city's existing infrastructure.



CAPITAL WORKS Overview

In 2016/17, Council completed its largest ever capital works program spending **\$37.99 million** on local infrastructure – a substantial **\$8.5 million** increase on the previous year.

Our community had told us that they wanted to see new and improved infrastructure in Monash and we responded with major spending increases for car parking, footpaths, sports pavilions, cycling and walking paths and playgrounds.

The overall spend included

- **\$14M** for building works
 - **\$2.3.M** for drainage
 - **\$1.74M** for recreational, leisure and community facilities
 - **\$8.72M** for roads and footpath works
 - **\$2.7M** for parks, open spaces and streetscapes
 - **\$8M** for plant and equipment.
- 

Highlights

- » An increase in expenditure of \$1.8 million on the previous year for footpath repairs, extensions and cycleways
- » Pavilion upgrades with construction significantly progressed at Argyle Reserve (Hughesdale), and Central Reserve South (Glen Waverley). Construction commenced at Scammell Reserve (Oakleigh) in July 2017 and design work has begun on the pavilion upgrade at Columbia Park (Wheelers Hill)
- » Upgrade of shared cycling/walking paths along the Scotchmans Creek Trail (Mount Waverley) and the Dandenong Creek Trail (Mulgrave)
- » Six playground upgrades at Burlington Square (Oakleigh), Davies Reserve (Oakleigh South), Dirigo Reserve (Wheelers Hill), Mayfield Reserve (Mount Waverley), Napier Reserve (Glen Waverley) and Portland Street South Reserve (Mulgrave). In consultation with the community, we also developed a design for new public open space in Samada Street, Notting Hill
- » Expansion of the Electra Community Centre in Ashwood jointly funded by Council and the Ceres Calisthenics Club
- » The final stage of reconstruction of Mount Waverley's historic concrete roads, Sherwood Road and Woodstock Road in Mount Waverley
- » Refurbishing of public toilets at Pinewood Shopping Centre, Mount Waverley.

New projects

- » \$7.5 million for a new multi-level car park in Atkinson Street, Oakleigh boosting parking by 195 spaces
- » \$2.9 million for technology renewal and improvements, including WiFi roll out and the upgrade of public halls, libraries and recreation centres
- » \$500,000 for traffic control devices to improve safety in Monash including new roundabouts at Connam Avenue, Clayton; Darbyshire Road, Mount Waverley; and Scotsburn Avenue/McBean Street, Clayton, as well as a number of new traffic islands throughout Monash.



OUR SUCCESSSES

In 2016/17,
the rate
increase in
Monash
of 2.5% was
the lowest
in 20 years.

> LOWEST COUNCIL RATES IN VICTORIA

In 2016/17, the rate increase in Monash of 2.5% was the lowest in 20 years. We remained the Council with the lowest rates in the state, with the average rate bill in Victoria \$400 higher than in Monash.

> AGE FRIENDLY MONASH

In July 2016, Monash officially became a World Health Organisation 'Age Friendly City', a place where older people can live safely, enjoy good health, and stay involved in local activities.

Council and older residents worked together for two years to develop the Age Friendly Monash 2015-2019 plan.

Actions include:

- » Establishment of a working group to investigate parking issues and solutions for older residents
- » Increased and improved 'places to rest' in public places
- » Promotion of government incentives for employing seniors in Monash.

> IMPROVING COMMUNITY SAFETY

Council has held a number of events promoting community safety strategies. **These included:**

- » A free and interactive Community Safety Forum in October with representatives from the Metropolitan Fire Brigade, Victoria Police, VicRoads and Council at the Batesford Hub in Chadstone
- » A free ice education session in November for families affected by the drug as part of the State Government's Ice Action Plan
- » Operation Bounce Back, a joint initiative with Victoria Police and the National Motor Vehicle Theft Reduction Council, to provide the community with information on how to protect their vehicle and contents within the vehicle from being targeted by thieves.



> PROTECTING OUR 'GARDEN CITY' CHARACTER

After nearly two years of community consultation and research, in February 2017 Council adopted stronger development standards and new residential zones, aimed at protecting Monash's 'garden city' character.

The standards and zones are set out in Amendment C125 to the Monash Planning Scheme and aim to protect the liveability of Monash.

The community had significant involvement in developing the final amendment, which went through several changes in response to community feedback and recommendations from an independent planning panel.

The amendment has been sent to the Minister for Planning for approval. While awaiting the Minister's approval, Council has started assessing applications against the new zones and standards **which include:**

- » A five metre setback at the rear of properties in many parts of Monash to provide space for trees and gardens
- » Reducing the maximum amount of coverage that buildings can have on a site
- » Rezoning in some areas of the city for two purposes - to protect creek areas and to promote residential growth around the Clayton Activity Centre and the Monash National Employment and Innovation Cluster.

As at 30 June 2017, we are continuing to work with the State Government to keep the intent of C125 in light of the State Government's VC110 changes.

> OAKLEIGH RECREATION CENTRE REDEVELOPMENT

Council is investing between \$11.9 - \$13.9 million in a \$20 million upgrade and expansion of Oakleigh Recreation Centre, which will include a purpose built gymnastics facility for Waverley Gymnastics.

The State and Federal Governments together will contribute \$5.1 million to the project, while Waverley Gymnastics will contribute \$1 million.

Benefits of the project include:

- » an upgrade of the 40 year old indoor courts at the Oakleigh Recreation Centre and adding a fifth court
- » a 50% increase in the floor space for the Waverley Gymnastics Centre
- » about \$2.5 million in savings for Council and the Monash community, compared with the costs of undertaking the stadium upgrade and the gymnastics centre expansion separately.

Work is expected to start early in 2018 and be completed by mid-2019.





➤ ATKINSON STREET CAR PARK

The \$7.5 million multi-level Atkinson Street car park opened in July 2017 boosting car parking in the thriving Oakleigh food and retail precinct by 195 spaces.

Council recognised that Oakleigh needed more parking and funded the project as part of the 2016/17 budget.

The car park includes:

- » Two additional decks of car parking
- » Decorative timber façades, feature lighting and landscaping to make it more attractive
- » An aluminium and concrete façade set back on the northern side to address concerns from nearby residents about overlooking/privacy, noise and car headlight glare
- » Two lifts
- » Solar cells on the rooftop level for internal lighting to offset power usage from the grid
- » Artwork on the concrete columns and some internal walls to deter graffiti and vandalism. Local students helped create this artwork.

➤ KEEPING MONASH MOVING

Council adopted its first Integrated Transport Strategy in February 2017 to ensure that as Monash's population grows, the area remains vibrant and accessible with sustainable transport choices.

The 20 year strategy addresses issues including traffic and parking congestion and identifies ways to facilitate greater integration between different modes of travel (train, bus, cycling, etc).

More than 400 community members provided their ideas and views to help in the development of this vital city strategy.

Some of its actions include:

- » A 10% increase in funding for upgrades to the cycling network
- » Lobby the State Government for an extension of the train line from Huntingdale Station to Rowville and for the completion of the Westall Road extension
- » Advocate for a review of the bus network to look at where new routes are needed and where existing routes should be altered to provide a more direct journey
- » Consultation with VicRoads to provide more pedestrian crossings with traffic lights along arterial roads such as Princes Highway.

➤ MONASH INAUGURAL 'CITY IN MOTION'

Council and Monash University won an international bid to become the inaugural 'City in Motion' for Australia, jointly hosting a major community sporting event 'Monash in Motion' from 18-25 September 2016.

For one week Council's first-class sporting facilities were used by the local community and students, who participated in a range of events to promote health and wellbeing.

The exciting initiative was officially launched by international snowboarding champion, Wheelers Hill resident and 2012 Monash University Female Athlete of the Year, Amanda Taylor, at the Monash Aquatic and Recreation Centre on Friday 19 August 2016.

The activities included soccer, Tai Chi, fitness classes and a water safety experience aimed at the international student community.

“
Council adopted its first Integrated Transport Strategy in February 2017
”



SUSTAINABILITY INITIATIVES



➤ REVIEW OF STREET TREE STRATEGY

The Street Tree Strategy is a blueprint for the future, to ensure healthy and appropriate street trees for our streets. It aims to ensure all streets have healthy trees contributing to the amenity of the area and that any future plantings are the best type of species for that street.

After listening to community concerns, Council decided to review its approach to implementing the strategy with the main focus on revising the criteria a tree would need to meet to be removed and replaced. The new criteria prescribes that only trees which are assessed as dead, diseased (with a life expectancy of less than two years) or dangerous be recommended for removal.

Council also decided to increase community consultation around street trees and ensure residents were informed about trees being considered for removal and replacement. As a result the proposed tree removals were reduced from around 700 to 150 street trees across 13 streets.

Tree removals continue to progress in all 13 streets, along with planting and maintenance which is continuing into the 2017/18 financial year. While about 150 trees will be removed, Council will replace around 140 of these and will also plant about 150 additional street trees on vacant sites and in local pocket parks within these streets.

➤ WASTE CHARGE PROPOSAL

In August 2016, Council resolved in principle to introduce a waste charge, subject to community consultation.

However, when Council considered the matter again in November 2016 it decided to delay any introduction of a Waste Charge until the development of the Waste Management Strategy and further community consultation was undertaken. The Draft Waste Management Strategy and proposed Waste Charge are expected to be considered by Council before the end of the year.

➤ DEALING WITH DUMPED RUBBISH

Council is trialing a different approach to dealing with dumped rubbish, aimed at changing behaviour to encourage less dumping.

Previously Council was removing dumped rubbish from public areas within 24 hours of it being reported. However, under a six-month trial which started in April 2017, the dumped rubbish is taped and Council contacts all nearby property owners advising them that it's illegal to dump rubbish and asking for information about who may have dumped the rubbish. Those responsible are given five days to remove it or face a \$500 fine.

Since April, the results have been encouraging with just under half of all dumped rubbish taped on residential streets being removed by offenders within the five days. This has resulted in a \$10,000 saving in disposal and labour costs for Council. It is estimated that about \$30,000 per year could be saved in disposal and pick up costs.



> COMMUNITY EDUCATION

Council actively educates the community on the importance of protecting the environment for future generations to enjoy. Below is a snapshot of how we do this:

- » Hosting free tours for schools and community groups to our recycling centre so they can see where recycled materials go and why plastic bags can't be recycled
- » Residents can dispose of items including televisions, computers, household paint, batteries, light globes and printer cartridges, free of charge at Council's Waste Transfer and Recycling Station
- » Old mobile phones can be left at the Monash Civic Centre for recycling
- » Free environmental workshops are held at community venues on a range of topics including keeping chickens, creating a garden with native plants and fruit and vegetable preserving
- » Sessions for seniors on how they can save energy
- » Clean up activities in local reserves where the community is invited to participate
- » Community events to celebrate World Environment Day.

ADVOCACY CAMPAIGNS

➤ MEETING THE MENTAL HEALTH CHALLENGE

Council continued lobbying the Federal Government to establish a Headspace centre in Monash after young people told us that mental health is the biggest challenge they face.

Early in 2017, the Federal Government announced funds for 10 new Headspace centres across Australia. Headspace provides early intervention mental health services to young people age 12-25 years.

These new services were additional to the 100 centres already working across Australia.

Currently young people in Monash wanting to access Headspace services have to travel to Knox, Elsternwick, Dandenong, Bentleigh or Hawthorn and Council is concerned that travel times may be acting as a barrier to them accessing headspace services.

Council and the Monash Young Person's Reference Group led a strong campaign for a Headspace centre to be located in Monash. More than 400 young people pledged their support for the campaign and 4,000 postcards promoting the campaign were delivered throughout Monash. Members of the group also met with a representative of Federal Minister for Health Greg Hunt. In March 2017, Mayor Rebecca Paterson met with Chisholm Federal Liberal MP Julia Banks to discuss the need for this service in Monash.

We were disappointed to learn in June 2017 that the Federal Government had not provided funding for a Headspace facility in Monash, despite our repeated calls. Council, with community partners, is now focused on creating a stand-alone Monash youth mental health service designed specifically by our youth to meet their needs.

➤ SUPPORTING GAMBLING REFORMS

More than \$109 million was lost on poker machines in Monash in the 2016/17 financial year, the sixth highest amount of losses in any Victorian council area. A staggering \$2.53 billion has been lost on pokies in our city since they were introduced across Victoria in 1992.

To try and address this dire situation, Council continues to be a state and national leader advocating against the proliferation of poker machines in Monash and beyond.

In July 2016, we signed an open letter to Prime Minister Malcolm Turnbull and Opposition Leader Bill Shorten, calling on both leaders to support reforms.

As a member of the Alliance for Gambling Reform - a collaboration of organisations with a shared concern about the harmful impacts of gambling in Australia - **Council has supported the Alliance's call for:**

- » A ban on advertising for sports betting during G-rated television programming
- » New legislation that limits poker machine harm to a maximum \$1 bet and maximum loss of \$120 an hour
- » Federal Parliament holding a Joint Select Committee on Gambling Reform to build on existing knowledge of the problems and solutions.

Council has been actively lobbying for poker reforms for some years and in 2014 led the statewide local government advocacy campaign, "Enough Pokies" which was supported by 70 councils, the Municipal Association of Victoria and the Salvation Army. More than 10,000 Monash residents also pledged their support for this campaign.



> CONTINUED PUSH TO BAN SMOKING IN OUTDOOR EATING AREAS

Council continues to push the State Government to prohibit smoking in outdoor areas of cafes and restaurants at all times, not just while meals are served. We believe that the new law, being introduced on 1 August 2017 banning smoking in outdoor dining areas, doesn't go far enough. Monash has been a strong advocate for a 100% ban on smoking in all outdoor dining and drinking areas.

Under the new laws smoking will still be permitted in designated outdoor drinking areas that are less than 75% enclosed, but these areas must be separated from outdoor dining areas by either a four metre smoke free buffer zone or a wall that is at least 2.1 metres high.

In September 2016, Council wrote to the Minister for Health Jill Hennessy saying the new law will still put the health of the community at risk.

Monash's long running campaign to have smoking banned in all outdoor eating areas started in 2011, following concerns raised by local families, who said they thought twice about eating at outdoor venues because they didn't want their children exposed to cigarette smoke.



> PETITION FOR RATE REFORM

In August 2016, more than 1,000 Monash residents signed a petition calling on the State Government to update Victoria's rating system. It was organised after Council expressed concern about the impact of property revaluations on Monash residents, particularly pensioners and self-funded retirees.

The petition called on the State Government to change the rating system to give councils the flexibility to:

- » Limit the increase in any individual residential ratepayer's rates from one year to the next based on property valuation changes, so their rates cannot increase by more than double the overall percentage increase in rates for that year
- » Cap the rate increase possible for any resident aged over 60 who has lived at their property for more than 10 years so they will never receive an increase above the overall percentage increase in rates.

In 2016/2017 Monash had the lowest rates of all 79 Victorian councils, but is currently powerless to control fluctuations brought to individual rates bills as a result of changes in property valuations.

As well as the petition, Council wrote to the other 78 Victorian councils asking them to join the Monash campaign. Mayor Rebecca Paterson and Council staff met with Local Government Minister Natalie Hutchins to raise the issue with her directly.



➤ WAVERLEY PARK POWER LINES RESULT

Council was disappointed by the State Government's decision in December 2016 to allow developer Mirvac to keep contentious high-voltage power lines above ground at the Waverley Park estate, describing it as a "bitter pill" for residents to swallow.

In a letter to Council, the Planning Minister Richard Wynne advised that he had granted an amendment to the 2002 planning permit to allow the power lines to stay above ground.

Council has actively supported the Waverley Park Residents Action Group's long running campaign to get Mirvac to put the high voltage power lines underground in line with a condition in their 2002 planning permit.

As part of the government's decision, Mirvac will provide \$6.5 million to upgrade community facilities in Waverley Park, including creating a wetlands corridor, a major playground and upgrades to several existing parks/open spaces in the estate.

Council consulted with the Waverley Park community as part of the overall approval process for the proposed upgrades to ensure the community has input into the final designs.

➤ MARRIAGE EQUALITY

In February 2017, Council voted to support residents and employees who are advocating for marriage equality.

Council will continue to ensure its programs and services are inclusive of the Lesbian, Gay, Bisexual, Transgender, Intersex and Queer/ Questioning (LGBTIQ) community, and will support Melbourne-wide events such as the Pride March and the Midsumma Festival.

➤ CONCERN ABOUT INCREASE IN HOMELESSNESS

Reports of people sleeping rough in Monash have increased dramatically and it is thought that this may be related to homeless people moving out from the CBD.

Monash Mayor Rebecca Paterson met with Melbourne Lord Mayor Robert Doyle in March 2017 to discuss the increase in homeless people across Victoria and in particular in Monash. She expressed concern over the impact of the City of Melbourne's decision to move on rough sleepers and the fact that there were limited support services in Monash for homeless people with most of these services based in the inner city.

Council is advocating to the State Government for more outreach services in Monash to support those sleeping rough. A staff member has been seconded into a temporary role to advocate directly to services for additional services into Monash and provide limited support services for rough sleepers in Monash.

➤ COMMUNITY SPACES UNDER ELEVATED RAIL

In May 2017, after consultation with the local community, Council endorsed a Community Spaces Strategy for the areas under and along the elevated rail between Hughesdale and Clayton.

Monash is a member of the Community Open Space Expert Panel established by the State Government to make recommendations to the government, and Council will use this strategy to advocate for the best possible community outcomes.

Council is also continuing to advocate strongly for an upgrade of the full length of the 17 kilometre shared cyclist/pedestrian path from Caulfield to EastLink, and for an improved connection through the Oakleigh Station precinct.

Council recognises and supports the community's concerns that it is important that the areas under and along the elevated rail be maintained to a high standard to guard against graffiti and other anti-social behaviour.

> REGULATIONS FOR SINGLE DWELLINGS

Council has advocated to the State Government for changes to the regulations permitting single dwellings to only require a building permit (which can be issued by a private building surveyor), giving Councils little say in what is constructed.

Some large houses being built in Monash can have just as big an impact on neighbours as multi-unit developments but there is no opportunity for neighbouring residents to have their say. Multi-unit developments are subjected to a far greater level of scrutiny and the community gets to have its say on the proposed plans.

Residents have raised concerns with Council that “McMansions” are causing neighbouring properties to feel a loss of privacy, that the large houses block light and are inappropriate for the neighbourhood.

Council believes that for single dwellings to be respectful of their surrounds, the State Government needs to change its ResCode regulations. As part of our advocacy campaign, we successfully passed a motion at the MAV State Conference to advocate for changes to building regulations. Council has also been invited onto the Residential Zones Local Government Working Group that is reviewing the zones.

> CHANGES TO RESIDENTIAL ZONING

In May 2017, Mayor Rebecca Paterson met with the Minister for Planning Richard Wynne to raise Council’s concerns about the State Government’s changes to residential zones across Melbourne.

This followed changes the government introduced which have the potential to intensify development in local streets such as: increasing the maximum height allowed for developments in streets zoned General Residential (the majority of Monash) from nine metres to 11 metres (three storeys). This was a significant change to what Council has put forward for residential zones in Amendment C125.

Cr Paterson asked the Minister to allow the previous height limit of nine metres to apply in Monash temporarily to give Council time to consider its response to the government’s changes. This is considered a fair arrangement, given it was the rule in place when Council developed Amendment C125 which was adopted in February 2017 and the Minister is allowing height limits less than 11 metres to stay in place in other parts of Melbourne for three years before those councils have to comply.

> PREVENTION OF VIOLENCE AGAINST WOMEN

Monash supported the 16 Days of Activism Against Gender-Based Violence from 25 November - 10 December 2016. The global campaign raised awareness about the prevalence of violence against women and the impact on their physical, psychological, social wellbeing and economic security.

During the 16 days, people from around the world used the campaign to raise awareness about the prevalence and devastating impact of violence against women, to celebrate victories gained, challenge the structures that enable and support violence against women to occur at such an alarming rate, and demand that violence against women be recognised as an abuse of human rights.

On 25 November 2016, the Civic Centre and Euneva car park in Glen Waverley turned orange for the day as part of the State Government’s Take Action and Go Orange Day. Orange is the colour chosen to represent a future free from violence against women and girls.

Gender story time sessions were also held at all library branches during the campaign, with librarians reading picture books that challenged gender stereotypes and/or promoted gender equality and respectful relationships.





ENGAGING WITH OUR COMMUNITY

> LIVE STREAMING COUNCIL MEETINGS

We started live streaming our monthly Council meetings in February 2017 as another way of engaging with our community and making our operations more transparent.

People are able to watch the meetings live, or at a later time, as the video of each meeting remains on our website for at least a year. The video is divided into individual agenda items, so people can choose whether to watch the whole meeting or just particular items of interest.

In the first six months there were 1,454 unique views of live streamed Council meetings and 1,789 unique views of the archived file of Council meetings.

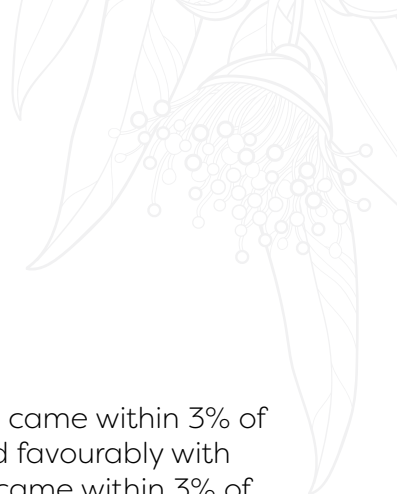
It cost Council about \$15,000 to set up the live streaming and an ongoing cost of \$15,000 per year to provide.

> LISTENING POSTS

Our listening posts continue to prove popular with the community. These involve Councillors and Council staff visiting local neighbourhoods to talk to residents about their concerns and how we can serve them better.

In 2016/17, we held 15 listening posts and a number of the issues raised were able to be resolved by Council staff.





> CUSTOMER SERVICE GUARANTEE

Council's Customer Service Guarantee reinforces our commitment to provide excellent customer service to our community.

The guarantee has 40 specific targets for Council to meet, ranging from how promptly we answer phone calls to how many metres of footpath we will upgrade each year.

An important part of the guarantee is reporting our results to the community. Regular quarterly updates are provided, plus an annual report on how we performed against the targets.

2016 results

In 2016, we achieved 30 of our 40 targets and we came within 3% of achieving an additional six targets. This compared favourably with 2015 when we achieved 31 of the 40 targets and came within 3% of achieving an additional six targets.

We have put plans in place to improve our performance in the areas where we did not reach the targets.

Some of the targets we achieved were:

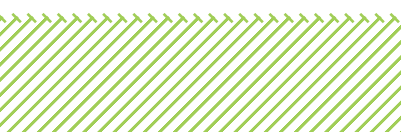
- » Local roads - 37 major potholes were made safe within the specified timeframe of 24 hours, while 43 minor potholes assessed as non-urgent were responded to within the specified timeframe
- » Tree planting - 1,575 street trees were planted, well above the target of 1,000
- » Restocking of libraries - 49,296 items were added to our library collection, exceeding our target of 40,000 new items
- » Animal management patrols - our Community Laws Officers patrolled local parks for 22.5 hours on average per month, above our target of 20 hours of patrols per month
- » Graffiti removal - all 33 instances of offensive graffiti were removed within the target timeframe of within four working hours of being notified.

Some of the areas earmarked for more attention are:

Planning decisions - 63% of applications were determined within 60 days which was below the target of 80%. There was a focus in the last 12 months to clear many older applications and this has had an effect on the number of applications decided in time. We have managed to decide over 400 older applications over this time. In addition to clearing those older applications, we have also employed more planning staff to deal with applications

Responding to emails - 96% of emails to our central email address were answered within 10 working days. We are introducing a correspondence management tool which we believe will assist us to reach 100%

Answering phone calls - our target is to answer 90% of phone calls to our central phone number within 30 seconds. In 2016, 84.3% of calls were answered within 30 seconds so we are exploring ways to meet this target.



To read the full report card visit

 www.monash.vic.gov.au/customerserviceguarantee

> SATISFYING OUR COMMUNITY

Each year, 400 Monash residents are randomly selected as part of the statewide Local Government Community Satisfaction Survey and asked a range of questions by independent surveyors to help us assess our performance and improve our service delivery where required.

Council scored well in a number of areas in the 2017 survey, with all of our service areas performing at, or above, the metropolitan council benchmarks. The key areas where we performed well were waste management (77 points), arts and libraries (76 points) and customer service (75 points).

However, the results showed there is room for improvement in our overall performance, direction and in how we engage with our community.

In 2017, satisfaction with our overall performance fell four points to 66 (from 70 in 2016). However, it remains on par with the metropolitan average of 64 points, and significantly higher than the state average (59 points).

Ratings for our overall direction dropped to 55 (from 61 in 2016) but this score remains on par with the metropolitan average (54) and state average (53).

Council's scores for informing the community dropped by four points from our peak score of 68 in 2016. However, this score is higher than the metropolitan average of 61.

Our score for consulting with community also dropped three points (from 62 in 2016). This will remain a key focus even though our performance in this area is on par with that of the metropolitan council's average of 57.



The survey results revealed a common theme that many of our residents are concerned about population growth and urban development and feel this may impact on parking availability, traffic congestion and the overall liveability of Monash. Council is working towards addressing these concerns.

For full results of the 2017 Community Satisfaction Survey visit

 www.monash.vic.gov.au/surveyresults

> COMMUNITY CONSULTATIONS

2016

JULY

Draft Integrated Transport Study

Council sought community feedback on this 20 year strategy designed to address the transport challenges as the population of Monash steadily grows. Feedback was received through a number of community information sessions and an online survey. The strategy was adopted in February with the vision of Monash having a well-established, highly accessible and sustainable transport network that supports the safety, health and prosperity of all members of the community by 2036.

SEPTEMBER

Transforming Kingsway

Council asked the community for feedback on its vision to transform Kingsway into Melbourne's best outdoor dining precinct and to build an additional car park in Glen Waverley's centre.

Waste charge proposal

Before deciding whether to introduce this charge, Council asked local residents for their views on the charge and a draft Waste Management Strategy. A waste charge would mean about 1,600 residents who do not receive Council's household bin collections would only pay general rates without having to pay for waste services. The Draft Waste Management Strategy and community consultation on a proposed Waste Charge is expected to be considered by Council before the end of the year.

AUGUST

Vacant school sites – Community views were canvassed on new and amended development plans that had been submitted for four vacant school sites including the former Clayton West Primary, Clayton Primary, Brandon Park Secondary College and Oakleigh South Primary. Council consulted with residents surrounding all of the sites to get their views before deciding its position. The former State Government sold all four of the former school sites in 2014 and Council has been advocating that the government should put some of the money from the sale back into developing infrastructure for the Monash community.

OCTOBER

Council Plan 2017-2021 Residents were asked for their feedback on Council services, community priorities and local infrastructure during the development of this plan and the 2017/18 Council budget. The new Council Plan sets out the objectives Council wants to achieve over this four year period and was adopted on 27 June 2017.

COMMUNITY CONSULTATIONS (Cont.)

2017

JANUARY

Elevated Rail Council asked residents in the Clayton and Hughesdale areas for feedback on proposals it had developed for the space under the elevated rail being built in Monash's south. Specific uses had been identified that would suit each area and ensure maximum community benefit. Council considered community feedback when preparing recommendations to the Community Open Space Expert Panel established by the State Government.

Shaping the future of Monash A major community consultation asked residents for their views on a range of matters, including public health, hard waste collection, footpath maintenance, safety in public places, health and wellbeing and dog off-leash parks. More than 900 community members provided their views, which will be considered when Council develops long term plans that will shape the city's future.

FEBRUARY

Waste management workshops Council held a series of workshops to involve the community in the development of a 10 year Waste Management Strategy.

MARCH

Playspace upgrades The community was asked what they would like to see in six new playspaces being built in Monash in future years. New, fun and interesting playspaces are planned in Mount Waverley, Clayton, Glen Waverley and Wheelers Hill so residents were invited to provide their input via an online survey, or by meeting or speaking with Council's recreation staff. The designs were refined based on the feedback received and are being prepared for construction during 2017/18.

Domestic Animal Management Plan Community views were sought on what priorities need to be included in this new plan to provide a strategic framework for the management of animals in Monash from 2017-2021. The feedback was considered when developing the draft plan which went out for further community consultation in July 2017.

2017

APRIL

Waverley Park community facilities

Waverley Park residents were encouraged to provide their feedback on proposed open space and community facility upgrades in their estate. Developer Mirvac had put forward proposals for \$6.5 million worth of upgrades that it is required to fund as part of the State Government's decision to allow the powerlines to stay above ground on the estate. Council suggested some changes to Mirvac's proposal, which would deliver a better overall outcome for residents and wanted their feedback. A decision on what the upgrades will entail is still being finalised.

Synthetic sporting pitch at Gardiners

Reserve, Burwood Before deciding whether to fund a \$2.9 million synthetic sporting pitch in this reserve, Council asked reserve users for their feedback. The pitch would replace the natural turf pitch that is in poor condition.

MAY

Refurbishment of Mount Waverley Community Centre and Mount Waverley Youth Centre

Council asked users of these two centres and the wider community for their feedback on proposed designs for the major refurbishment of the community facilities. The refurbishment will bring the 1970s buildings into the modern era and provide a comfortable community space where people can participate in a wide range of activities.

Draft budget and Council Plan Council sought community feedback on its draft 2017/18 Budget, and Council Plan 2017-2021 which sets out Council's key objectives for the next four years.

JUNE

Headspace centre in Monash The Monash community was asked to pledge their support for an advocacy campaign where Council, in partnership with LinkHealth and other community partners, called on the Federal Government to establish a Headspace centre in Monash for young people. Council was disappointed to learn in late June that the government would not fund the centre so, with community partners, is now focused on creating a stand-alone Monash youth mental health service designed specifically by our youth to meet their needs.

Indian community centre The Feasibility Study Indian Community Centre, Oakleigh is a State Government funded initiative which Monash Council was invited to undertake. It came in response to several Monash Indian community leaders and groups expressing the need for a community space to celebrate Indian culture and heritage. As part of the study, from 5 May – 20 June 2017, Council delivered a community consultation process which comprised three 'Have Your Say Community Conversations' in Oakleigh and an online survey. Overall, 108 Monash community members directly engaged in the feasibility study community consultation process, 48 submissions were made via the online survey, 48 participants attended the community conversations and Council received 12 direct phone calls, emails or letters in response to the feasibility study.

BUILDING COMMUNITY CAPACITY

COMMUNITY AWARDS

Sir John Monash Awards

The Sir John Monash Awards acknowledge the wonderful volunteers and community leaders who contribute so much to life in Monash. There were 40 nominations in the eight categories in the 2017 awards. The winners were announced at a ceremony at the Monash Gallery of Art during National Volunteer Week in May.

The overall Sir John Monash Award for Outstanding Leadership is selected from the category award winners.

The 2017 winner is founder and CEO of the Cerebral Palsy Education Centre (CPEC), Claire Cotter. Her ground breaking model of therapy at CPEC enables children with cerebral palsy to live life to the fullest. Claire is recognised worldwide for her belief and commitment to help every child with Cerebral Palsy become as independent as possible.

Category award winners were:

Multicultural Champion

Nawal Moudgil.

High Commendations

Helen Andrikopoulos and
Deon Manasis

Active Monash

Waverley Gymnastics Centre

Outstanding Advocate of People with Disabilities

Claire Cotter.

High Commendations

Elizabeth Gosper and
Vicki Hayes

Sustainability Leadership

Deborah Butler.

High Commendations Fiona
Sherlock and Ashwood
Children's Centre

Volunteer of the Year

Kristine Mitchell.

High Commendation

Erin Mullner

Youth Leadership Award

Emma Spencer.

High Commendations

Tiffany Yang and
Cherie Fung

Inspirational Women's Leadership

Faduma Musse.

High Commendations

Sunila Shrivastava,
Nga Hosking and May Hu

Positive Ageing Leadership

Kathleen Banks.

High Commendations

Helen Browne and
Upa Upadasa.





Monash Business Awards

The Monash Business Awards recognise outstanding local businesses for their innovation and hard work.

Winners of the 2016/17 awards were announced in July 2017. They were:

Business of the Year: HORNER

Micro Business: Scientell

Innovation: Club Operations

Small Business: Living Health Group

Medium-Large Business: HORNER

Not for Profit: Cerebral Palsy Education Centre

Corporate Social Responsibility: Gosh Hair

Franchise: Century 21 Property Group

Other Awards

Get Active Grants provide assistance to people from migrant and refugee backgrounds living in Monash who are involved or want to get involved in sport.

The Golden Plate Awards recognise businesses throughout the region that are providing a high standard of food safety.

The Local Emerging Artists Grants scheme supports professional development and training for eligible artists that can in turn benefit the Monash community.

The Neighbourhood Matching Grants Program encourages groups of neighbours in Monash to come up with a good idea for a community project that brings people together.



COMMUNITY GRANTS

The Monash Community Grants program fosters partnerships with community groups and organisations that benefit the local community.



We have one of the largest community grant programs in Victoria and are proud of our commitment to support and value the dedicated community groups and organisations within our city.

In 2016/17, Council allocated around \$2.6 million in cash and in-kind support through the grants program. This was a similar amount to 2015/16. About \$1.5 million of this was through in-kind support (such as free use of community halls), while \$1.1 million was provided in cash.





➤ **Below is a full list of 2016/17 grant recipients:**

Organisation	Allocation
Action on Disability within Ethnic Communities	\$7,225
African Women's Network South East (AWNSE)	\$4250
African Women's Network South East (AWNSE)	\$3120
Amaroo Neighbourhood Centre	\$8700
Amaroo Neighbourhood Centre	\$60,665
Amaroo Neighbourhood Centre	\$8500
Amaroo Neighbourhood Centre	\$1000
Amaroo Neighbourhood Centre	\$2025
Anglo Indian Australasian Association of Victoria Inc	\$2,295
Anglo Indian Australasian Association of Victoria Inc	\$5,258
Anglo Indian Australasian Association of Victoria Inc	\$105
Annexe Arts	\$4800
Archangel Michael Senior Social Club	\$3,746.80
Armenian Australian Welfare Society	\$637.50
Armenian Australian Welfare Society	\$5,811.84
Arthritis Foundation of Victoria	\$1,118.10
Ashwood, Ashburton, Chadstone Public Tenants Group	\$850
Association for Children with a Disability Inc	\$7470
Association of Independent Retirees (A.I.R) Ltd	\$503.91
Association of Independent Retirees (A.I.R) Ltd	\$632.61
Associazione Pensionati Laziali di Monash	\$3,845.40
Associazione Pensionati Laziali di Monash	\$10,765.35
Australian Coptic Families Social Club Inc	\$56
Australian Coptic Families Social Club Inc	\$1,700
Australian Coptic Families Social Club Inc	\$4,250

Organisation	Allocation
Australian Coptic Families Social Club Inc	\$7000
Australian Coptic Families Social Club Inc	\$1,190
Australasia Coptic Society Inc	\$14,088
Australia Sri Lanka Catholic Association	\$1,500
Australia Sri Lanka Welfare Guild	\$549.72
Australian Breastfeeding Association Waverley Group	\$425
Australian Breastfeeding Association Waverley Group	\$35
Australian Greek Elderly Citizens Club of Oakleigh	\$4,250
Australian Greek Elderly Citizens Club of Oakleigh	\$11,722.51
Australian Greek Welfare	\$16,324.07
Avellino Circolo Pensioners of Springvale	\$1,160.25
Bengali Association of Victoria	\$2,167.50
Bengali Association of Victoria	\$1,527
Best Chance	\$10,000
Blangla Sahitya Sansad (Bengali Literary Society)	\$2,200
Blangla Sahitya Sansad (Bengali Literary Society)	\$1,539.60
Centre for Holistic Health	\$4,250
Chinese Community Social Services Centre Inc	\$5,599
Chinese Performing Arts Development Inc	\$1000
Chinese Performing Arts Development Inc	\$2,550
Chinese Performing Arts Development Inc	\$23,190.37
Chinese Performing Arts Development Inc	\$1,250
Chinese Professionals Club of Victoria (CPCA)	\$18,731.20
Chinese Professionals Club of Victoria (CPCA)	\$1000
Chinese Professionals Club of Victoria (CPCA)	\$1,490
Chinese Seniors Education & Skill Development Association Inc	\$1,249.50

Organisation	Allocation
Chinese Seniors Education & Skill Development Association Inc	\$8,480.16
Chisholm Combined Probus Club	\$979.87
Chisholm Combined Probus Club	\$787.50
Chu Chu Club	\$200
Chu Chu Club	\$3,321
Circolo Italiani Pensionati Di St Mary Magdlen Chadstone	\$1,972
Circolo Pensionati Campani Italiano Di Clayton	\$1,606.50
Circolo Pensionati Campani Italiano Di Clayton	\$10,969.12
Circolo Pensionati Don Bosco	\$2,578.85
Circolo Pensionati Don Bosco	\$14,095.80
Circolo Pensionati Italiani Di Oakleigh - Clayton	\$5,000
Circolo Pensionati Italiani Di Oakleigh - Clayton	\$16,847.93
Circolo Pensionati Italiani Di Oakleigh - Clayton	\$35
Circolo Pensionati Italiani Di Waverley	\$1,827.50
Circolo Pensionati Italiani Di Waverley	\$13,111.84
Clayton Chinese Seniors Association	\$3,944
Clayton Chinese Seniors Association	\$9,263.80
Clayton Choral Group	\$922.60
Clayton Mandarin Friendship Association	\$2,284.80
Clayton Mandarin Friendship Association	\$24,360.05
Clayton Mandarin Friendship Association	\$35
Clayton Senior Citizens Centre	\$357
Clayton Senior Citizens Centre	\$19,176.3
Combined Probus Club of Monash Central	\$979.83
Combined Probus Club of Monash Central	\$413
Combined Probus Club of Notting Hill	\$560
Combined Probus Club of Syndal Inc	\$979.83





Organisation	Allocation
Combined Probus Club of Syndal Inc	\$877.61
Combined Probus Club of Syndal Inc	\$211.89
Combined Probus Club of Waverley Gardens Inc	\$309.54
Connections Uniting Care	\$64,392.30
Cook Island Community Services of Victoria	\$1,700
Cook Island Community Services of Victoria	\$8,220
Cook Islands Women's Federation	\$3,000
Cook Islands Women's Federation	\$13,525.87
Cosenza Senior Citizens of Kingston	\$1,331.10
Country Women's Association of Victoria	\$280.50
Country Women's Association of Victoria	\$275
Country Women's Association of Victoria	\$35
Country Women's Association of Victoria - Murrumbena Branch	\$2,747.32
Croatian Senior Citizens Group Keysborough	\$2,169.20
Culture Club of United Hungarians	\$2,465
Culture Club of United Hungarians	\$15,790.38
Dixon House Neighbourhood Centre	\$5,100
Dixon House Neighbourhood Centre	\$2,473
Down Syndrome Victoria	\$5000
Emmanuel Friendship Club	\$840
Encore Theatre	\$12,882.17
Estia Syntaxiouthon Ellinon Inc	\$2,125
Faros Greek Senior Citizens Inc	\$2,958
Friends of Monash Gallery of Art Inc	\$2,000
Friends of Scotchman's Creek and Valley Reserve	\$458.10
Friendship Australian Egyptian Association	\$4,000
Fusion Oakleigh Youth Community Centre	\$6,900

Organisation	Allocation
Glen Waverley Senior Citizens Centre	\$1,700
Glen Waverley Senior Citizens Centre	\$53,957.47
Glen Waverley Toy Library	\$975
Glen Waverley Uniting Church	\$1,700
Golden Age Senior Citizens Centre	\$2,737
Golden Age Senior Citizens Centre	\$49,225.26
Golden Age Senior Citizens Centre	\$350
Greek Elderly Citizens of Clayton and Districts	\$1,331.10
Greek Orthodox Parish of St Athanasius Springvale Senior Citizens Group	\$4,250
Greek Senior Citizens Club of Monash	\$4,250
Greek Senior Citizens Club of Monash	\$27,325.33
Greek Senior Citizens of Southern Eastern Regions and Districts	\$1,676.20
Greek Seniors and Pensioners Association of Clayton and District	\$4,250
Greek Seniors and Pensioners Association of Clayton and District	\$8,570.40
Greek Seniors and Pensioners Association of Clayton and District	\$11.20
Guangzhou Association of Australia	\$2,465
Guangzhou Association of Australia	\$3,284
Guangzhou Association of Australia	\$35
Hera Seniors Greek Ladies Club	\$2,422.50
Hera Seniors Greek Ladies Club	\$5,853.50
Herat Cultural Association of Melbourne	\$1,000
Herat Cultural Association of Melbourne	\$1,434
Hindi Niketan	\$1,200
Hindi Niketan	\$685
Hughesdale Art Group	\$6,446.07
Inclusion Melbourne	\$4,250
Independent Hellenic Seniors Citizens Association of Clayton and Districts	\$3,876



Organisation	Allocation
Independent Hellenic Seniors Citizens Association of Clayton and Districts	\$4,459.78
Indian Senior Citizens Association of Victoria	\$4,250
Indian Senior Citizens Association of Victoria	\$28,499.14
Indonesian Club Melbourne	\$5,000
Indonesian Club Melbourne	\$3,120
J U Alumni Association - Melbourne Chapter	\$2,000
J U Alumni Association - Melbourne Chapter	\$1,834.36
Jaffaria Association of Victoria	\$2,550
Jaffaria Association of Victoria	\$3,153
Karyatides Women's Greek Club of Oakleigh	\$4,250
Karyatides Women's Greek Club of Oakleigh	\$7,940.40
Kerrie Neighbourhood House	\$8,400
Kerrie Neighbourhood House	\$29,601
Kingston Chinese Senior Citizens Club	\$4,500
Kingston Chinese Senior Citizens Club	\$1,234.40
Knox Hungarian Senior Citizens Club	\$520.20
Ladies Probus Club of Glen Waverley	\$2,010.25
Ladies Probus Club of Waverley Central	\$1,870
Ladies Probus Club of Waverley City	\$2,010.25
Ladies Probus Club of Wheelers Hill	\$307.44
Lemnian Community of Victoria	\$3,808
Link Health and Community	\$10,000
Macedonian Senior Citizen's Group of Monash	\$4,250
Macedonian Senior Citizen's Group of Monash	\$8,551.20
Manihiki Henua of Victoria Incorporated	\$19,855.64
Migrant Information Centre	\$3,108.45
Molise Seniors Club Melbourne	\$4,250
Molise Seniors Club Melbourne	\$7,655.52
Molise Seniors Club Melbourne	\$35

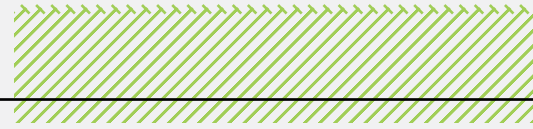
Organisation	Allocation
Monash Chinese Friendship Association	\$2000
Monash Chinese Friendship Association	\$4,250
Monash Chinese Friendship Association	\$26,701.83
Monash Chinese Friendship Association	\$1,000
Monash Chorale Inc	\$1,000
Monash Chorale Inc	\$715
Monash Concert Band	\$1600
Monash Concert Band	\$1625
Monash Concert Band	\$3,546.80
Monash Greek Macedonian Elderly Citizens Club	\$3,204.50
Monash Greek Macedonian Elderly Citizens Club	\$3,874.56
Monash Korean Senior Citizens Club	\$2,616.30
Monash Korean Senior Citizens Club	\$9,057.77
Monash Maltese Seniors Social Group	\$1,249.50
Monash Maltese Seniors Social Group	\$3,996
Monash Maltese Seniors Social Group	\$246.40
Monash Men's Shed	\$20,000
Monash Men's Shed	\$21,401
Monash Men's Shed	\$425
Monash Men's Shed	\$3000
Monash Men's Shed	\$1000
Monash Oakleigh Community Support and Information Service	\$5,100
Monash Oakleigh Community Support and Information Service	\$88.63
Monash Oakleigh Community Support and Information Service	\$20,822
Monash Oakleigh Community Support and Information Service	\$33.60
Monash Reconciliation Group	\$960
Monash Reconciliation Group	\$2,700
Monash Senior Chinese Volunteer Service Centre	\$2,284.80

Organisation	Allocation
Monash Senior Citizen Forum t/a Sewa International (Aust) International	\$297.50
Monash Senior Citizen Forum t/a Sewa International (Aust) International	\$2,583.04
Monash Stroke Support Group	\$1,823.25
Monash Toy Library	\$1,000
Monash Waverley Community Information & Support	\$5,100
Monash Waverley Community Information & Support	\$21,385
Mount Street Neighbourhood House	\$8,400
Mount Street Neighbourhood House	\$75,972
Mount Street Neighbourhood House - Waverley War Widows	\$467.50
Mount Waverley Chadstone Inter-Church Council	\$4,090
Mount Waverley Combined Probus Club	\$1,070.85
Mount Waverley Combined Probus Club	\$667.71
Mt Waverley Combined Probus Inc. Craft Group	\$400
Mulgrave Neighbourhood House	\$6,800
Mulgrave Neighbourhood House	\$111,650
Mulgrave Senior Citizen's Centre	\$323
Mulgrave Senior Citizen's Centre	\$18,279.19
Museum Indonesian Arts	\$1,670
Museum Indonesian Arts	\$520
Nasir Community Association in Australia	\$1,260
Nasir Community Association in Australia	\$7,235.28
National Seniors Australia - Monash Branch	\$1,037.17
National Seniors Australia - Monash Branch	\$350
Neighbourhood Watch Victoria	\$504.50
New Concept Chinese Language School	\$1,248
New Concept Chinese Language School	\$3.50
New Hope Foundation	\$17,000
New Hope Foundation	\$28

Organisation	Allocation
New Hope Foundation	\$28,671
New Hope Foundation	\$9,559.20
Notting Hill Community Association	\$9,300
Notting Hill Community Association	\$31,177
Nuer Community Foundation Australia	\$2,125
Nuer Community Foundation Australia	\$8,219.44
Nuer Community Foundation Australia	\$4,000
Oakleigh Centre	\$12,593.88
Oakleigh Centre	\$4,091
Oakleigh City Band	\$2,799.50
Oakleigh City Band	\$300
Oakleigh City Band	\$478
Oakleigh Coptic Senior Social Club	\$1,972
Oakleigh Group Alcoholics Anonymous	\$2,585.72
Oakleigh Ladies Probus Club	\$289
Oakleigh Movie Club	\$1,200
Oakleigh Senior Citizens Club	\$552.50
Oakleigh Senior Citizens Club	\$14,659.20
Oakleigh Toy Library	\$2,800
Oakleigh Toy Library	\$3,693.45
Olympos Greek Senior Citizens Club	\$2,125
Olympos Greek Senior Citizens Club	\$4,214.52
Overseas Indian Cultural Congress	\$2,550
Overseas Indian Cultural Congress	\$350
Overseas Indian Cultural Congress	\$892.50
Overseas Indian Cultural Congress	\$8,341
Overseas Indian Cultural Congress	\$210
Pan Macedonian Association of Melbourne and Victoria	\$10,000
Parea Inc	\$2,380
Parea Inc	\$6,240
Peridot Company Theatre	\$1,500

Organisation	Allocation
Pilipino Elderly Association of South East Region	\$1,725.50
Pinewood Combined Probus Club	\$1,320.90
Polish Community Council of Victoria	\$5,811.75
Polish Senior Citizens Club Mt. Waverley	\$816
Polish Senior Citizens Club Mt. Waverley	\$2,219.80
Pontian Assoc. of Melbourne "Euxenos Pontos"	\$340
Pontian Assoc. of Melbourne "Euxenos Pontos"	\$3,430.65
Poseidon Angling Club	\$2,656.80
Power Neighbourhood House	\$9,500
Power Neighbourhood House	\$16,636
Probus Club of Syndal Inc	\$2,456.08
Probus Club of Syndal Inc	\$245
Probus Club of Wheelers Hill	\$24.50
Project Respect	\$20,000
Rajasthani Kutumb of Victoria	\$2,000
Rajasthani Kutumb of Victoria	\$685
Regione Lazio Monti Lepini Colleferro Senior Social Club	\$4,250
Regione Lazio Monti Lepini Colleferro Senior Social Club	\$15,864.84
River Jiang Arts	\$1,000
River Jiang Arts	\$696
Royal Children's Hospital Auxiliary Waverley Section	\$610.80
Sankat Mochan Samiti Inc	\$20,000
Sankat Mochan Samiti Inc	\$6,693.75
Sankat Mochan Senior Group (MSG)	\$892.50
Sankat Mochan Senior Group (MSG)	\$17.50
Scotsglen Singers Inc	\$1,080
Senior Citizens Club of Waverley	\$272
Senior Citizens Club of Waverley	\$1,191.06
Senior Citizens of the Freccia Azurra Club	\$4,250
Skaga Inc. - Sangam Kala Group Australia	\$1,000
Skaga Inc. - Sangam Kala Group Australia	\$1,000

Organisation	Allocation
Songjiang Club of Melbourne	\$1,912
South Asian Public Affairs Council	\$1,000
South East Advocacy and Advisory Council	\$71,833.54
South East Volunteers	\$137,869.25
South East Volunteers	\$41,981
Spanish Speaking Senior Citizens Club of Clayton	\$726.75
Spanish Speaking Senior Citizens Club of Clayton	\$5,902.65
Sports Without Borders	\$8,500
St John Ambulance Victoria (Monash Division)	\$15,309.76
Suez Basketball Senior Social Club Association VIC Inc.	\$2,890
Suez Basketball Senior Social Club Association VIC Inc.	\$6,718.80
Syndal Ladies Probus Club	\$909.81
Syndal Ladies Probus Club	\$560
Tally Ho Fitness Group	\$2,125
Tamil Australian Friendship Society	\$1,000
Tamil Australian Friendship Society	\$1,174
Tamil Senior Citizens Fellowship	\$1,838.55
Tamil Senior Citizens Fellowship	\$11,908.26
The Catanzaro Senior Citizens Club of Monash	\$1,331.10
The Catanzaro Senior Citizens Club of Monash	\$7,084.80
The Combined Probus Club of Monash	\$1,228
The Greek Orthodox Community of Monash and Districts	\$4,250
The Greek Orthodox Community of Monash and Districts	\$24,586.55
The Greek Orthodox Community of Monash and Districts	\$35
The Greek Orthodox Community of Oakleigh & District	\$4,250
The Korean Society of Victoria	\$2,500
The Korean Welfare Centre of Australia	\$748
The Philanthropic Society of Kaloneri Siatista	\$3,612.50
The Philanthropic Society of Kaloneri Siatista	\$14



Organisation	Allocation
The Powerhouse Committee Of Management	\$7,200
The Probus Club of Mt Waverley	\$1,989.00
The Probus Club of Mt Waverley	\$917.83
The Probus Club of Waverley Inc	\$2,133.26
The Probus Club of Waverley Inc	\$420
The 10 City of Monash Neighbourhood Houses c/o Kerrie Neighbourhood House Inc	\$11,707.90
The Three Hierarchs Greek Elderly Group	\$2,065.50
The Waverley Learning Community Centre	\$9,500
The Waverley Learning Community Centre	\$61,790
U3A Waverley Incorporated	\$5,000
U3A Wheelers Hill	\$1,810
U3A Wheelers Hill	\$800
U3A Wheelers Hill	\$350
Ulang Community Association of Australia	\$1,275
Ulang Community Association of Australia	\$3,120
Ulang Community Association of Australia	\$210
United Sri Lanka Muslim Association Of Australia	\$10,440
Uniting Church Oakleigh	\$5,000
Victoria Immigrant & Refugees Women's Coalition	\$25,202.74
Victoria Immigrant & Refugees Women's Coalition	\$2,550
Victoria Immigrant & Refugees Women's Coalition	\$7,169.36
Victoria Immigrant & Refugees Women's Coalition	\$4,457.10
Victoria Immigrant & Refugees Women's Coalition	\$4,675
Victoria Immigrant & Refugees Women's Coalition	\$2000
Victoria Tamil Senior Citizens Benevolent Society Australia	\$410.55
Victoria Tamil Senior Citizens Benevolent Society Australia	\$5,943
Victorian Sikh Association	\$1,445
Victorian Sikh Association	\$4,764.24

Organisation	Allocation
WATCH Disability Services	\$3400
Wavecare Inc	\$6,921.74
Wavecare Inc	\$20,000
Wavecare Inc	\$140,000
Wavecare Inc	\$32,415
Waverley Adult Literacy Program	\$840
Waverley Bushwalking Club	\$979.88
Waverley Camera Club	\$1,508.49
Waverley Chinese Senior Citizens Club	\$4,250
Waverley Chinese Senior Citizens Club	\$29,881.92
Waverley Community Learning Centre	\$1,500
Waverley Counselling Services	\$2,500
Waverley Fitness Group	\$569.50
Waverley Fitness Group	\$6,654.27
Waverley Fitness Group	\$42
Waverley Garden Club	\$1,589.46
Waverley Gem Club	\$1,000
Waverley Ladies Probus Club	\$1,756.76
Waverley Ladies Probus Club	\$105
Waverley Life Activities Club Inc	\$2,864.50
Waverley Life Activities Club Inc	\$406.88
Waverley Life Activities Club Inc	\$772.61
Waverley Multiple Birth Association	\$2,350
Waverley Multiple Birth Association	\$280.28
Waverley Music Eisteddfod	\$2,500
Waverley Retirement Activities Group	\$3,357.50
Waverley Retirement Activities Group	\$1,022.47
Waverley Retirement Activities Group	\$982.61
Waverley Widowed Support Group	\$2,103.75
Waverley Woodworkers	\$6,500
Wavlink Inc	\$3,825
Wavlink Inc	\$7,400
Wavlink Inc	\$40,406
Winacomm Association	\$316.86
Women's Federation for World Peace Victoria	\$499

CALENDAR OF EVENTS

— ● 2016

July

- » National Aboriginal and Islander Day Observance Committee (NAIDOC Week) celebrations
- » National Tree Day planting along the Scotchmans Creek Corridor
- » Winner of the 2016/17 Monash Business Awards announced

August

- » China: Grain to Pixel exhibition of 150 years of Chinese photography at Monash Gallery of Art

September

- » Roald Dahl film festival at Monash Libraries
- » Inaugural Monash in Motion sports event, a partnership between Council and Monash University

October

- » Monash Seniors Festival
- » Monash Gallery of Art Bowness Photography for the best Australian contemporary photography
- » Community safety forum as part of Community Safety Month
- » Oakleigh Greek Glendi Festival

November

- » Youth concert organised by Quiksound Productions and Monash Youth and Family Services
- » 16 Days of Activism Against Gender-Based Violence events
- » Active Monash month offering free sport and recreation opportunities across the city

December

- » Art in the Park free festival at the Monash Gallery of Art
- » Monash Carols by Candlelight



— • 2017

January

- » Australia Day ceremony including flag raising and citizenship ceremony

February

- » Chinese New Year and Lantern Festival in Kingsway, Glen Waverley
- » Clayton Street Festival
- » Active People Active Parks, Council-run free activities in local parks held in February and March

March

- » Clean up Australia Day activities in Mount Waverley Reserve and along the Waverley River Trail
- » International Women's Day event featuring a panel discussion on the theme 'Be Bold for Change'
- » Live at Warrawee - Soul Explosion in Oakleigh

April

- » Topshots Exhibition at Monash Gallery of Art featuring work by 21 emerging artists
- » Anzac Day commemoration ceremonies at Glen Waverley, Clayton and Oakleigh

May

- » Reimagining Max Dupain's Sunbaker Exhibition at Monash Gallery of Art
- » Monash Women's Business Network Annual Lunch
- » Presentation of the Sir John Monash Awards to celebrate National Volunteer Week

June

- » WordFest annual literature festival at Monash Libraries
- » World Environment Day activities



COUNCIL AWARD, GRANTS & FUNDING

➤ COUNCIL AWARD

National awards for Valley Reserve playspace

The adventure playspace in Valley Reserve in Mount Waverley has won two prestigious national awards.

In October 2016, it was named the best playspace in Australia (in the above \$500,000 category) in the Parks and Leisure Australia Awards of Excellence. These awards recognise outstanding initiatives and innovative efforts that promote and enhance opportunities for leisure time. The playspace had won the state award in May 2016, which took it into the national final.

The same month it won a 2016 Kidsafe National Playspace Award for the best playspace in the category between \$500,000 and \$1 million. These awards recognise excellence and innovation in the provision of safe, creative playspaces. They are open to playground owners, service providers, design professionals, students, and landscapers from across Australia.

The Valley Reserve playspace is a vibrant all ages playspace in natural bushland and features a Socially inclusive, Playful, Active, Relevant and Connected (SPARC) design.





» COUNCIL GRANTS AND FUNDING

- » \$5.1 million from the Federal and State governments towards the \$20 million upgrade and expansion of Oakleigh Recreation Centre
- » \$300,000 from the State Government towards the \$1.7 million project to upgrade Columbia Park Reserve pavilion in Wheelers Hill.
- » \$500,000 from the State Government towards the \$2.8 million project to build a new pavilion at Scammell Reserve
- » \$250,000 from the State Government's Public Safety Infrastructure Fund Grants program to beautify and make the area around the Holmesglen shopping strip safer. This included upgrading the shared path, a new public space and urban park and a mural. The work is to begin in August 2017. Council is contributing \$145,000 to the project
- » \$50,000 from the State Government to undertake a feasibility study into establishing an Indian cultural centre in Oakleigh.





SECTION TWO

GOVERNANCE

COUNCILLORS

Council places a strong emphasis on good governance, ensuring that we operate effectively, efficiently, impartially and with integrity.

Our decisions are made based on good governance principles and the needs of our community. We have appropriate policies and procedures in place to ensure we meet the legislative requirements of the Local Government Act 1989.

Councillors are democratically elected every four years in a general election in accordance with the Local Government Act 1989. The last elections were held in October 2016.

The City of Monash has 11 Councillors who represent the following four Wards:

- > Oakleigh
- > Mount Waverley
- > Glen Waverley
- > Mulgrave



The tables below lists Monash Councillors who served in 2016/17, their Ward and election date.

It takes into account the general election held on 22 October 2016.

From 22 October 2016

COUNCILLOR	WARD	ELECTION DATE
Robert Davies	Mulgrave	27 October 2012
Micaela Driberg	Mulgrave	27 October 2012
Geoff Lake	Glen Waverley	27 October 2012
Brian Little	Mount Waverley	27 October 2012
Jieh-Yung Lo	Mount Waverley	27 October 2012
Katrina Nolan	Glen Waverley	27 October 2012
Bill Pontikis	Oakleigh	27 October 2012
Theo Zographos	Oakleigh	27 October 2012
*Rebecca Paterson	Mount Waverley	14 June 2013
*Nga Hosking	Oakleigh	23 May 2016
*John Sharkey	Mulgrave	14 June 2016

COUNCILLOR	WARD
Robert Davies	Mulgrave
Shane McCluskey	Mulgrave
Paul Klisaris	Mulgrave
Lynnette Saloumi	Glen Waverley
Geoff Lake	Glen Waverley
Brian Little	Mount Waverley
MT Pang Tsoi	Mount Waverley
Rebecca Paterson	Mount Waverley
Josh Fergeus	Oakleigh
Theo Zographos	Oakleigh
Stuart James	Oakleigh

*Elected by count back

SPECIAL COMMITTEE

Council has one Special Committee, the Monash Gallery of Art Special Committee. Councillors Stuart James and Shane McCluskey are the two current Councillor representatives on this committee. The committee has the following responsibilities:

- » Provide expert business development advice to Council regarding the operation of the Monash Gallery of Art
- » Develop Business Plans for the operation of the gallery
- » Provide expertise to the Gallery Director regarding the gallery program in the context of the Business Plan
- » Make recommendations on future management arrangements for the gallery, linked to the Business Plan.

COUNCILLOR CODE OF CONDUCT

The Local Government Act 1989 requires Councils to develop and approve a Councillor Code of Conduct within 12 months of each general election.

On 16 February 2017 Council adopted a revised Councillor Code of Conduct which is designed to:

- » Assist Councillors to maintain the highest standards of conduct and behaviour, as well as provide a means to deal with problems they may encounter
- » Attract the highest level of confidence from Council's stakeholders
- » Assist the Mayor and Councillors to discharge the responsibilities of their public office appropriately.

In addition to setting out the Councillor Conduct Principles, the code also outlines:

- » Other conduct definitions under the Act, such as those relating to misuse of position, improper direction, breach of confidentiality and conflict of interest
- » Roles and relationships
- » Dispute resolution procedures.





CONFLICTS OF INTEREST DISCLOSURES BY COUNCILLORS

Councillors are elected by the residents and ratepayers to act in the best interests of the community.

When a Council delegates its powers to a Council officer or a committee, the committee or officer also needs to act in the public interest.

A conflict of interest occurs when a personal or private interest might compromise the ability to act in the public interest.

A conflict of interest exists even if no improper act results from it. Council has a comprehensive procedure in place to accommodate the disclosure of a conflict of interest. Declaration of a conflict of interest is a standard agenda item for all Council and committee meetings.

While the procedures vary depending on the particular role and circumstances, in general they involve disclosing the relevant interests in a specific way and then stepping aside from the relevant decision making process or from exercising their public duty. A register is maintained to record all conflict of interests disclosed by Councillors.

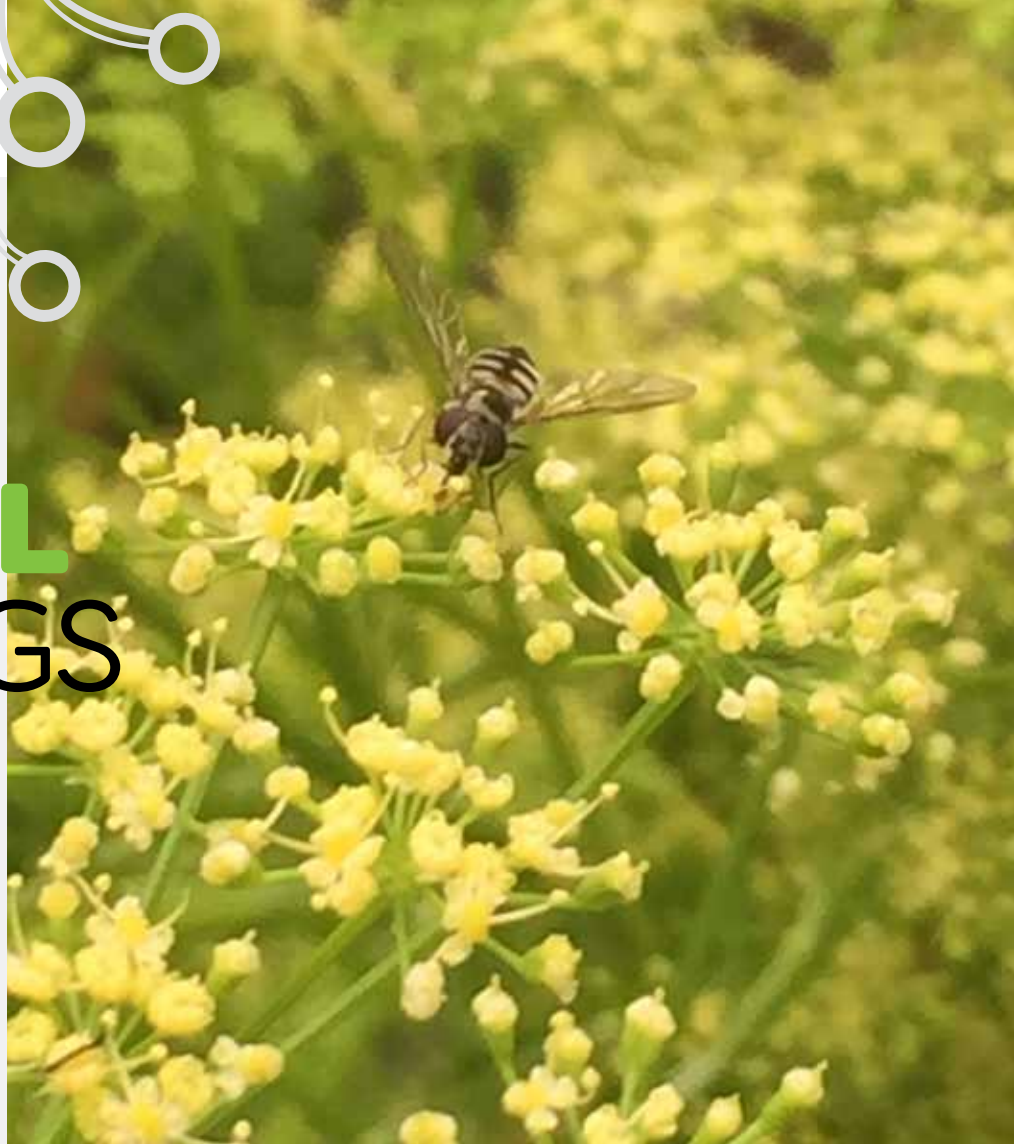
During 2016/17 eight conflicts of interest were declared at Council and special committee meetings.



COUNCIL MEETINGS

Council holds an Ordinary Meeting on the last Tuesday of each month and residents and ratepayers are welcome to attend these meetings.

As of February 2017, Council meetings have been livestreamed. Special Meetings of Council may also be called to discuss and decide on specific matters, for example the Budget and the Annual Report. The minutes of Council meetings are available on Council's website and at the Civic Centre.



All Council meetings were held at the Civic Centre, 293 Springvale Road, Glen Waverley

- > 19 July 2016 (Special Meeting)
- > 26 July 2016
- > 30 August 2016
- > 27 September 2016
- > 19 October 2016
- > 3 November 2016 (Special Meeting))
- > 29 November 2016
- > 13 December 2016
- > 31 January 2017
- > 16 February 2017 (Special Meeting)
- > 28 February 2017
- > 28 March 2017
- > 26 April 2017
- > 16 May 2017 (Special Meeting)
- > 30 May 2017
- > 13 June 2017 (Special Meeting)
- > 27 June 2017

COUNCILLOR ATTENDANCES

From 1 July-21 October 2016

Councillor	Meetings Attended
Robert Davies	5
Micaela Drieberg	4
Geoff Lake	5
Brian Little	4
Jieh-Yung Lo	5
Katrina Nolan	5
Bill Pontikis	5
Theo Zographos	5
Rebecca Paterson	3
Nga Hosking	4
John Sharkey	5

From 22 October 2016-30 June 2017

Councillor	Meetings Attended
Robert Davies	10
Josh Fergeus	12
Paul Klisaris	10
Stuart James	11
Geoff Lake	12
Brian Little	11
Shane McCluskey	12
Rebecca Paterson	12
MT Pang Tsoi	12
Lynnette Saloumi	12
Theo Zographos	12

COUNCILLOR ALLOWANCES

In accordance with Section 74 of the Local Government Act 1989, Councillors are entitled to receive an allowance while performing their duties as a Councillor.

The Mayor is entitled to receive a higher allowance. The State Government sets the upper and lower limits for all allowances paid to Councillors and Mayors.

Councils are divided into three categories based on the income and population of each Council. Monash City Council is a Category 3 Council. For the period 24 December 2014 to 30 November 2015, the Councillor annual allowance for the City of Monash (as defined by the Local Government Act 1989) was fixed at:

- » \$28,202 per annum for the Councillor allowance
- » \$90,081 per annum for the Mayoral allowance.

The Minister for Local Government approved an annual adjustment of 2.5% to take effect from 1 December 2016. Following this adjustment, the annual allowances for the City of Monash for the period 1 December 2016 to 30 June 2017 were:

- » \$29,630 per annum for the Councillor allowance
- » \$94,641 per annum for the Mayoral allowance.



COUNCILLOR EXPENSES

In accordance with Section 75 of the Local Government Act 1989, Council is required to reimburse a Councillor for expenses incurred whilst performing his or her duties. Council is also required to adopt and maintain a policy in relation to the reimbursement of expenses for Councillors.

The policy provides guidance for the payment of reimbursement of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to discharge their duties. Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each Councillor and member of a Council Committee paid by the Council.

The details of the expenses for the 2016/17 year are set out in the table below:

Expenses paid from 1 July-21 October 2016

COUNCILLOR	TRAVEL/ PARK \$	CAR TRAVEL KMS	CHILD CARE \$	INFORMATION & COMMUNICATION \$	CONFERENCES & TRAINING \$	TOTAL \$
Robert Davies	0	0	0	0	0	0
Micaela Drieberg	0	0	0	898.77	0	898.77
Geoff Lake	0	0	0	0	0	0
Brian Little	0	0	0	0	0	0
Jieh-Yung Lo	0	0	0	530	0	530
Katerina Nolan	0	0	0	867	0	867
Rebecca Paterson	0	0	0	0	0	0
Bill Pontikis	0	0	0	0	0	0
Theo Zographos	0	0	0	0	0	0
Nga Hosking	0	0	0	0	0	0
John Sharkey	0	0	0	0	0	0

Expenses paid from 22 October 2016-30 June 2017

COUNCILLOR	TRAVEL/ PARK \$	CAR TRAVEL KMS	CHILD CARE \$	INFORMATION & COMMUNICATION \$	CONFERENCES & & TRAINING \$	TOTAL \$
Robert Davies	0	0	0	0	0	0
Josh Fergeus	0	0	0	0	0	0
Stuart James	0	0	0	0	0	0
Geoff Lake	0	0	0	0	0	0
Brian Little	0	0	0	0	0	0
Paul Klisaris	0	0	0	0	0	0
Shane McCluskey	0	0	0	0	0	0
Rebecca Paterson	0	0	0	0	0	0
MT Pang Tsoi	0	0	0	0	0	0
Lynnette Saloumi	0	0	0	0	0	0
Theo Zographos	0	0	0	845.94	0	845.94

AUDIT AND RISK COMMITTEE



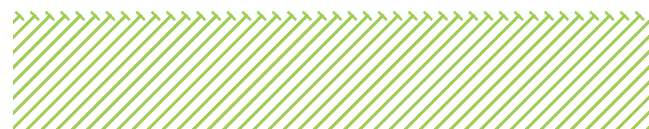
As part of its commitment to good governance, Council has an Audit & Risk Committee (the Committee) established under Section 139 of the Local Government Act 1989 which acts as an independent advisory committee to Council.

The Committee's objective is to provide appropriate independent advice and recommendations to Council on matters relevant to the Committee's Charter in order to facilitate decision making by Council in relation to the discharge of Council's accountability requirements. This includes providing Council with guidance on:

- » Internal and external financial reporting
- » Management of financial and other risks and the protection of Council assets
- » The effectiveness of the internal and external audit functions.

The Committee also provides an effective means of communication between the external auditor, internal auditor, management and the Council.

It does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management.



> MEMBERSHIP AND ATTENDANCE

The Committee consists of five members: two Councillors and three independent members. Councillor members are appointed annually while independent members are appointed for three year terms by Council following a public recruitment process.

The Committee met four times during the 2016/17 financial year on: 16 August 2016, 6 December 2016, 7 March 2017, and 20 June 2017.

The following table notes the committee members and their attendance at meetings throughout the year:

Name	Role	Member since	2016/17 Attendance	
Geoff Harry	Independent member (chair)	July 2014 (reappointed July 2017)	4 rostered	4 attended
Bev Excell	Independent member	May 2013 (reappointed May 2016)	4 rostered	4 attended
Michael Ulbrick	Independent member	May 2011 (reappointed May 2014)	4 rostered	4 attended
Geoff Lake	Councillor	November 2013	4 rostered	3 attended
Rebecca Paterson	Councillor (Mayor)	June 2016	4 rostered	3 attended

Council's Chief Executive Officer (Andi Diamond), Director Corporate Services (Jack Crawford), Chief Financial Officer (Danny Wain), Manager Corporate Performance (Ross Goeman) and the Internal Auditor (appointed by contract) attend all meetings by invitation of the committee. The External Auditor attended meetings to present the external audit plan and the outcomes of the statutory audit of Council's Financial Statements and Performance Statement.

The Committee also meet with the Internal and External Auditors in the absence of management to discuss issues of interest in accordance with the Audit & Risk Committee Charter.

> KEY ACTIVITIES

The Committee has an established annual work plan which aligns with the Committee Charter. Activities for the year included:

- » Overseeing the preparation of the annual Financial Statements and annual Performance Statement
- » Consideration of the outcomes of the external audit for 2015/16
- » Review and endorsement of the internal audit plan for 2016/17
- » Consideration of regular reports on risk management activity
- » Review of key policies and systems, including monitoring of the recently implemented Electronic Document Management System project
- » Review of various other business reports on relevant activities, such as ICT improvements
- » Monitoring performance in closing out audit recommendations
- » Monitoring the performance of the external and internal audit functions
- » Involvement in the process for appointment of a new committee member
- » Consideration of the impact on Council of reports released by Victoria's integrity agencies – IBAC, VAGO and the Ombudsman
- » Review of the effectiveness of the Committee Charter
- » Self-assessment of the Committee's performance.

Internal audit reviews completed during the year included:

- » Cash collection and payment processing
- » Risk management
- » Procurement cycle and supplier management
- » Payroll management
- » Public safety and event management
- » Business continuity planning and disaster recovery.

The Committee Chairperson, Geoff Harry, met with Council in September 2016 for the annual briefing of Council on current issues and the performance of the Audit & Risk Committee. Mr Harry highlighted activities of the Committee and other key areas including the Strategic Internal Audit Plan, VAGO audits and Risk & Opportunity Management processes.

In accordance with best practice, the Committee also undertook a self-assessment to evaluate its own performance against the objectives of the Committee as articulated in its charter. No substantive issues were identified from this assessment.

> INTERNAL AUDIT

Council's Internal Auditors, Pitcher Partners, commenced their three-year contract on 1 July 2016. They have undertaken a number of internal audit reviews in accordance with the three year internal audit program, adopted by Council on 27 September 2016.

> EXTERNAL AUDIT

Council's External Auditors are the Victorian Auditor-General's Office (VAGO). The Committee reviewed and discussed Council's 2015/16 Annual Financial Statements and Performance Statement. The Committee also considered responses prepared by management for matters raised in the annual statutory audit, and monitored the progress of management in implementing agreed actions.

RISK AND OPPORTUNITY MANAGEMENT

The Risk and Opportunity Management Framework continues to guide and provide a focus on risk and opportunity management for Council.

Quarterly reporting to the Executive Leadership Team provides an overview and monitoring of Council's Strategic Risk Profile. The Audit & Risk Committee, in its role as an advisory committee, is provided quarterly strategic risk reports to ensure an overview of risk management practices.

Council is well placed with its insurance program following the review of insurance limits and policies. The program continues to be brokered by Jardine Lloyd Thompson with the public liability policy placed with MAV-LMI Insurance and the assets program placed with Jardine Mutual Asset Protection Plan (JMAPP). Both insurance programs provide protection from market volatility, giving confidence that the policies will provide protection to Council against the various risks and exposures experienced by Local Government.





ASSET MANAGEMENT

In 2016/17, Council undertook detailed surveys to provide a more accurate picture of the worth of our extensive portfolio of assets which are valued at \$3.04 billion.

This includes:

- » \$2.22 billion of Council owned land and \$821 million of other assets at current valuation
- » 308 buildings ranging from neighbourhood houses to community centres, sporting pavilions and the Civic Centre
- » 1,273 kilometres of underground pipes and 44,300 storm water pits
- » 175 playgrounds within reserves and associated with community facilities
- » 82 sports grounds
- » 902 public lights over Council sporting grounds, reserves and car parks
- » A pedestrian network of 1,550 kilometres of on-road pathways and 51 kilometres of off-road pathways
- » A network of 734 kilometres of local roads and 25 kilometres of right of ways
- » 489 structures including 432 retaining walls and 55 bridges, jetties and boardwalks
- » 197 off-street car parks and Council plant and fleet comprising of 267 registered vehicles.

Projects completed in 2016/17 that support the delivery of the Asset Management Policy included:

- » Implementation of a restructured Asset Management Team that addresses the identified skill and resource gaps
- » Alignment of capital works and the asset management planning and reporting structure
- » Commencement of revised Asset Management Plans to ensure they are comprehensive and quality is consistent
- » Development of a program for the timing of each Asset Management Plan review and update
- » Development and adoption of an Asset Disposal Policy
- » Development and implementation of an Asset Valuation Policy
- » Commenced upgrades to Council's current asset management information system including new field data collection tools.



INFORMATION AND COMMUNICATIONS TECHNOLOGY

Council's Information and Communications Technology (ICT) branch has completed a two year rebuilding phase for the organisation.

This has resulted in the following projects being successfully completed:

- » Upgrading Council's security, server and infrastructure environment
- » Moving the disaster recovery to the cloud
- » Upgrading all core applications to the latest versions
- » Amalgamating Council's library services into our domain.

ICT Supports more than 1,400 networked users and 850 workstations over 35 sites and services of Council. The branch will soon be delivering a new five year ICT strategy along with an Enterprise Digital Strategy for Monash Council. These two strategies will place Council in good stead to deliver ICT services, mobility, online communications, requests and payments.





GOVERNANCE AND MANAGEMENT CHECKLIST

The following are the results in the prescribed form of Council's assessment against the prescribed governance and management checklist.

Governance and Management Items	Assessment
1 Community engagement policy (policy outlining Council's commitment to engaging with the community on matters of public interest)	Policy Date of operation of current policy: 1 April 2013
2 Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Guidelines Date of operation of current guidelines: 1 April 2013
3 Strategic Resource Plan (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)	Adopted in accordance with section 126 of the Act. Date of adoption: 27 June 2017
4 Annual budget (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	Adopted in accordance with section 130 of the Act. Date of adoption: 27 June 2017

Governance and Management Items**Assessment**

<p>5 Asset management plans (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)</p>	<p>Plans</p> <p>Date of operation of current plans: Buildings: 1 March 2012 Drainage and Retarding Basins: 1 June 2004 Road Pavement: 1 May 2011 <i>(A new Plan will be operational in 2017/18)</i> Off Street Carparks: 1 June 2006 <i>(A new Plan will be operational in 2017/18)</i> Pathways: 1 December 2004 <i>(A new Plan will be operational in 2017/18)</i> Playgrounds: 1 June 2006 Public Lighting: 1 June 2006 <i>(A new Plan will be operational in 2017/18)</i> Right of Ways: 1 June 2005 <i>(A new Plan will be operational in 2017/18)</i> Sportfields Paving Surfaces and Spectator Facilities: 1 June 2007 Structures: 1 June 2005 <i>(A new Plan will be operational in 2017/18)</i></p>
<p>6 Rating strategy (strategy setting out the rating structure of Council to levy rates and charges)</p>	<p>Strategy</p> <p>Date of operation of current Strategy: 27 June 2017</p>
<p>7 Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)</p>	<p>Policy</p> <p>Date of operation of current Policy: 24 February 2015</p>
<p>8 Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)</p>	<p>Policy</p> <p>Date of operation of current Policy: 31 December 2015</p>
<p>9 Municipal emergency management plan (plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)</p>	<p>Prepared and maintained in accordance with section 20 of the Emergency Management Act 1986.</p> <p>Date of preparation: 12 April 2017</p>
<p>10 Procurement policy (policy under section 186A of the Local Government Act 1989 outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)</p>	<p>Prepared and approved in accordance with section 186A of the Local Government Act 1989.</p> <p>Date of approval: 31 May 2016</p>
<p>11 Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)</p>	<p>Plan</p> <p>Date of operation of current Plan: 1 December 2014</p>

Governance and Management Items	Assessment
<p>12 Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)</p>	<p>Plan Date of operation of current Plan: 31 August 2016</p>
<p>13 Risk management framework (framework outlining Council's approach to managing risks to Council's operations)</p>	<p>Framework Date of operation of current framework: 24 February 2015</p>
<p>14 Audit Committee (advisory committee of Council under section 139 of the Act whose role is to oversee the integrity of a Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements)</p>	<p>Established in accordance with section 139 of the Act. Date of establishment: 8 November 1995 (Audit and Risk Committee Charter reviewed September 2015)</p>
<p>15 Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls)</p>	<p>Engaged Date of engagement of current provider: 1 July 2016</p>
<p>16 Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)</p>	<p>Framework Date of operation of current framework: 31 May 2016</p>
<p>17 Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)</p>	<p>Reports Date of reports: 21 October 2016, 1 March 2017, 26 May 2017 and 31 July 2017.</p>
<p>18 Financial reporting (quarterly statements to council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)</p>	<p>Statements presented to Council in accordance with section 138(1) of the Act Date statements presented: 29 November 2016, 28 February 2017, 30 May 2017 and 29 August 2017 (annual financials)</p>
<p>19 Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)</p>	<p>Reports Date of reports presented to Audit and Risk Committee: 6 December 2016, 7 March 2017 and 20 June 2017</p>
<p>20 Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)</p>	<p>Reports Date of reports: 7 March 2017 and 29 August 2017</p>

Governance and Management Items

Assessment

- | | | |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 21 | Annual report
(annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial and performance statements) | Considered at a meeting of Council in accordance with section 134 of the Act
Report considered by Council:
19 October 2016 |
| 22 | Councillor Code of Conduct
(Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by councillors) | Reviewed in accordance with section 76C of the Act.
Date reviewed: 16 February 2017 |
| 23 | Delegations
(a document setting out the powers, duties and functions of council and the Chief Executive Officer that have been delegated to members of staff) | Reviewed in accordance with section 98(6) of the Act.
Date of review: 25 June 2013 |
| 24 | Meeting procedures
(a local law governing the conduct of meetings of council and special committees) | Meeting procedures local law made in accordance with section 91(1) of the Act.
Date local law made: 20 November 2007
(A new Local Law will be operational in 2017/18) |

I certify that this information presents fairly the status of Council's governance and management arrangements.



Andi Diamond
Chief Executive Officer
Dated: 30.6.17



Cr Rebecca Paterson
Mayor
Dated: 30.6.17



DOCUMENTS AVAILABLE FOR PUBLIC INSPECTION

In accordance with Part 5 of the Local Government (General) Regulations 2015, the following is a list of the prescribed documents that are available for inspection.

Copies of the following documents can be obtained for the purposes of section 222 of the Local Government Act 1989 at the Civic Centre (293 Springvale Road, Glen Waverley) during normal business hours:

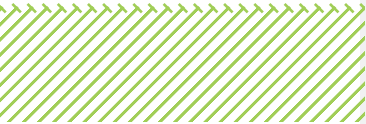
- » A document containing details of overseas or interstate travel (other than interstate travel by land for less than three days) undertaken in an official capacity by any Councillor or member of Council staff in the previous 12 months, including:
 - (i) the name of the Councillor or member of Council staff
 - (ii) the dates on which the travel began and ended
 - (iii) the destination of the travel
 - (iv) the purpose of the travel
 - (v) the total cost to the Council of the travel, including accommodation costs.
- » The agendas for, and minutes of, ordinary and special meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act
- » The minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act
- » A register of delegations kept under sections 87(1) and 98(4) of the Act, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the Act
- » A document containing details of all leases involving land which were entered into by the Council as lessor, including the lessee and the terms and the value of the lease
- » A register maintained under section 224(1A) of the Act of authorised officers appointed under that section
- » A list of donations and grants made by the Council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant.



CONTRACTS

During the year Council did not enter into any contracts valued at \$150,000 or more for goods and services, or \$200,000 or more for works without first engaging in a competitive process.

DISABILITY ACTION PLAN



The aim of the Disability Action Plan is to guide Council in service provision, planning, engagement and advocacy on issues important to people with a disability, their families and carers.

The priority areas driving the implementation of actions include:

1. Access, Services and Participation
2. Employment
3. Leadership, Advocacy and Communication
4. The Built Environment
5. Organisational Development
6. Monitoring and Implementation.

Year four actions in the plan were implemented in 2016/2017 and highlights included:

- » Council's five libraries successfully completing the Communication Access Assessment in March 2017 and were awarded the Communication Access Symbol. This is in recognition of the importance of communication access for people with communication difficulties
- » Council lodged a submission in July 2016 on the Victorian State Disability Plan 2017-2020. The submission was developed in consultation with the Monash Disability Advisory Committee and Council staff
- » The RIDE Expo is the largest expo for people with a disability, carers and service providers in the eastern metropolitan region, showcasing more than 80 information services including respite care. Metro Access City of Monash partnered with Yooralla (RIDE Project) to provide transportation, staffing and lunch for The Women's Friendship Group and CALD community members to attend the expo which was held in Wantirna on 7 September 2016
- » Twelve participants from local organisations came together at the Monash Access and Inclusion Network meeting on 7 November 2016 to hear a presentation from Gayle Green - Senior Consultant Connections & Outcomes at Uniting Care Life Assist, an organisation that has been supporting participants with NDIS plans since January 2015. Topics included eligibility, setting, reviewing and achieving a person's goals and the interrelationship of educational, medical, community services with NDIS
- » The Family Fun Day held on 5 November 2016 had a clear focus on breaking down barriers and raising the positive profile of people with a disability. Children and parents enjoyed taking part in an African drumming circle exploring how sound could be used to express feelings and emotion and that everyone experiences music in different ways
- » In recognition of International Day of People with Disability on 3 December 2016 and the 16 Days of Activism for No Violence Against Women from 25 November-10 December 2016, Metro Access Monash, Boroondara, Manningham and Whitehorse partnered with Women with Disabilities Victoria to offer a five day leadership program to women who wish to speak up in their own communities. Two women from Monash were amongst the 12 participants. More than 50 people gathered to celebrate the graduation of all participants on 24 November 2016.



DOMESTIC ANIMAL MANAGEMENT PLAN

Council has a dual role of enforcing relevant State legislation and its own Local Laws together with educating the community on issues surrounding animal management and responsibilities associated with pet ownership.

We have a Domestic Animal Management Plan which provides a strategic framework for policy direction and action plans related to animal management in Monash. The 2013-2017 plan integrates best practice in domestic animal management with Council's priorities for actions to be undertaken during this period.

In 2016/17, Council evaluated this plan and identified that:

- » Council's procedures for dealing with complaints about barking dogs had improved
- » There are opportunities to improve educative efforts around responsible pet ownership with a focus on culturally and linguistically diverse communities
- » The Monash Bulletin, Council's website and social media are important communication tools that should be utilised on an ongoing basis.



In early 2017, Council sought community views on a wide range of matters in the survey Monash 2021 & Beyond. The survey included questions about animal management issues and the feedback received was considered in the development of the draft Domestic Animal Management Plan 2017-2021 which will be released for community feedback in July and August 2017. The final plan is scheduled to be considered by Council in October 2017.





FOOD ACT MINISTERIAL DIRECTIONS

In accordance with Section 7E of the Food Act 1984, Council is required to publish a summary of any ministerial directions received during the financial year in its Annual Report.

In 2016/17, no ministerial directions were received by Council.

FREEDOM OF INFORMATION

In accordance with section 7(4AA)(a) and 7(4AA)(b) of the Freedom of Information Act 1982, Council is required to publish certain statements in its Annual Report or separately (such as on its website), concerning its functions and information available.

Council has chosen to publish the statements separately, however provides the following summary of the application and operation of the Freedom of Information Act 1982.

Access to documents may be obtained through written request to the Freedom of Information Officer, as detailed in section 17 of the Freedom of Information on Act 1982 and in summary as follows:

- » It should be in writing
- » It should identify as clearly as possible which document is being requested
- » It should be accompanied by the appropriate application fee (the fee may be waived in certain circumstances).

Requests for documents in the possession of Council should be addressed to the Freedom of Information Officer.

Access charges may also apply once documents have been processed and a decision on access is made (e.g. photocopying and search and retrieval charges).

Details of FOI requests in 2016/17

FOI applications received	27
FOI applications transferred to another agency	0
FOI applications responded to within statutory timeframe	27
Access granted in full	13
Access granted in part	0
Access denied	6
No documents identified as relevant to request	3
Withdrawn/not proceeded with	2
Request yet to be finalised	2
Request outside FOI process	1
Request for review	0
Appeal to VCAT	0

PROTECTED DISCLOSURES

In 2012, the Protected Disclosures Act 2012 was created.

The City of Monash is committed to the aims and objectives of the legislation which aims to:

- (a) To encourage and facilitate disclosures of:
 - (i) improper conduct by public officers, public bodies and other persons
 - (ii) detrimental action taken in reprisal for a person making a disclosure under this Act
- (b) To provide protection for:
 - (i) persons who make those disclosures
 - (ii) persons who may suffer detrimental action in reprisal for those disclosures
- (c) To provide for the confidentiality of the content of those disclosures and the identity of persons who make those disclosures.

Council does not tolerate improper conduct by its employees, officers or Councillors, nor the taking of reprisals against those who come forward to disclose such conduct.

Council recognises the value of transparency and accountability in its administrative and management practices and supports the making of disclosures that reveal corrupt conduct, conduct involving a substantial mismanagement of public resources, or conduct involving a substantial risk to public health and safety or the environment.

Council will take all reasonable steps to protect people who make such disclosures from any detrimental action in reprisal for making the disclosure. It will also afford natural justice to the person who is the subject of the disclosure.

Copies of Council's Protected Disclosures Policy and Procedures are available on request at Council's Civic Centre and on

Council's website at  www.monash.vic.gov.au

In 2016/17, Council received no disclosures under the Protected Disclosures Act 2012.

ROAD MANAGEMENT ACT MINISTERIAL DIRECTION

In accordance with Section 22 of the Road Management Act 2004, Council must publish a copy of the summary of any ministerial direction in its Annual Report.

No such ministerial directions were received by Council in the 2016/17 year.





INFORMATION PRIVACY

The Privacy and Data Protection Act 2014 was created in September 2014.

The purpose of the Act can be summarised as follows:

- (a) To balance the public interest in the free flow of information with the public interest in protecting the privacy of personal information in the public sector
- (b) To balance the public interest in promoting open access to public sector information with the public interest in protecting its security
- (c) To promote awareness of responsible personal information handling practices in the public sector
- (d) To promote the responsible and transparent handling of personal information in the public sector
- (e) To promote responsible data security practices in the public sector.

The legislation does not override any of the relevant provisions of the Freedom of Information Act 1982 as it relates to personal information or documents containing personal information.

The legislation sets out 10 Information Privacy Principles (IPPs) that govern collection, use, storage, security and accuracy of personal information. Compliance by a public sector organisation with the IPPs is mandatory.

Council has developed policies and procedures for the purpose of meeting its responsibilities under the legislation. These are available on Council's website. As required by the Privacy and Data Protection Act 2014, Council has developed and made public a statement of how it will collect and manage personal information. This statement appears below.

Monash Council regards as important the protection of its residents' and other customers' privacy and personal information. The Council will do its best to protect this privacy and personal information in all dealings that it may have with you, in accordance with the principles set out in the Privacy and Data Protection Act 2014.

Council will only collect what personal information it requires from you in order to carry out its statutory and legal responsibilities and to deliver its services.



Council will only use personal information or permit it to be used by a third party under the following circumstances:

- » For the primary purpose for which the information is collected
- » A purpose directly related to the primary purpose and for which there would be a reasonable expectation that the information would be used or disclosed for that purpose
- » To meet statutory or legal requirements
- » To meet its service provision responsibilities.

Visitors to our website will not be required to disclose personal information. Tracking of visits to the site will only be conducted for the purposes of collecting statistical information and will not identify individuals. The website contains links to other sites. Council takes no responsibility for the content or privacy practices of these sites.

Emails sent to Council will only be recorded to fulfil the purpose for which they are sent. The sender's details will not be added to a mailing list without their permission.

A person may seek access to, or correction of the personal information the Council holds about them. Such requests must be made in writing to:

Council's Information Privacy Officer
PO Box 1
GLEN WAVERLEY VIC 3150.

If a person believes that there has been a breach of their personal privacy by Council, they may make a complaint in writing to the Council's Information Privacy Officer. If the matter is not resolved to the person's satisfaction, they may make a complaint to the Victorian Privacy and Data Protection Commissioner.

Any enquiries regarding the handling of personal information by Council may be made to the Council's Information Privacy Officer by telephone on 9518 3696.



LOCAL LAWS

Under Section 3E of the Local Government Act 1989, one of the functions of a Council is to make and enforce local laws. Local laws are made under the provisions of Section 111 of the Local Government Act 1989.

Council currently has the following local laws:

Meeting Procedures Local Law No.1	The principal objective of this local law is to provide for the orderly, fair and effective conduct of meetings of Council and special committees and to provide for the election of the Mayor and chairpersons of special committees.
Sealing of Documents Local Law No.2	The purposes of this local law are to: <ul style="list-style-type: none">» Provide how the common seal of Council may be used» Provide who may authorise the use of the common seal» Delegate the power to authorise the use of the common seal» Prescribe who may witness the affixing of the common seal» Provide for the more efficient transaction of Council business» Provide for the peace, order and good government of the municipal district of Council» Provide for the administration of Council powers and functions
Community Amenity Local Law No.3	The objectives of this local law are to: <ul style="list-style-type: none">» Provide for the peace, order and good government of the municipal district» Promote a physical and social environment free from hazards to health, in which the residents of the municipal district can enjoy a quality of life that meets the general expectations of the community» To prevent and suppress nuisances which may adversely affect the enjoyment of life within the municipal district or the health, safety and welfare of persons within the municipal district» And to achieve these objectives by:<ul style="list-style-type: none">› Regulating and controlling activities of people within the municipal district which may be dangerous, unsafe or detrimental to the quality of life of other people in, or the environment of, the municipal district› Providing standards and conditions for specified activities to protect the safety and the welfare of people within, and the environment of, the municipal district
Prohibition on Smoking Local Law No.4	The objectives of this local law are to: <ul style="list-style-type: none">» Provide for the peace, order and good government of the municipal district» Promote a physical and social environment free from hazards to health, in which the residents of the municipal district can enjoy a quality of life that meets the general expectations of the community» To achieve these objectives by prohibiting smoking at specified events and in and around specified buildings.





SECTION THREE

OUR COUNCIL

MONASH PROFILE

Our City covers 81.5 square kilometres and includes the suburbs of: Ashwood, Clayton, Glen Waverley, Hughesdale, Huntingdale, Mount Waverley, Mulgrave, Notting Hill, Oakleigh, Oakleigh East, and Wheelers Hill. Parts of Chadstone, Burwood and Oakleigh South are also included in Monash.

Monash is known as the 'garden city' because we have an abundance of parks and reserves, plus a pedestrian network of 1,550 kilometres of on-road pathways and 51 kilometres of off-road pathways. For families wanting to get active there are 175 playgrounds and 82 sports grounds.

We boast a strong local economy with several large institutions including Monash Health, Monash University and Holmesglen TAFE providing employment opportunities. Many large businesses are also based in Monash including Adidas Australia Pty Ltd, Bosch Australia, Catch Group, Dulux Australia, Bristol-Myers Squibb Australia Pty Ltd and William Adams Cat Pty Ltd.

We are located close to the Monash and Eastern Freeways and Eastlink, and have an extensive transport network including trains and buses.



HISTORY OF MONASH

Although the City of Monash was created as recently as December 1994, the area's history of settlement stretches back more than 150 years.

The original inhabitants of the area were the Bunurong tribe, one of four tribes that made up the Kulin Nation who lived in what was to become Melbourne and surrounding areas.

The first known settler in the district was Thomas Napier, a Scottish builder, who established Bushy Park Run in 1839 on the western side of Dandenong Creek in the vicinity of Jells Park.

In 1853, the Parish of Mulgrave, as the area was first known, was surveyed and the first blocks of land were sold in Oakleigh. The first subdivision of land in Mount Waverley occurred in 1854.

The Shire of Oakleigh was proclaimed in 1871 and in 1879 a pivotal event occurred in the area's development - the Oakleigh to Melbourne rail line was opened which led to a land boom in the Oakleigh area.

While the Railway Workshops at Oakleigh became the major industry in the area, dairy farms, orchards and market gardens began to dominate at the turn of the century.

The electrification of the Oakleigh line in 1922 and the opening of the Darling to Glen Waverley (once known as Black Flat) line in 1930 further opened up housing developments and caused the gradual retreat of the market gardens.


Residential and industrial developments boomed after World War II in areas such as Clayton, Mulgrave and Mount Waverley. In 1949 the Housing Commission became a major contributor to development in the Jordanville area, building 1,785 homes up until 1962.

In March 1961, one of Australia's leading universities, Monash University, was established in Clayton, and in 1968 the then Victorian Football League unveiled its plans for a new premier football ground to be known as Waverley Park.

COUNCIL OFFICES

Monash Civic Centre

 293 Springvale Road,
Glen Waverley, 3150

 8.15am to 5pm
Monday to Friday

Oakleigh Service Centre

 3 Atherton Road,
Oakleigh, 3166

 8.45am to 5pm
Monday to Friday

 9518 3555


Fax: 9518 3444

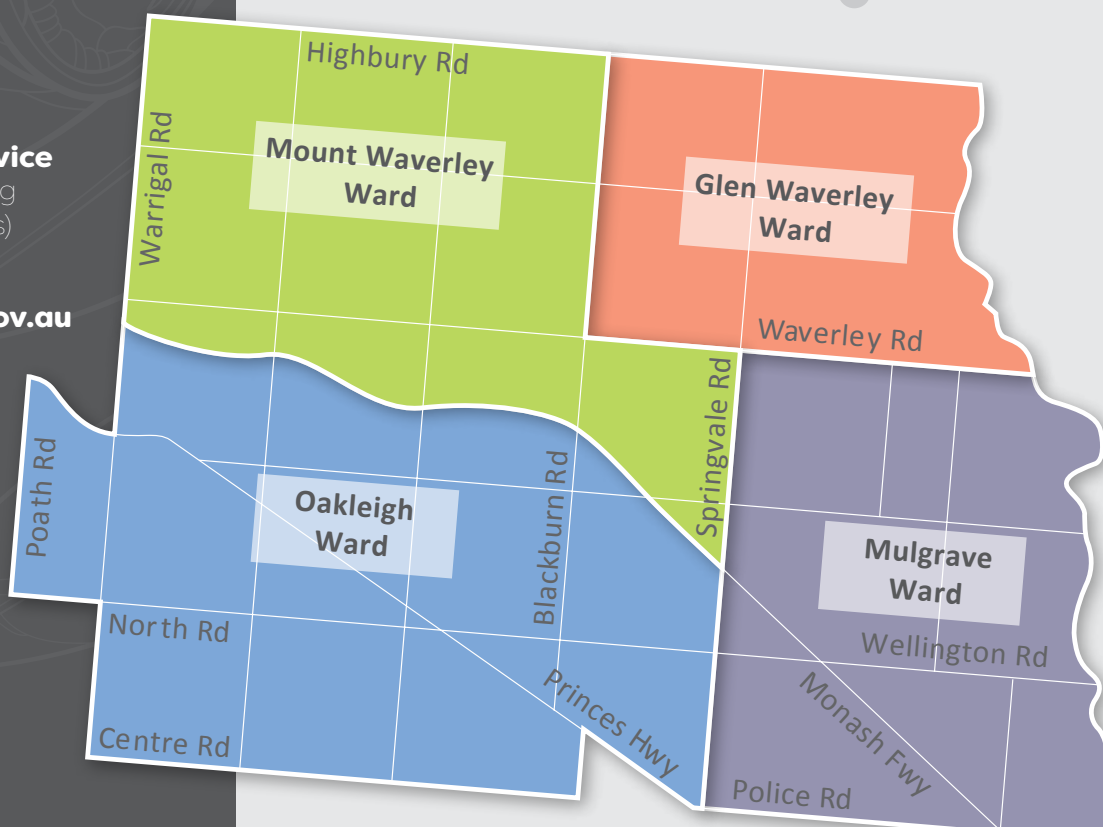
National Relay Service

(for people with hearing
or speech impairments)

1800 555 660

 www.monash.vic.gov.au

 PO Box 1,
Glen Waverley,
VIC 3150



COUNCILLORS

The Monash community elects 11 Councillors to plan for the long-term future of the city and to represent their views. The current Councillors were elected in October 2016 for a four year term.

Monash is divided into four wards – Mount Waverley, Glen Waverley, Oakleigh and Mulgrave. Two Councillors represent Glen Waverley ward, while there are three Councillors in each of the other three wards.

Each year the Councillors vote for a Mayor and Deputy Mayor for the following 12 months. In November 2016, Cr Rebecca Paterson was elected Mayor and Cr Stuart James was elected Deputy Mayor.

The City of Monash has 11 Councillors who represent the following four Wards:

- > Glen Waverley
- > Mount Waverley
- > Mulgrave
- > Oakleigh.

> Glen Waverley Ward



Cr Geoff Lake
0411 645 281
Geoff.Lake@monash.vic.gov.au



Cr Lynnette Saloumi
0466 465 355
Lynnette.Saloumi@monash.vic.gov.au

> Mulgrave Ward



Cr Robert Davies
0416 000 777
Robert.Davies@monash.vic.gov.au



Cr Paul Klisaris
0412 516 026
Paul.Klisaris@monash.vic.gov.au



Cr Shane McCluskey
0466 345 406
Shane.McCluskey@monash.vic.gov.au

> Mount Waverley Ward



Cr Brian Little
0407 878 033
Brian.Little@monash.vic.gov.au



**Cr Rebecca Paterson
Mayor**
9518 3524 /
0437 959 163
Rebecca.Paterson@monash.vic.gov.au



Cr MT Pang Tsoi
0466 465 376
MTPang.Tsoi@monash.vic.gov.au



Cr Josh Fergeus
0466 465 421
Josh.Fergeus@monash.vic.gov.au



**Cr Stuart James
Deputy Mayor**
0413 184 250
Stuart.James@monash.vic.gov.au



Cr Theo Zographos
0430 316 911
Theo.Zographos@monash.vic.gov.au

* Nga Hosking (elected via count back on 23 May 2016 was not returned in October 2016 election)

* John Sharkey (elected via count back on 14 June 2016 was not returned in October 2016 election)
Refer to table on p59.

ORGANISATION STRUCTURE

Our organisation is led by an Executive Leadership Team comprising the Chief Executive Officer, four directors, two executive managers and a manager.

They work with a team across Council to provide services to our community and to carry out the strategic directions in the Council Plan. Here is our Executive Leadership Team, as at 30 June 2017.



Executive Leadership Team



Chief Executive
Andi Diamond

City Development
Peter Panagakos



To further develop the City's environment through effective strategic city, environmental and social planning, building control and municipal regulation.

Community Development and Services
Julie Salomon



To provide a wide range of customer focused services which are relevant, of high quality and accessible to all residents of Monash.

Corporate Services
Jack Crawford



To determine the overall business strategy framework for the City through the development of business and council plans and to determine financial policies and strategies to secure the City's long-term financial position.

Infrastructure
Ossie Martinz



To efficiently provide and maintain City infrastructure and facilities to meet operating performance standards set by other Divisions.



Communications*
Jo Robertson



Corporate Administration and Customer Service
Jarrod Doake



Human Resources
Frank Rog

*Communications Manager
Ainslie Gowan resigned May 2017



Monash Council Managers

City Development

- ▶ **City Planning** - Angela Hughes
- ▶ **Community Amenity** - Greg Talbot
- ▶ **Property** - Graeme Younger
- ▶ **Strategic Planning and Economic Development** - Sean McNamee
- ▶ **Urban Design and Sustainability** - Belinda Tsering

Community Development and Services

- ▶ **Active Monash** - David Shepard
- ▶ **Aged and Community Services** - Simon Rose
- ▶ **Children, Youth and Family Services** - Chris Thompson
- ▶ **Community Planning and Development** - Fee Harrison
- ▶ **Information and Arts** - Jenny Ruffy

Corporate Services

- ▶ **Corporate Performance** - Ross Goeman
- ▶ **Finance Services** - Danny Wain
- ▶ **Information Technology** - Stephen Peatling
- ▶ **Strategic Procurement** - Mick Ross

Executive

- ▶ **Communications** - Jo Robertson
- ▶ **Corporate Administration and Customer Service** - Jarrod Doake
- ▶ **Human Resources** - Frank Rog

Infrastructure

- ▶ **Capital Works** - Andrew Andonopoulos
- ▶ **Engineering** - James Paterson
- ▶ **Horticulture Services** - Lucas Skelton (Philip Pumb retired 30 June 2017)
- ▶ **Strategic Asset Management** - Chris LoPiccolo
- ▶ **Waste Services** - Simon Hill



COUNCIL STAFF

Below is a summary of the number of full time equivalent (FTE) staff categorised by employment and gender, as at 30 June 2017.

	Female FTE	Male FTE	Total FTE
Band 1	3.49	1.14	4.63
Band 2	7.66	5	12.66
Band 3	67.79	73.7	141.49
Band 4	67.01	28.81	95.82
Band 5	51.66	38.14	89.8
Band 6	48.84	15.19	64.03
Band 7	17.97	18	35.97
Band 8	2	2	4
Band Not Applicable	87.91	85.45	173.36
TOTAL	354.33	267.43	621.76

(Note - Casual staff are not included in these figures as has been the case in previous years.)

	Executive	Corporate Services	Infrastructure	City Development	Community Development & Services	Total
Permanent FT Female	25	18	63.27	33.58	92.19	232.04
Permanent FT Male	7	19.95	120.23	27.8	68.06	243.04
Permanent PT Female	4.72	6.57	1.2	7.15	93.98	113.62
Permanent PT Male	1.35		3.31	2.89	8.84	16.39
Temporary PT Female	1			1.33	6.34	8.67
Temporary PT Male				2.6	5.4	8
	39.07	44.52	188.01	75.35	274.81	621.76

Below is a summary of the number of full time equivalent (FTE) Council staff by organisational structure, employment type and gender, as at 30 June 2017. (Note - Casual staff are not included in these figures as has been the case in previous years.)

EQUAL OPPORTUNITY

At Monash, we are committed to treating all of our employees fairly and equitably. We are focused on providing a safe, productive and satisfying work environment where employees are not subjected to harassment, discrimination, bullying or occupational violence of any kind.

In 2017, one of the most significant projects undertaken by the Human Resources team was the implementation of a Workforce Management System. This system has a number of key components including the implementation of a dedicated Learning Management System which will significantly change the way staff training is managed and administered across the organisation for both new and existing employees.

The Learning Management System will enable key compliance training requirements such as equal opportunity, bullying and occupational violence and harassment training to be delivered through e-learning. It has the ability to use best practice course content to ensure staff are compliant with these requirements via online quizzes to test competency, and improved reporting.

This system is due to be launched late 2017.



INDUCTION PROGRAM

As part of Council's comprehensive induction program, all new staff participate in a compulsory online induction. This ensures that all staff are appropriately inducted into their new role, as well as exposed to important policies and procedures that they are expected to comply with while employed at Monash.

The online induction is supported by a number of role specific induction programs that new employees are required to complete depending on their work location within the organisation.

In addition, all staff are invited to attend a full day Corporate Induction which gives them the opportunity to meet the CEO and Executive Leadership Team and includes a tour of the municipality. A total of 200 new staff members participated in Council's Corporate Induction Program in 2016/17.

New staff are also required to complete Customer Service Guarantee training which provides an understanding of the customer service requirements and service measures at Monash, as well as spending half a day shadowing member of the customer service team. The purpose of this training is to ensure that all new staff understand the importance of customer service at Monash, and also understand how busy the customer service team is.



TRAINING AND DEVELOPMENT

We continue to focus on providing personal and professional development opportunities to all staff.

In addition to technical training coordinated by each branch to ensure that their staff have the technical competencies required for their roles, the Organisation Development Unit organises generic/core, leadership and IT training to support all staff to learn and develop.

A learning and development calendar is established on an annual basis following a training needs analysis.

More than 600 staff participated in at least one generic, leadership or IT related training session in 2016/17. Throughout the year, all staff were invited to participate in a number of internal courses including cultural awareness

training, EDNA training, OH&S awareness, budget preparation, invoice approval, engaging with the community and introduction to survey monkey.

Skills development courses were also offered on 17 topics over a number of sessions. Topics included critical thinking, time management, effective communication, better business cases, business writing and dealing with conflict.

IT training continued to remain very popular, with 19 courses offered from basic PC training through to advanced training across the Microsoft suite of products. These courses are always well attended.



Leadership Program

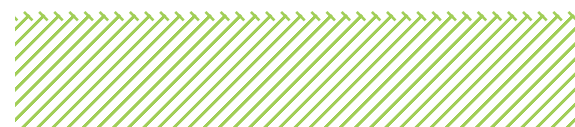
The Monash Leadership program is based on authentic leadership and positive psychology and recognises that a strength based approach works best to maximise potential and high performance.

Throughout the year, leaders participated in a number of workshops including:

- » Understanding disciplinary policy and procedures
- » Authentic leadership master class
- » Strength based leadership
- » Managers awareness – mental health in the work place
- » Authentic performance conversations
- » Better leaders ask better questions.

Health and Wellbeing

The Corporate Health and Wellbeing Program supports Council employees by promoting a balanced and healthy lifestyle. A range of activities were offered through this program in 2016/17 with an emphasis on three key areas: healthy eating, physical activity and mental health. The program included information seminars and workshops, weight loss and fitness programs such as 10,000 steps challenge, yoga, fruit box promotion, RUOk day and health and skin checks.



OCCUPATIONAL HEALTH AND SAFETY



Council continued its focus to provide a safe and healthy work environment for staff, contractors and visitors at its workplaces during 2016/17.

This commitment is underpinned by Council's Certified Agreement which articulates the organisation's commitment to:

- » Legislative compliance and the pursuit of better practice in injury prevention and management
- » Council's Occupational Health and Safety (OHS) Policy
- » Embedding safety leadership at all levels within Council through education
- » The Health and Wellbeing Program
- » SafetyMap accreditation at the Infrastructure Division.



A number of key elements of the OHS Management System were revisited throughout the year to maintain relevance, including:

- » A review of the delivery of material and content of safety inductions to further entrench Council's safety message
- » A review of the Safety Leader's Handbook which is designed to provide practicable guidance to line management in all aspects of safety management
- » Continued roll out of training to key staff to entrench the online incident reporting/review/investigation process as a crucial element of the health and safety management system
- » Continued review of Infrastructure OHS Management System Procedures.

Other OHS actions have included:

- » Noise testing at Monash Operations Centre
- » Air monitoring at the Waste Transfer Station
- » Review of Monash Operations Centre one-way traffic management and security system to address several health and safety concerns
- » Audiometric testing and immunisation programs for relevant staff
- » Implementation of a First Aid Kit monitoring system
- » Ongoing review of staff working in isolation practices including exploration of a variety of technological options to assist in this area.

The Corporate Health and Safety Committee continued to meet on a quarterly basis during the year to discuss safety standards and action safety issues as necessary.

The designated work group health and safety representatives continue to provide an active role in maintaining health and safety standards across the organisation. Several elections were conducted to fill vacancies resulting from staff movements, term of office expiry and designated work group changes. Several First Aid Officer vacancies were also filled as a result of staff movements.

Other divisional and specific purpose committees played key roles in effective consultation with staff on a number of important projects including the introduction of technology enhancement at libraries, staff consultative forums and emergency planning training.







SECTION FOUR

OUR PERFORMANCE

COUNCIL'S STRATEGIC PLANNING FRAMEWORK

Council has a strategic planning framework that guides our operations (see diagram).

Sitting at the top of this framework is Monash 2021 which is our vision and plan for the future.

The Council Plan 2013-2017 sits underneath this and sets out the major initiatives and services that Council intends to progress in this four year time frame. The plan is updated in each of the financial years to focus on initiatives in that year.

Council's other two major strategic documents are our Annual Budget and our Annual Business Plan which set out in more details the projects and services for that year and how they will be funded.





➤ COUNCIL PLAN

The Council Plan 2013-2017 sets out the following four key Directions and Principles to focus on:

- » **Direction One: Ensuring our City has inviting place and spaces**
- » **Direction Two: Achieving a healthy, active Monash community**
- » **Direction Three: Fostering confident and connected communities**
- » **Direction Four: Taking actions for our future**
- » **Our Principles: Progressive governance and strong leadership.**

➤ PERFORMANCE

Council's performance in 2016/17 is outlined in this Annual Report against these Directions and Principles, demonstrating how we are achieving the initiatives in our Council Plan 2013-2017.

Our performance is documented in the following pages and has been measured on:

- » Results achieved in relation to the strategic indicators in the Council Plan
- » Progress in relation to the major initiatives identified in the Annual Budget
- » Services funded in the Annual Budget and the persons or sections of the community who we provide these services to
- » Results against the prescribed service performance indicators and measures.

Direction One:

ENSURING OUR CITY HAS INVITING PLACES AND SPACES

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual Budget Variance \$'000
Council Halls	Management and operation of Council's halls for use by the community	628 912 284
Library and Information Services	This includes Library services and Community Information and Arts administration.	4,263 4,436 173
Recreation	The provision of sport and recreation facilities, programs and services within the municipality including sporting reserves, community programs, major leased facilities and golf courses.	596 538 (58)
Parking Supervision	The facilitation of various parking permit schemes.	(3,007) (2,968) 39
Building and Planning Control	Town Planning, building and compliance services to the community including building advice, issuing building permits for all types of construction (domestic/commercial/industrial) and investigations of complaints.	2,101 2,498 397
Infrastructure Maintenance	Maintenance of Councils, footpath, road and drain infrastructure and Capital Works management.	7,104 7,362 258
Emergency Readiness	Emergency Management and Incident Coordination, Incident Investigations, Municipal Depot and Occupational Health and Safety.	60 113 53
Asset and Building Maintenance	Asset, Building and fleet maintenance including fencing, signs, street furniture, trees and playgrounds.	5,446 6,253 807

		Net Cost Actual
Service	Description	Budget Variance
		\$'000
Waste, cleansing and recycling	Domestic and Commercial garbage, Green waste and recycling collection, Road and precinct sweeping, Public litter bin clearance and litter control, annual hard rubbish collection, public toilets, Monash Pride Crew, BBQ maintenance and waste transfer station operation.	15,203
		<u>15,720</u>
		517
Engineering and Design	Management and coordination of a comprehensive Capital Improvement Program for roads, drainage, transport Engineering (including bicycle facilities), Engineering design and asset protection to meet the Council's infrastructure requirements and the needs of the general public.	2,572
		<u>2,322</u>
		(250)
Horticultural Services	Building, Garden, Park, Sports ground and Reserve horticulture services to ensure the amenity of the City.	11,317
		<u>10,582</u>
		(735)



The following statement reviews the performance of Council against the Council Plan including results achieved in 2016/17 relation to the strategic indicators included in the Council Plan.

COMMUNITY OUTCOME

1.1 Enhanced parks, open spaces, walking and cycling trails across the City

Strategies to achieve this outcome

- 1.1.1 Review the accessibility and quality of public open spaces across Monash for development of a new Public Open Space Strategy for Monash “Creating Better Spaces”
- 1.1.2 Improve walking and cycling trails, including connections between existing public open spaces and links to activity centres across the City
- 1.1.3 Further develop amenities and facilities within parks and reserves that reflect preferences expressed by communities

Strategic Indicator/measure	Progress
<p>1.1.1e Finalise the Draft Urban Landscape and Canopy Vegetation Strategy.</p>	<p>Complete. The Draft Urban Landscape and Canopy Vegetation Strategy has been completed. It is due to be considered by Council and released for public consultation in the latter part of the year. The draft strategy looks at how to improve and increase greening the city, and to protect and enhance Monash’s garden city character.</p> <p>Some of the actions put forward in this strategy include:</p> <ul style="list-style-type: none"> » Maximise the retention of existing healthy mature large canopy trees on public and private land » Increase urban greening to create a more resilient landscape » Strengthen biodiversity values » Investigate a new local law to protect significant trees and canopy trees in Monash » Review and refocus the current areas covered by Vegetation Protection Overlay » Increase canopy tree cover from 22% to 30% by 2040.
<p>1.1.1f Reconstruct retaining wall at 102 Huntingdale Road, Mount Waverley.</p>	<p>Complete. Retaining wall completed in January 2017. The wall is around a childcare centre at the corner of Huntingdale and Darbyshire Roads.</p>

1.1.2a Implement funded priorities from the Walking and Cycling Strategy with a focus on: -

1. Dandenong Creek - Oliver Court to Lim Court and Mulgrave Court, Mulgrave.

2. Blackburn Road - Duerdin Street to Normanby Road, Clayton.

3. Scotchmans Creek Trail Renewal - Monash Freeway underpass to Forster Road in Mount Waverley.

1.1.3a Complete the Public Amenity - Pinewood Shopping Precinct.

1.1.3b Complete the Equitable Access Program with a focus on the Monash Gallery of Art and Wheelers Hill Library.

1. Complete. Works completed in January 2017. The Dandenong Creek Trail has now been upgraded from Eastlink to Police Road over the past three years.

2. Progressing. This project was unable to be completed in 2016/17 due to delays in obtaining approvals from the VicRoads and Monash University not clearing the site until January 2017. This new 340 metre stretch of path will run from Duerdin Street to Normanby Road and is expected to open in late August 2017. It will connect with another section of off-road path along Blackburn Road from Duerdin Street to Wellington Road which was created about two years ago. This project will cost about \$150,000 and is being undertaken in a partnership between Monash Council and Monash University.

3. Complete. An upgraded three metre wide path along a 750 metre stretch of the Scotchmans Creek Trail in Mount Waverley (between the Stephenson Road overpass and Forster Road) was completed in April 2017.

Progressing. The project to replace the public toilet building at the Pinewood Shopping Precinct was planned over two financial years. It was 65% completed in 2016/17. The works included:

- » Removal of a significant portion of the existing building
- » Construction of male and female toilets (including ambulant facilities in both)
- » Reconstruction of existing accessible toilet
- » Sewer, storm water drainage, rain water tank
- » Drinking fountain works
- » Construction of two accessible car parking bays.
- » Minor landscaping works.

The total cost of the project was \$441,214.

Complete. The Equitable Access Project for both the Monash Gallery of Art and Wheelers Hill Library were completed. The works included the upgrade of the ramp and steps from the main entry to the facility (north entrance) and reception counter to the gallery, as well as an upgrade of the disabled toilet at the library to an ambulant, disabled compliant toilet.

1.1.3c1 Implement the Traffic Management Program with a focus on:

1. Scotsburn Avenue and McBean Street, Clayton.

1. Complete. Project completed June 2017. It involved installing a roundabout at this wide intersection which had a history of accidents.

2. Brandon Park Drive and Tudawali Crescent, Wheelers Hill.

2. Abandoned. Councillors agreed not to proceed with this project at this time due to residents' concerns. Residents immediately around location believe that the roundabout, which would have been one of five along the street, was not needed at this location. The project will remain on the future Capital Works Program for possible implementation at a later date.

1.1.3d Implement the following projects inspired by the Intergenerational Active Spaces Feasibility Study:-

1. Davies Reserve Playspace in Oakleigh South

2. Mayfield Park in Mount Waverley

3. Napier Park Playspace in Glen Waverley

4. Dirigo Drive in Wheelers Hill

5. Portland Reserve in Mulgrave

6. Burlington Square in Oakleigh

Complete. These projects were all completed on time and with input from the community. They are in line with Council's commitment to provide interesting and fun playspaces for local children to enjoy.

1.1.3e Implement funded priorities from the Active Reserves Strategy including:

1. Completing the pavilion upgrade at Argyle Reserve.

1. Complete. Pavilion construction works were completed in June 2017.

2. Commence the pavilion at Central Reserve South upgrade.

2. Complete. Construction work on this pavilion commenced in March 2017 and is due to be completed by the end of 2017. About \$1.6 million has been allocated for the project. Council wants to develop the Central Reserve sports precinct to create a truly community-based centre that caters for a variety of sporting activities and community requirements.

3. Commence the Scammell Reserve Pavilion upgrade.

3. Complete. Up to \$2.8 million will be spent on a new pavilion at Scammell Reserve in Oakleigh which is home to six sporting clubs. The pavilion will provide female friendly change rooms and toilets, improved spectator views, and a large multi-purpose community meeting space. The State Government has contributed \$500,000 towards the project. Works started in June 2017 and the pavilion is expected to be completed by mid 2018.

4. Commence design of the Columbia Park Pavilion Renewal works	4. Complete. The final concept design of Columbia Reserve pavilion has been approved. The upgrade at Columbia Park in Wheelers Hill will cost up to \$1.7 million with the State Government contributing \$300,000.
5. Commence design and construction for female friendly change rooms at Larpent Reserve pavilion.	5. Complete. Project progressing and is expected to be completed in the first quarter of 2017/18 financial year.
6. Complete the design to refurbish the Jingella Pavilion change rooms and amenities to make it female friendly.	6. Complete. Design of Jingella Pavilion has been completed. Construction will be undertaken in 2017/18.

► COMMUNITY OUTCOME

1.2 Access and safety needs of all are attended to

Strategy to achieve this outcome

1.2.3 Implement key aspects of Council's Domestic Animal Management Plan 2013 – 2017 (there were no measures in 2016/17 to meet this strategy)

Strategic Indicator/measure	Progress
1.2.1a Complete priority upgrade works as identified in the:	
1. Footpath Renewal and Upgrade Program.	1. Complete. Program was completed. More than 40,000 square metres of concrete footpath was renewed in the last year.
2. Road Resurfacing Program	2. Complete. This program was completed. Seven streets representing approximately 2.5 kilometres of road pavement was resurfaced during the year as well as two car parks and access roads. Major pavement patching was also undertaken at a further seven locations during the year.
3. Kerb and Channel Replacement Program.	3. Complete. This program was completed. Approximately two kilometres of kerb and channel was renewed during the year.
1.2.1b Develop a Long Term Transport Strategy	Complete. The 20-year strategy was adopted by Council in February 2017. It addresses issues including traffic and parking congestion and identifies ways to facilitate greater integration between different modes of travel (train, bus, cycling, walking etc). More than 400 community members provided their ideas and views to help in the development of this vital city strategy.

1.2.1c Continue the overhanging vegetation program to ensure residents have safe access to footpaths.

Complete. Every street within the municipality has been inspected as part of the overhanging vegetation program. The inspection cycle has rolled over to the next financial year and follow-up work will continue in association with remedial works that were required as a result of inspections already conducted. The program has been significantly enhanced through a successful budget bid whereby additional resources will be committed to respond to the peak demand that occurs as a result of vegetation growth in spring.

1.2.1d Implement drainage improvement works within budget constraints for the following sites:

1. 4 Darbyshire Road, Mount Waverley.

1. Complete. Works completed in March 2017.

2. 33 Illuka Crescent, Mount Waverley (DCP).

2. Complete. Works completed in June 2017.

3. 2-48 Oakpark Drive, Chadstone (DCP).

3. Not started. Project not completed as contractor was unable to commence and so contract was terminated and retendered July 2017.

4. 26 Irving Street, Mount Waverley (DCP).

4. Complete. Works completed in February 2017.

5. Stage 2 Stocks Road, Mount Waverley.

5. Complete. Works completed in August 2016.

6. Stage 3 Melinga Crescent, Chadstone.

6. Complete. Works completed in March 2017.

1.2.2a Complete the construction of concrete roads for parts of Sherwood and Woodstock Roads, Mount Waverley.

Complete. Concrete roads works completed January 2017. This work completed the replacement of the roads originally constructed in the 1920s matching the historic appearance.

1.2.2b Commence design of Atherton Road, Oakleigh Stage 2 (Clyde Street to Warrigal Road).

Complete. Design commenced and meetings were held with Oakleigh Councillors in June and traders/residents and July 2017 to discuss design.

1.2.2c Commence reconstruction of right of way in St. John's Way, Mulgrave.

Complete. Works were substantially completed in 2016/17.

COMMUNITY OUTCOME

1.3 The local impacts reported by residents resulting from the density of residential development are monitored and managed

Strategies to achieve this outcome

- 1.3.1** Gather data and identify better means for understanding the cumulative impacts on the streetscape and local communities.
- 1.3.2** Adopt an evidence-based approach to the management and ongoing renewal of our City's public tree canopy
- 1.3.3** Utilise our annual planting program to improve the amenity and liveability of local areas associated with increasing residential density
- 1.3.4** Pursue new strategic plans and policies to provide stronger direction about residential developments of increased density

Strategic Indicator/measure	Progress
<p>MAJOR INITIATIVE</p>	<p>Complete. The ground level of the car park opened in June 2017.</p>
<p>1.3.1a Complete the construction of the Atkinson Street Multi Level Car Park, Oakleigh.</p>	
<p>1.3.2a Implement Year one of the Street Tree Strategy</p>	<p>Progressing. Implementation of the Street Tree Strategy was revised based on feedback from the community regarding the approach to remove healthy trees of a non-desired species and replace them with a species that would be more appropriate for the location and provide longer term benefits. However, this would have a significant short term impact on the streetscape and residents. Council adopted a Notice of Motion on 27 June 2017 to revise the strategy so that only street trees that are dead, diseased (with a life expectancy of less than two years) or dangerous will be removed and only after consultation with the local community. This has reduced the number of proposed removals from approximately 700 to approximately 150.</p> <p>Three streets had a small number of trees removed with both replacement and additional trees planted in vacant sites in 2016/17. Consultation is currently underway with residents from another 13 streets, with limited tree removals and tree replacements planned. Council has also undertaken additional planting of trees on streets, vacant and public land to boost greenery in these areas and will continue to do so as part of our street tree replacement and infill program.</p>

1.3.3a Complete the planting program of 100,000 new trees, shrubs and ground covers per annum (including a minimum of 1,500 street trees per annum).

Complete. A total of 119,969 trees, shrubs and ground covers have been planted in Council's passive and active open space reserves. This includes 1,575 street trees.

1.3.4c Continue with the implementation of the New Residential Zones.

Complete. After nearly two years of community consultation and research, in February 2017 Council adopted Amendment C125 to the Monash Planning Scheme. This amendment includes stronger development standards and new residential zones, aimed at protecting Monash's liveability and 'garden city' character. The community had strong involvement in developing the final amendment, which went through several changes in response to community feedback and recommendations from an independent planning panel. The amendment has been submitted to the Minister for Planning for approval, and discussions with the Department of Environment, Land, Water and Planning will continue to support an outcome for this amendment.

MAJOR INITIATIVE

1.3.4d Review the Municipal Strategic Statement (MSS) following conclusion of residential zones and Housing Strategy amendments.

Complete. The review of the Municipal Strategic Statement has been completed. As a result a range of actions have been identified and these will form part of the work program moving forward. This review is a year ahead of the statutory requirement for a planning scheme review (under the Planning and Environment Act 1987). The MSS review has been undertaken as an interim review to provide the basis for a more holistic review and amendments to implement changes to the MPS in 2018. The residential zones and Housing Strategy amendments have not been concluded as they are awaiting a decision from the Minister for Planning.

COMMUNITY OUTCOME

1.4 Cultural and Activity Centres across Monash remain vibrant and pleasant places to be

Strategies to achieve this outcome

1.4.1 Undertake studies on Major Activity Centres across the City, identifying priorities for planned changes. Studies to also include:

- » A focus on railway station 'precincts' and transport interchange points, giving them a stronger focus and legibility (through urban design treatments, transport planning, pedestrian continuity and signage)
- » Analysis of local opportunities, costs and benefits of locating community centres/hubs within each Major Activity Centre
- » Consult the Public Art Policy regarding the possible inclusion of public art in our cultural and activity centres

1.4.2 Improve the maintenance and viability of Activity Centres across Monash

1.4.3 Continue to develop our library service and the Monash Gallery of Art

Strategic Indicator/measure	Progress
1.4.1a Progress the next stage of the Glen Waverley Central Car park development project.	Complete. The project has progressed with the Request for Proposal (RFP) process now completed. Council has shortlisted from the RFP process and is seeking further detail from those shortlisted as the next part of the process. If Council selects a preferred tenderer, there will be extensive community consultation before any final decisions are made.
1.4.3b Continue to support Trader Associations to be active and effectively focused on promotional and operational issues for their respective activity centres. Implement Year one of the Street Tree Strategy	Complete. Council officers have provided ongoing communications, support and attendance at meetings with the Pinewood Chamber of Commerce, including the administration of the special charge scheme for marketing, promotion and business development. Council officers have also worked with: <ul style="list-style-type: none">» The public health team worked with all traders who provide outdoor dining on the introduction of smoking bans, with a focus on the traders in Eaton Mall.» Glen Waverley traders regarding changes to parking times in the Glen Waverley activity centre.



1.4.4c Implement the Year Two actions of the Public Library Service Strategic Plan.

Complete. Monash Public Library Service welcomed 1,022,609 visitors and held 2,688 events in 2016/17 which were attended by 73,297 people.

All actions Year 2 actions were achieved including:

- » 865 people attended 82 Tech Savvy Classes held in English, Greek, Italian and Mandarin
- » Skills development was supported in science, technology, arts and mathematics (STEAM) programs for children and families
- » 100 books were distributed to new born Monash babies as part of the Monash Baby Book program
- » Ipad and eBook sessions were introduced at Mulgrave Library
- » Lego Clubs were extended to all six libraries
- » Information sessions enhanced community awareness of current issues including NBN, family history, brain health and diabetes
- » The Business Book Club commenced as a partnership with Eastern Innovation Business Centre
- » Community creativity and cultural celebrations were featured through exhibitions, author talks, WordFest Monash Short Story Competition, story times and activities at festivals
- » Customer service was enhanced by the introduction of Radio Frequency Identification (RFID) self-service technology across the service.

Service Performance Indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Libraries				
Utilisation				
Library collection usage (The number of library collection item loans per library collection item)	6.03	6.48	5.95	The total library loans continue to decline in keeping with the state-wide trend, and Monash increased the collection size this year. Monash's result remains above the state average as reported through the Public Library Victoria Network annual surveys.
Resource standard				
Standard of library collection (The percentage of the library collection that has been purchased in the last 5 years)	68.0%	74.7%	74.5%	Monash is maintaining the standard of collection through purchasing more items. Over 74% of the collection is less than 5 years old.
Service cost				
Cost of library service (The direct cost of the library service per visit)	\$5.24	\$5.67	\$5.51	The integration of the Library service with Council's network systems has reduced operating costs.
Participation				
Active library members (The percentage of the municipal population that are active library members)	19.00%	19.04%	18.42%	Despite an increase in the physical visits to Monash's Library branches, there was a decrease in the number of individuals borrowing items in 2016-17. Community members are actively using the library for other reasons including using computers and WiFi, studying and attending literacy programs. Monash's result remains above the state average as reported through Public Library Victoria Network annual surveys.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Statutory Planning				
Timeliness				
Time taken to decide planning applications (The median number of days taken between receipt of a planning application and a decision on the application)	80	87	99	As Council's application numbers have increased over the last few years, so has the number of overall, and older applications. The focus this year was on reducing the overall number of applications, particularly older applications received before July 2016 while also focussing on deciding new applications. Of the 492 live applications received before July 2016, all but 4 have been decided. Council has also made 206 more decisions this year. This focus has meant that the overall time to decide on planning applications has increased.
Service standard				
Planning applications decided within required timeframes (The percentage of regular and VicSmart planning application decisions made within legislated time frames)	74.0%	67.0%	65.7%	The Unit's focus on deciding older applications received before July 2016 has also had an impact on applications decided in time. Encouragingly, the figure remains comparable to last year even with the focus on deciding older applications and having regard to the additional applications decided. The applications decided still compares favourably to the Metropolitan average taken from the Planning Permit Activity Report. The percentage of decisions decided since 1 July 2016 in time is 83%.
Service cost				
Cost of statutory planning service (The direct cost of the statutory planning service per planning application received)	\$1,537	\$1,442	\$1,910	There has been increased costs associated with the focus on reducing the number of older applications received before July 2016 which has also seen an increase in the overall number of decisions made. Additional resourcing to achieve this has increased the overall cost of the service.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Decision making				
Council planning decisions upheld at VCAT (The percentage of planning application decisions subject to review by VCAT that were not set aside)	49.0%	55.0%	39.6%	Council continues to receive very low appeal numbers compared to applications received with 96 appeals being decided this year. We continue to see that VCAT is supporting Council's existing policies and expectations for development in the Municipality less and less. There are also numerous instances where new plans have been substituted at VCAT, resulting in an improved proposal and outcome for Monash. By accepting these improved proposals, Council's decision is being set aside. Council has a significant residential zones amendment with the Minister for Planning which should provide for better policy guidance in decision making, by Council and VCAT.
Roads				
Satisfaction of use				
Sealed local road requests (The number of sealed local road requests per 100 kilometres of sealed local road)	21.6	19.0	24.0	There has been a notable increase in reported vehicle damage to kerb and channel and a general dissatisfaction with the quality of road re-instatements made by other utility and service authorities.
Condition				
Sealed local roads maintained to condition standards (The percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	96.0%	96.0%	98.5%	Council undertook a full condition audit of all roads in 2016, and has since implemented a Pavement Management System. This has shown that our roads have improved from the previous audit.
Service cost				
Cost of sealed local road reconstruction (The direct reconstruction cost per square metre of sealed local roads reconstructed)	\$62.33	\$86.50	\$98.95	All road reconstructions were on reinforced concrete roads which have a higher unit cost than asphalt roads. This explains the higher than average cost in 2015-16.
Cost of sealed local road resealing (The direct resealing cost per square metre of sealed local roads resealed)	\$20.60	\$36.45	\$28.07	All resealing involved asphalt overlays and corrective treatment resulting in a lower average cost than previous years.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Satisfaction				
Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	71	72	69	The reduction in the rating of Satisfaction with local roads which is consistent with the increase in the number of sealed local road requests.
Waste collection				
Satisfaction				
Kerbside bin collection requests (The number of kerbside bin collection requests per 1,000 kerbside bin collection households)	74.53	80.28	61.44	Pleasingly, there was significant reduction in requests for bin maintenance, damaged or stolen bins and missed collection.
Service standard				
Kerbside collection bins missed (The number of kerbside collection bins missed per 10,000 scheduled kerbside collection bin lifts)	4.87	4.38	2.22	There was a significant improvement in missed bin performance following introduction of additional run checking procedures which have reduced the number of bins missed by the contractor.
Service cost				
Cost of kerbside garbage bin collection service (The direct cost of the kerbside garbage bin collection service per kerbside garbage collection bin)	\$94.23	\$89.23	\$89.48	Increases to collection costs associated with Landfill location changing from Clayton South to Wyndham have been balanced out by decreases in disposal fees.
Cost of kerbside recyclables bin collection service (The direct cost of the kerbside recyclables collection service per kerbside recyclables collection bin)	\$14.27	\$14.17	\$14.72	The slight increase in collection costs per bin are largely due to C.P.I. adjustments. Contract rates otherwise remain unchanged as Council is within the same contract across the comparison years.
Waste diversion				
Kerbside collection waste diverted from landfill (The percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	53%	51%	52%	Waste diversion from landfill remains at a consistent percentage. An increase in green waste organics (due to a mild summer and autumn) balanced out the continued slow decline in recyclables collected. Garbage tonnes have varied by an average of 0.8% over the last 3 years.

Direction Two: ACHIEVING A HEALTHY AND ACTIVE MONASH

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual Budget Variance \$'000
Home and Community Care	Monash Community Care provides a comprehensive range of home and community based services and activities to the assist frail aged people and people with a disability, and their carers.	476 734
		258
Children and Family Services	Children's and Family Services including Maternal Child Health, Immunisation, Brine St Child Care, Family Day Care, and Children's Services Support and Planning.	1,446 1,384
		(62)
Aquatics, Health and Fitness	Monash Aquatic and Recreation Centre (MARC), Oakleigh Recreation Centre (ORC), Clayton Aquatics and Health Club (CAHC), facilities and services aimed at achieving a healthy and active Monash.	426 282
		(144)
Youth Services and Family Counselling	To provide a wide range of services for young people and families. This includes support and developmental programs, referral and counselling services for individuals and families.	848 1,023
		175
Public Health	Public Health Services including food safety inspections, food complaint investigation, Golden Plate food hygiene awards, food safety training, health premises inspections, environmental nuisance investigations, public swimming pool testing, monitoring of prescribed accommodation premises, sale of tobacco products, promotion of a Smoke Free Monash, and health promotion.	261 650
		389



The following statement reviews the performance of Council against

the Council Plan including results achieved in 2016/17 relation to the strategic indicators included in the Council Plan.

▶ **COMMUNITY OUTCOME**

2.1 Increased use of our parks, open spaces and leisure facilities

Strategies to achieve this outcome

2.1.1 Build on the Active Monash initiative and campaigns

Strategic Indicator/measure	Progress
<p>2.1.1e Increase the use of Monash’s walking and cycling network through continued support for the community-led Bicycle User Group (BUG).</p>	<p>Complete. Support provided to BUG to assist the group to respond to community requests for information on cycling.</p>
<p>2.1.1f Continue to promote and maximise usage of parks and reserves through programs such as ‘Active Monash Month’ and ‘Active People, Active Parks’</p>	<p>Complete. Activities in the Park was run throughout term 2 with high attendances at all programs. Activities included zumba, tai chi and yoga, with an average of 20 participants per session. The highest attendance was 45 participants for one of the tai chi sessions.</p>

COMMUNITY OUTCOME

2.2 Residents are inspired to remain physically active and healthy

Strategies to achieve this outcome

2.2.4 Review and update the strategies for promoting active ageing in Monash

Strategic Indicator/measure	Progress
2.2.4a Implement funded actions within the new 'Age-Friendly Monash' Plan.	<p>Complete. Year 1 and 2 actions were implemented and a range of later year actions have already been initiated. Highlights include:</p> <ul style="list-style-type: none">» Established a working group to explore and identify the best methods to audit 'places to rest'» The seniors parking and working group continued to meet and focus on raising community awareness about parking concessions» Community transport was provided to a number of seniors groups and discussions were held on how Council could assist new groups» Discussions were held with the Department of Health and Human Services on piloting a seniors card loyalty program in Monash» Monash Public Library participated in the Victorian Tech Savvy Seniors Program providing tech support programs in Chinese, Italian, Greek and English. A total of 695 seniors participated.

Service Performance Indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Home and Community Care				
Timeliness				
Time taken to commence the HACC service [Number of days between the referral of a new client and commencement of HACC service / Number of new clients who have received a HACC service]	27	27	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.
Service Standard				
Compliance with Community Care Common Standards [Number of Community Care Common Standards expected outcomes met/ Number of expected outcomes under the Community Care Common Standards] x100	94.0%	94.0%	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.
Service cost				
Cost of domestic care service [Cost of the domestic care service / Hours of domestic care service delivered]	\$47.00	\$51.00	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.
Cost of personal care service [Cost of the personal care service / Hours of personal care service delivered]	\$31.00	\$28.00	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.
Cost of respite care service Cost of the respite care service / Hours of	\$31.00	\$36.00	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Participation				
Participation in HACC service [Number of people that received a HACC service / Municipal target population for HACC services] x100	26%	20%	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.
Participation in HACC service by Culturally and Linguistically Diverse people [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	23%	20%	N/A	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.
Aquatic Facilities				
Service standard				
Health inspections of aquatic facilities (The number of inspections by an authorised officer within the meaning of the Public Health and Wellbeing Act 2008 carried out per Council aquatic facility)	1	1	1	A scheduled health inspection was conducted at each centre.
Reportable safety incidents at aquatic facilities (The number of WorkSafe reportable aquatic facility safety incidents)	1	1	1	One reportable incident, consistent with previous years.
Service cost				
Cost of indoor aquatic facilities (The direct cost less any income received of providing indoor aquatic facilities per visit)	\$0.28	\$0.30	\$0.26	There was a reduction in the net cost of the service to Council (loss). The increase in attendances resulted in greater income and therefore an improved result.
Utilisation				
Utilisation of aquatic facilities (The number of visits to aquatic facilities per head of municipal population)	9.13	8.50	8.53	There was an increase in attendances, particularly over summer. Attendances increased at a slightly higher rate than Monash's population growth.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Food Safety				
Timeliness				
Time taken to action food complaints (The average number of days it has taken for Council to action food complaints received from members of the public about the safety or handling of food for sale)	1.99	1.93	2.00	Council continues to prioritise food complaints and has maintained the average response time. While there is a slight increase in time taken, the difference is very small and still represents good responsiveness to food complaints.
Service standard				
Food safety assessments (The percentage of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment)	100%	98.89%	98.81%	Similar to last year, the result was just below 100% due to some premises being closed for business and some new premises opening too late in the year for officers to inspect them prior to the end of the 2016 calendar year.
Service cost				
Cost of food safety service (The direct cost of the food safety service per food premises registered by Council, or for which Council has received notification, during the year)	\$556.58	\$526.79	\$487.62	The cost of the service has reduced in the last 12 months. There has again been an increase in the number of registered food premises during the year and no increase in staff resources.
Health and safety				
Critical and major non-compliance outcome notifications (The percentage of critical and major non-compliance outcome notifications that are followed up by Council)	100%	99.73%	97.08%	There has been a marginal variation as the reporting for this measure has changed to calendar years, rather than financial year as previously. The remaining non-compliance outcomes have been followed up in 2017, but outside the reporting period, which for the purposes of this reporting means a lower result.
Maternal and Child Health (MCH)				
Satisfaction				
Participation in first MCH home visit (The percentage of infants enrolled in the MCH service who receive the first MCH home visit)	104%	104.14%	99.95%	Monash continues to have very high participation in first home visits. Results are slightly lower due to a change to the CDIS system which treats birth notifications differently compared to previous years in particular with the counting of first home visits.

Service/Indicator/measure	2015	2016	2017	Material Variations
Service standard				
Infant enrolments in the MCH service (The percentage of infants enrolled in the MCH service)	94%	100%	100.75%	infant enrolment similar to last year.
Service cost				
Cost of the MCH service (The cost of the MCH service per hour of service delivered)	\$0	\$64.89	\$69.21	Number of MCH hours worked is inclusive of support staff who are directly involved in delivery of service. The City of Monash aims to provide a quality service that is cost effective.
Participation				
Participation in the MCH service (The percentage of children enrolled who participate in the MCH service)	79%	79.81%	76.05%	There has been a small decrease in the participation rate which will be addressed through increased outreach to child care centres, additional home visits for vulnerable families, more active promotion of the service and an SMS service to send text reminders for appointments in particular for the 2 and 3 ½ year Key Age and Stage visits. Additionally increased capacity of the service will occur through streamlining of daily activity.
Participation				
Participation in the MCH service by Aboriginal children (The percentage of Aboriginal children enrolled who participate in the MCH service)	60%	73.91%	70.73%	In the last 12 months, participation and engagement of Aboriginal children in the MCH service has decreased from 73.91 per cent to 70.73 per cent. The Maternal and Child Health Service will be implementing training in Aboriginal cultural awareness in December 2017.



Direction Three: FOSTERING CONFIDENT AND CONNECTED COMMUNITIES

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual Budget Variance \$'000
Communications	Communications is responsible for external communications (including media liaison, Council's website, social media, the Monash Bulletin and other publications, and advertising) and some internal communications (including the staff intranet and newsletter).aged people and people with a disability, and their carers.	1,232 <u>1,323</u>
		91
Cultural Activities	Council events and festivals, public art and cultural development projects and Monash Gallery of Art.	1,833 <u>1,785</u>
		(48)
Community Planning and Development	Community Planning and Development undertakes work in the areas of: Community Development and Engagement, Policy and Planning, Service Provision, Community Building, Community Grants and Community Facility Coordination.	3,011 <u>3,011</u>
		0
Local Laws and School Crossing	Council's Local Laws control the social and physical amenities of the City for the benefit of residents and to minimise activities which may cause annoyance to others.	1,787 <u>1,741</u>
		(46)

The following statement reviews the performance of Council against the Council Plan including results achieved in 2016/17 relation to the strategic indicators included in the Council Plan.

COMMUNITY OUTCOME

3.1 Celebrating the creativity and diversity of communities within Monash

Strategies to achieve this outcome

3.1.1 Promote Monash as a diverse and harmonious City

3.1.2 Encourage participation in arts and cultural activities, including support to community organisations or individuals involved in arts and cultural activities

3.1.3 Promote the presentation of art and culture within Monash

Strategic Indicator/measure

Progress

3.1.1a Implement the funded priorities from the Monash Gender Equity Strategy.

Complete. The Gender Equity Action Plan is on track with majority of actions ongoing. Key projects in 2016/17 were:

- » We successfully participated in the Local Government Listen Learn and Lead Gender Equity Program which supports councils to advance gender equity and diversity in their organisation by facilitating rich discussions between the Chief Executive Officer and council staff on the subject of gender equity. Council received \$5,000 towards the next phase of the program which will commence in August 2017
- » A gender lens was applied to plans and strategies by providing feedback and recommendations to the relevant departments on the Open Space Strategy, Economic Development Strategy and Monash People Plan
- » We participated in the Respectful Relations and Work-Life Balance: Keys to Employees' Wellbeing at Monash project. This research project is being conducted by Melbourne University and investigates workplace wellbeing. It explores factors that have positive and negative impacts on all employees' well-being both at work and in their personal life and examines what Monash

Council leaders can do to enhance wellbeing and reduce the potential negative impact of workplace experiences. The project is in the first phase of data collection seeking staff to complete a questionnaire and experimental task

3.1.1a1 Coordinate the development of a new Access and Equity Framework 2017-2021, incorporating the following Action Plans: Multicultural Action Plan, Monash Health & Wellbeing Partnership Plan, Disability Action Plan, Age Friendly Monash Plan – A Positive Ageing Plan, Gender Equity, and Children, Families and young People 2016 – 2021.

Complete. Council has consulted with external organisations and relevant staff to develop a new framework which looks at actions to address issues regarding access and inclusion for people with a disability and cultural diversity. Actions will be incorporated into a Community Services and Development 'A Healthy and Resilient Monash: Integrated Plan.' The draft plan will be presented to Council in August and put out for further public consultation.

3.1.1b Implement the Year Four actions funded in the suite of strategies under the Access & Equity Framework 2013-2017.

Complete. A report outlining the year four actions in this framework was submitted to the June 2017 meeting of Council.

Major actions included:

- » Monash City Council's five libraries successfully completed the Communication Access Assessment in March 2017 and have been awarded the Communication Access Symbol. This is in recognition of the importance of communication access for people with communication difficulties
- » Monash Council lodged a submission on the Victorian State Disability Plan 2017-2020 in July 2016. The submission was developed in consultation with the Monash Disability Advisory Committee and Council staff
- » Monash Council, in partnership with the Monash Interfaith Gathering (MIG), hosted the 10th Anniversary Celebrations of the formation of the Monash Interfaith Gathering. This important milestone was celebrated on the 24 November 2016 and was attended by approximately 60 people including Councillors, members of MIG and other members of the public. Council received \$5000 funding from the Victorian Multicultural Commission to undertake the Visit to Places of Worship program
- » Continued successful delivery of Council's Healthy Monash Males Program. Over the past year, the Healthy Monash Males program delivered a range of major male health promotion initiatives to priority male groups. Successful events included a Chinese Male Health Day (May 2016) delivered entirely in Chinese mandarin and a Male Health Event (June 2017) as part of Men's Health Week

- » Completed second phase of Clayton CANVAS program December 2015 - June 2017 (funded by Victorian Responsible Gambling Foundation), delivering over 60 community events, high level stakeholder, partner and community engagement activities aimed at building community resilience and preventing harm from gambling. Continuation of lead Council membership of Alliance for Gambling Reform.

3.1.2a Progress the Holmesglen Neighbourhood Activation Project.

Complete. An agreement has been reached with the State Government for the project to be completed by December 2017. It is currently on track in relation to agreed milestones and the contract has been awarded. As the project is dependent upon external approval, some timeframes are outside of Council's control. Council remains focused on driving outcomes to meet the amended timeframe but there is still potential for this project to be affected by other factors.

3.1.2b Record and monitor the annual total number of cultural, library and Gallery of Art events and the number of participants.

Complete. In 2016/17 Council's Events and Cultural Development department, Monash Gallery of Art and Monash Public Library Service delivered a total of 2,889 events, attended by 125,901 people. These events included: festivals, concerts, art networking sessions, art workshops, artist talks, exhibitions, photography workshops, story times, technology classes, information sessions, Science Technology, Engineering and Arts (STEAM) classes, book clubs, early literacy programs, Lego clubs, family history sessions, writing workshops and Wordfest events. The Monash Public Library Service Strategy and the Monash Arts and Culture Strategy Year Two action plans provided the framework for the development and delivery of activities designed to meet the needs of the diverse Monash community. The success of 'China Grain to Pixel' at MGA was followed by the summer highlight 'The Life Aquatic'. MGA continues to reinforce its excellent reputation for high quality exhibitions and programs with 'Under the Sun', the Wes Stacey retrospective 'Wild Thing' and the success of its travelling exhibitions including the acclaimed 'Australia Exotica'.



3.1.3c Record and monitor the annual total number of cultural events which celebrate and are inclusive of cultural diversity and number of participants.

Complete. Council's engaging art and cultural development program delivered 52 events and festivals during 2016/17 which were attended by 64,638 people. The festivals program included - Carols by Candlelight, Ashwood Chadstone Fun Day, Clayton Street Festival with the Hawkers Night market. It also featured community arts projects developed in collaboration with community and cultural organisations. The exciting Live @ Warrawee Soul Explosion featured a community choir and drumming project developed in partnership with Monash University and the Caravan Music Club. Council observed NAIDOC Week with a celebration at the Monash Civic Centre and the Monash Reconciliation Gathering held during Reconciliation Week at Clayton Community Centre. The Winter Concert Series included a diverse and inspiring program for families. The Monash Arts Network sessions, focusing on skill sharing and collaboration, attracted 54 people to four sessions. Through the Monash Community Grant program, 32 community events were funded and supported.

► COMMUNITY OUTCOME

3.2 Community perceptions and concerns about levels of personal safety in Monash are positively addressed

Strategies to achieve this outcome

3.2.4 Review and strengthen Council's Local Law No.3

Strategic Indicator/measure	Progress
MAJOR INITIATIVE	
3.2.1.1 Develop a new Domestic Animal Management Plan for 2017 to 2021.	<p>Complete. A newly developed draft Domestic Animal Management Plan was endorsed by Council at its meeting in June 2017. The plan has been released for public consultation.</p> <p>The draft DAM Plan actions include:</p> <ul style="list-style-type: none">» Reducing cat nuisances by developing and delivering an education program encouraging people to keep cats in at night» Promoting desexing of cats to reduce unwanted and stray cats» Investigating the feasibility of a dedicated fenced dog off-leash area. <p>Consultation was expected to conclude in August 2017 with the plan to go back to Council later this year.</p>

► COMMUNITY OUTCOME

3.4 A stronger sense of community is fostered within local areas

Strategies to achieve this outcome

3.4.1 Encourage community gatherings, events and resident meetings to be held at the local level (and providing opportunities for residents to get to know each other) by maximising the use of Council's local facilities and public open spaces for these community gatherings

3.4.4 Redesign Council's grants program to strengthen civic participation and community connections (including communities of interest and geographic communities)

Strategic Indicator/measure	Progress
3.4.1b Implement funded actions from the Ashwood/Chadstone and Oakleigh Community Plans.	<p>Complete. Work continues to strengthen partnerships in the community and to deliver on actions in both the Oakleigh and Ashwood & Chadstone Community Action Plans.</p> <p>The Oakleigh Leadership Group continues to meet monthly and has a focus on community safety issues. Project Control Group Meetings for both the Department of Justice funded Oakleigh Gateway Project and Holmesglen Activation Project are continuing. The tender for the construction of the Holmesglen Activation Project was approved by Council at its meeting in June 2017. Artists have been selected to create the murals at both sites and community consultation is about to get underway.</p>
3.4.4b Conduct Council's annual Community Grants program to promote community capacity-building.	<p>Complete. In 2016/17 Council allocated around \$2.6 million in cash and in-kind support through the grants program to build capacity in community groups. This was a similar amount to 2015/16. About \$1.5 million of this was through in-kind support (such as free use of community halls), while \$1.1 million was provided in cash. The allocations were endorsed by Council at its June 2017 meeting and the funding agreements were posted to groups on 1 July 2017.</p>

Service Performance Indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Animal Management				
Timeliness				
Time taken to action animal management requests (The average number of days it has taken for Council to action animal management related requests)	1.52	1.46	1.47	Officers continue to respond to animal management requests within 48 hours. Our concerted effort in this area has seen us maintain a similar result to last year.
Service Standard				
Animals reclaimed (The percentage of collected registrable animals under the Domestic Animals Act 1994 reclaimed)	100%	29.55%	41.07%	As with previous years all registered animals collected were reclaimed by their owners. In comparison to last year there were 53 less animals collected and 92 more animals reclaimed and this has resulted in an improved outcome.
Service cost				
Cost of animal management service (The direct cost of the animal management service per registrable animal under the Domestic Animals Act 1994)	\$58.08	\$49.44	62.48	There has been an increase in the cost of the animal management services attributable to the tendering and awarding of a new contract for pound services.
Health and Safety				
Animal management prosecutions (The number of successful animal management prosecutions)	6	7	11	Whilst there has been a slight increase in prosecutions this year, the numbers are comparable and still low. The published figure in last year's Annual Report mistakenly included prosecutions that arose from unpaid fines and this has now been corrected to seven prosecutions.

Direction Four: TAKING ACTIONS FOR OUR FUTURE

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual Budget Variance \$'000
Urban and Strategic Planning	Services to shape and guide city design and future direction and growth to assist in making the City more liveable and sustainable and meet the aspirations and needs of the whole community. Bulletin and other publications, and advertising) and some internal communications (including the staff intranet and newsletter). aged people and people with a disability, and their carers.	2,433 <u>2,716</u>
Economic Development	To support the local business community and encourage ongoing economic development and growth of local jobs.	283 498 <u>504</u> 6

The following statement reviews the performance of Council against the Council Plan including results achieved in 2016/17 in relation to the strategic indicators included in the Council Plan.

COMMUNITY OUTCOME

4.1 Celebrating the creativity and diversity of communities within Monash

Strategies to achieve this outcome

4.1.4 Develop long-term options for waste management, including options of reducing waste to landfill

4.1.5 Protect and enhance the viability of Council infrastructure and spaces

Strategic Indicator/measure	Progress
<p>4.1.4a Develop a Waste Management Strategy.</p>	<p>Complete. The development of the Waste Management Strategy started in late 2016. The main objectives of the strategy are to:</p> <ul style="list-style-type: none"> » Decrease the amount of waste generated » Increase resource recovery rates and diversion from landfill » Facilitate the introduction of food organics into the green organics kerbside bin » Consult with the community on a separate waste charge option. <p>Council will consider the guidelines of the draft strategy at the August 2017 Council meeting and will then consult with the community.</p>
<p>4.1.5b Complete next stage of Avendon Estate Cypress Windrow Replacement Program.</p>	<p>Complete. A total of 34 trees have been removed as part of this year's stage of the Cypress windrow replacement program. Approximately 5,300 of tube stock was planted along the embankment during May and June 2017 to re-establish this area.</p>

COMMUNITY OUTCOME

4.2 Our local economy is more resilient

Strategies to achieve this outcome

4.2.2 Provide information and services to businesses to encourage further growth and development in the sector

Strategic Indicator/measure	Progress
4.2.2b Continue the implementation of the Monash Economic Development Strategy 2013-17.	<p>Complete. The strategy continued to be implemented in 2016/17. Highlights for the year included:</p> <ul style="list-style-type: none">» Business training and development, seminars, workshops and mentoring to enhance the skills, knowledge and capabilities of Monash businesses» Collaboration with government agencies, peak bodies, education providers and other stakeholders (including Department of Economic Development, Jobs, Training and Resources, Melbourne East Regional Economic Development Group, Eastern Innovation Business Centre, South East Melbourne Innovation Partnership, South East Local Automotive Transition Taskforce and Holmesglen Institute of TAFE) to create, attract, retain and expand business, jobs and investment in Monash» Council became a member of the Australian China Business Council and South East Melbourne Manufacturers Alliance» Facilitation of networking groups including Home Based and Women's Business Network and secretariat support for the Monash Business Awards» Regularly communicated with businesses registered to receive 'First for Business' e-bulletins.



4.2.2b1 Develop an Economic Development Strategy for 2017 to 2021

Complete. Draft Economic Development Strategy for 2017-21 was completed in June 2017. It is expected to be considered by Council in the latter part of 2017 and then released for public consultation. The aim of the strategy is reinforce the City of Monash as “First for Business” with a focus on the following four key strategic areas:

- » Support for Business: start, grow and prosper
- » Places for Business: connected, accessible quality and diverse employment precincts
- » Diversity in Business: facilitating economic growth and prosperity through diversity, collaboration and innovation
- » Attracting Business: investment, industry leaders, innovators and emerging talent

The draft Strategy for 2017- 2021 focuses on providing a contemporary and responsive economic development service through the creation of networks and a culture of collaboration, and research and analysis to support evidenced based decision making.



COMMUNITY OUTCOME

4.4 Investment in our children and young people is continued

Strategies to achieve this outcome

4.4.1 Implement the strategic approach to service delivery and planning contained in Council's Access and Equity Framework - Monash Early Years Plan, 2013- 2017

4.4.2 Work to ensure young people in Monash are valued, respected, healthy and engaged

Strategic Indicator/measure	Progress
MAJOR INITIATIVE	
4.4.1a Develop a strategy to support Monash Children Families and Young People 2016-2021.	<p>Complete. Year One action plans from the Monash Children, Young People and Family Strategy and Action Plan are complete and include:</p> <ul style="list-style-type: none">» Children's Week activities included "Fun in the Park" attended by more than 500 people and the Family Day Care Pop-Up in the Glen Waverley library forecourt attended by more than 200 people. The Brine Street Childcare & Kindergarten partnered with Link Community to provide free dental health checks for the children» MCH Nurses provided parent information sessions to the Monash Chinese Playgroup, Good Start Early Learning Centre, Bestchance and Clayton Community Playgroup» MCH Nurses have partnered with 14 childcare and early learning centres including Brine Street Childcare & Kindergarten to offer an outreach service.
4.4.2a Implement the Year Three actions identified in the 'Monash Youth Plan 2013-2016' including: 1. Supporting the young people living in the 'Holmesglen Youth Foyer'.	<p>All Complete.</p> <ul style="list-style-type: none">» Council continues to support the young people living in the Holmesglen Youth Foyer, a 40 room accommodation house for young people 16 - 24 who want to study but can't live at home. Support has been provided to individual residents, along with opportunities to participate in youth development programs, attend events free of charge and to make connections with external services. Council has enhanced the health and wellbeing of the young people by providing them with free access to the Monash Aquatic and Recreation Centre (MARC) and by connecting them with Council's immunisation team.



2. Advocating for improved mental health services in Monash for young people. » Council, together with LinkHealth and community partners, continued lobbying the Federal Government to establish a Headspace centre in Monash after young people told Council that mental health was the biggest challenge they faced. More than 400 young people pledged their support to get a Headspace in Monash and in March 2017, the Mayor Rebecca Paterson met with Chisholm Federal Liberal MP Julia Banks to discuss the need for this service in Monash. Council and partners were disappointed to learn in June 2017 that the Federal Government had not provided funding for a Headspace facility in Monash, despite repeated calls from the city's young people. Council, with community partners, is now focused on creating a stand-alone Monash youth mental health service designed specifically by our youth to meet their needs.
3. Establish a Youth Ambassadors Program to lead consultation with young people in Monash and to participate in the development of a strategy to support Monash Children Families and Young People 2016 – 2021. » The Youth Ambassador Program is one of the key ongoing programs of Council's youth and family services area. The ambassadors have:
- » undertaken consultation on libraries, public space and public transport
 - » developed a short film to report on the actions completed for Year 1 of the plan and are planning further consultation to inform the second year of the plan
 - » Provided advise on suitable equipment and activities to be included in playgrounds and their views have been incorporated into the playground designs of the future
 - » played a strong role in advocating for a mental health program for young people in Monash
 - » Youth Ambassadors and the Monash Young Persons Reference Group have completed consultation on libraries and public space and have submitted their recommendations to Council
 - » Youth Ambassadors have completed consultation on public transport and will use this information to guide Year 2 actions.
-

Our Principles:

PROGRESSIVE GOVERNANCE AND STRONG LEADERSHIP

The following statement provides information in relation to the services funded in the 2016/17 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual
		Budget Variance \$'000
Executive Leadership	To lead the organisation in the achievement of outcomes and the provision of a wide range of customer focused services which are relevant, of high quality and accessible to all residents of Monash.	2,321 <u>2,463</u>
		142
Council Governance	Provide a range of Governance services for the efficient conduct of Council business and also the 2016 Council Elections.	1,422 <u>1,498</u>
		76
Customer Service, Support and Administration	To enable exemplary customer service and administration of Council activities.	4,188 <u>3,908</u>
		(280)
Accounting, Corporate Performance and Procurement	Financial, Corporate Performance and Procurement services including Budget preparation, Annual and Financial Reporting, Property and Valuation services, Council Plan preparation and corporate performance reporting, Tendering, Contracts and Purchasing.	(3,737) <u>(394)</u>
		3,343
Information Technology	To ensure the organisation has the technological and communication tools to enable Council business and community services.	5,444 <u>4,580</u>
		(864)
Human Resources and Employee Development	To deliver a corporate support service through effective recruitment, retention and development of employees to best provide the skills needed for Monash City Council to meet its objectives.	2,240 <u>2,146</u>
		(94)
Rates, Property and Insurance	To provide effective Rating, Property Development and Leasing, Insurance and Risk Management services.	1,584 <u>1,710</u>
		126

The following statement reviews the performance of Council against the Council Plan including results achieved in 2016/17 in relations to the strategic indicators included in the Council Plan.

COMMUNITY OUTCOME

5.1 Ensuring a responsive organisation

Strategies to achieve this outcome

5.1.1 Implement reforms in our approach to customer service and responsiveness

5.1.3 Continue investment in activities for community consultation and engagement

Strategic Indicator/measure

Progress

5.1.1c Trend over four years from 2012, shows that community satisfaction with Council's customer service has increased (Annual Local Govt. Community Satisfaction Survey).

Complete. The latest Community Satisfaction Survey shows that customer service is one of Council's highest performing areas. It continues to rate in the mid 70s (75) and we are performing better than our like metropolitan councils. We are continuing to enhance customer service across the organisation through ongoing monitoring of our performance, using the Electronic Document Management System and quarterly reporting to the community on our Customer Service Guarantee.

MAJOR INITIATIVE

5.1.3.1 Provide support to conduct the 2016 Council Elections.

Complete. The 2016 Council Elections were conducted in October with 11 Councillors elected by the community. Support was provided by the relevant Council staff in the election process.



5.1.3b The number of consultation events to increase from 2014 and demonstrate inclusion of all parts of our city.

Complete. Council continues to hosts listening posts across the city to talk to residents about their issues and ask them how Council can serve them better. A total of 15 listening posts were held from 1 July 2016 to 30 June 2017 including three in April 2017 at the Notting Hill Neighbourhood House, Warrawee Park and Hamilton Place. In May 2017, a listening post was held at the Napier Reserve Playspace opening and another was held in June 2017 at the opening of the Davies Reserve Playspace. Council also held consultations on:

- » A proposed new community precinct for Glen Waverley
- » The Council Budget and Council Plan (four stalls held during November 2017) at Glen Waverley library, Eaton Mall, Hamilton Place and Waverley Gardens shopping centres)
- » Information sessions on the Integrated Transport Strategy.

COMMUNITY OUTCOME

5.2 Demonstrating responsible fiscal management

Strategies to achieve this outcome

5.2.3 Deliver Council's Capital Works program

5.2.4 Ensure compliance with legislation and standards

Strategic Indicator/measure	Progress
MAJOR INITIATIVE	Complete. Council completed its largest ever capital works program in 2016/17 spending \$37.99 million. A total of 92.5% of the Capital Works Program was delivered which is above the 90% target.
5.2.3a Minimum 90% of agreed Capital Works delivered annually.	
5.2.3a1 Review the Road Management Plan.	Complete. The review of the Road Management Plan was completed and reported to Council on 30 May 2017. The Road Management Act 2004 sets a range of principles and activities that Road Authorities need to undertake to provide for the proper management of the road system. The City of Monash is the Road Authority for approximately 734 kilometres of local roads and 1,600 kilometres of footpaths and shared paths.
5.2.4a Ensure Council compliance with all statutory financial reporting requirements of the Local Government Act 1989 and the Australian Accounting Standards.	Complete. The preparation of the City of Monash 2016/17 Financial Statements and Performance Statement was completed in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting Regulations 2014). The Financial Statements also comply with the Australian International Reporting Standards (AIFRS) framework. Council has adopted the 2016/17 Financial Statements and has reviewed and considered the Quarterly Financial Management Reports for September 2016, December 2016 and March 2017 as required under the Act. The Council budget was adopted on 27 June 2017. Both the annual audit and revaluation process are progressing as planned.

► COMMUNITY OUTCOME

5.4 Achieving our directions through leadership

Strategies to achieve this outcome

5.4.1 Build capability and strengths of our leadership group (senior staff and coordinators) including their ability to identify opportunities for improvement, respond positively to challenges and drive strategies within the Council Plan

5.4.3 Seek partnerships with our community and more collaborative planning and service delivery with agencies and key stakeholders

5.4.4 Extend our advocacy on our community's priorities and Council's key directions to 2017

Strategic Indicator/measure	Progress
5.4.1.1 Purchase and commence implementation of a new Employment Management System.	Complete. Council went to tender in 2016 for the implementation of a Workforce Management System. A detailed evaluation was completed with three companies chosen to present their product to the tender evaluation committee. A tender was awarded by Council at its May 2017 meeting and the contracts were signed. Implementation commenced and will continue throughout in 2017/18 for the e-recruitment, on-boarding, off-boarding and learning management components. Implementation of the performance management system will occur in 2018/19.
MAJOR INITIATIVE	
5.4.3d Develop a new Council Plan for 2017- 2021.	Complete. Council adopted the 2017-21 Council Plan on 27 June 2017. The new plan provides a clear direction for the organisation on priorities for the next four years and integrates well with the 2017/18 Budget and the funded operational initiatives and Capital Works Program. The strategic objectives and strategies align strongly with community feedback and Council's existing strategies. Council sought the community's feedback on the draft Council Budget and Council Plan through an online survey and four consultations held in shopping centres in Glen Waverley, Oakleigh, Mount Waverley and Mulgrave.

5.4.4a Number of advocacy activities undertaken, by issue:

1. To promote the findings of our community research including priorities within Monash in Four (both Internally within organisation and externally).

2. To State and Commonwealth Government/authorities, and others.

All Complete.

1. In June 2017, Council was advised that the advocacy campaign for a Headspace facility in Monash had not been successful. Council, in collaboration with Link Health and the community, has resolved to continue to advocate for a youth mental health facility in Monash. The campaign is underway with editorial support from Leader Newspapers. Council and Link Health and will seek views from the community on what this local, dedicated facility should offer young people.

Other campaigns undertaken during the year included:

- » Advocacy for improved funding for immunisations
- » A rate reform petition to the State Government seeking an urgent review of its rating framework to allow greater equity, transparency and reduced year to year fluctuations in the calculation of rate assessments
- » The “Pokies Play You” campaign
- » A push for kindergarten funding to be extended beyond the end of 2017 for all children
- » Advocacy on smoking bans in outdoor eating and drinking areas.

2. During 2016/17 Council continued to work with and inform State and Federal Governments on advocacy issues including:

- » Meeting with local State and Federal members to advocate for a Headspace youth mental health facility in Monash
- » A campaign to the State Government for improved, tougher regulations around “McMansions” to reduce their size
- » Feedback to the MAV and State Government regarding the School Crossing Supervision Subsidy Scheme
- » Informing the State Government of community concerns regarding the elevated rail and the need for substantial maintenance of the community spaces underneath, and that these spaces benefit the community. Council provided significant feedback on what these spaces should be
- » Advocating to State and Federal Governments for funding towards Waverley Gymnastics and the upgrade of the Oakleigh Recreation Centre

3. To advance directions in Council Plan 2013-2017.

- » Communicating with Federal Minister for Health and Ageing to promote a graduated and slow fee increase for Commonwealth Home Support Program recipients
- » The Mayor and Council staff met with the State Minister for Housing and Lord Mayor of Melbourne, and local politicians, to discuss the increase in rough sleepers in Monash and to advocate for improved services to support this vulnerable section of the community
- » Council advocated strongly for a 100% ban on smoking in all outdoor dining areas in Victoria, contacting the State Health Minister to tighten the regulations around the new smoking bans.

3. The following major advocacy activities were undertaken in the 2016/17 to advance directions in the Council Plan:

- » Advocacy for a Headspace youth mental health facility continued
- » Appealing to the State Government to introduce tougher regulations on McMansions
- » Advocating strongly and successfully for State and Federal Government funding for an expansion of the Oakleigh Recreation Centre that will also provide improved facilities for Waverley Gymnastics
- » An ongoing campaign highlighting the risks of problem gambling through the “Pokies Play You” campaign garnered strong community support
- » Continued to apply pressure to the State Government over the introduction of smoking bans in outdoor dining areas in August 2017.

5.4.4b Trend over four years from 2012 shows an improvement in community satisfaction with Council’s lobbying & advocacy on behalf of the community (Local Government Community Satisfaction Survey).

Complete. Council’s score for advocacy in the 2017 Local Government Community Satisfaction survey was 56, three points lower than the 2016 score. Our score is on par with the like metropolitan councils and higher than the statewide score of 54. The trend over the four years, excluding 2017, was for Council to score 59/60 in this category.

Service Performance Indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Governance				
Transparency				
Council decisions made at meetings closed to the public (The percentage of council resolutions made at an ordinary or special meeting of council, or at a meeting of a special committee consisting only of councillors, closed to the public under section 89(2) of the Act)	5.00%	9.25%	7.83%	Positively there has been a reduction in decisions made at meetings closed to the public compared to the previous year.
Consultation and engagement				
Satisfaction with community consultation and engagement (The community satisfaction rating out of 100 with the consultation and engagement efforts of the council. This includes consulting and engaging directly with the community on key local issues requiring decisions by council)	58	62	59	There was a decrease in our consultation and engagement satisfaction rating compared to last year. Monash's result was higher than our average over other years and remains higher than the Metropolitan average.
Attendance				
Councillor attendance at council meetings (The percentage of attendance at ordinary and special council meetings by councillors)	91%	87.50%	94.12%	There was greater attendance by Councillors at Council meetings compared to the previous two years.
Service cost				
Cost of governance (The direct cost of delivering council's governance service per councillor)	\$55,941	\$56,408	\$54,049	Governance costs were lower than in the previous two years.
Satisfaction				
Satisfaction with council decisions (The community satisfaction rating out 100 with how council has performed in making decisions in the interest of the community)	60	60	60	The satisfaction level has been consistent across the past three years





SECTION FIVE

OFFICIAL STATEMENTS

PERFORMANCE STATEMENT

For the year ended 30 June 2017

➤ DESCRIPTION OF MUNICIPALITY

The City of Monash is a culturally diverse community in Melbourne's south eastern suburbs, between 13 and 24 kilometres south-east of Melbourne's Central Business District.

Our City is 81.5 square kilometres and includes the suburbs of Ashwood, Clayton, Glen Waverley, Hughesdale, Huntingdale, Mount Waverley, Mulgrave, Notting Hill, Oakleigh, Oakleigh East and parts of Chadstone, Burwood, Oakleigh South and Wheelers Hill.

Monash is one of Melbourne's most populous municipalities, with an estimated residential population of 190,234 people living in more than 71,000 dwellings. We are regarded as a cosmopolitan city. Almost 45% of our residents were born overseas, having come from more than 45 different countries.

In keeping with the State Government's cap on rate increases, rate revenue was increased by 2.5%, which worked out to be an extra \$33 over the year for the average residential ratepayer. Controlling costs over many years, Council has been successful in ensuring Monash ratepayers pay hundreds of dollars less on average than ratepayers in other Victorian municipalities. For example, in the 2015/16 year, the average rates in Monash were \$1,418, compared with the statewide average of \$1,819. In 2016/17, the average rates in Monash will be \$1,454 while the statewide figure is yet to be released but will be above last year's statewide average.

Sustainable Capacity Indicators

For the year ended 30 June 2017

Indicator/measure	Results			Material Variations
	2015	2016	2017	
Population				
Expenses per head of municipal population [Total expenses / Municipal population]	826.12	814.23	844.88	The increase can be attributed to Council introducing a significant amount of new initiatives in 2016/17 including 5 new positions and a significant boost to its information technology support. Coupled with these initiatives was the cost of transferring Independent Living Units (ILU's to DHHS) and a higher than expected amount of capital works not capitalized. This ratio is increasing as our expenses have increased by 5.3% however population has only increased by 2%.
Infrastructure per head of municipal Population [Value of infrastructure / Municipal Population]	4216.53	4213.67	4313.91	The positive variance primarily relates to higher infrastructure revaluations combined with a larger capital works program. The published figure in last two year's Annual Reports mistakenly excluded Buildings in the value of Infrastructure. This has now been corrected.
Population density per length of road [Municipal population / Kilometres of local roads]	246.39	250.05	253.18	There was a marginal increase from 2016-17 due to Monash's increasing population.
Own-source revenue				
Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	713.59	778.16	795.32	The current year variance was in line with a 2.5% increase in rates, coupled with increased user fees & charges.

Indicator/measure	Results			Material Variations
	2015	2016	2017	
Recurrent grants <i>Recurrent grants per head of municipal population</i>	118.38	97.49	121.38	The increase in recurrent grants is mainly attributable to Victorian Grants Commission payments received in advance in the current year.
[Recurrent grants / Municipal population]				
Disadvantage <i>Relative socio-economic disadvantage</i>	9	9	9	The City of Monash is ranked in the top 10% on the SEIFA index suggesting low levels of disadvantage, however at a local level, Monash has pockets of high levels of disadvantage.
[Index of Relative Socio-economic Disadvantage by decile]				

DEFINITIONS

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above.

"infrastructure" means non-current property, plant and equipment excluding land.

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road

Management Act 2004.

"population" means the resident population estimated by council.

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council

(including government grants).

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic

disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located

according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA.

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of

Statistics on its Internet website.

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service

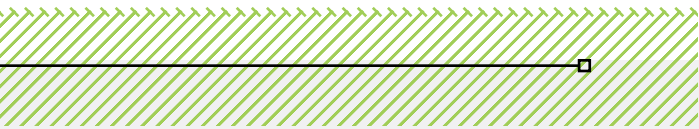
Performance Indicators

For the year ended 30 June 2017

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Aquatic facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities /Municipal population]	9.13	8.50	8.53	There was an increase in attendances, particularly over summer. Attendances increased at a slightly higher rate than Monash's population growth.
Animal management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	6	7	11	Whilst there has been a slight increase in prosecutions this year, the numbers are comparable and still low. The published figure in last year's Annual Report mistakenly included prosecutions that arose from unpaid fines and this has now been corrected to seven prosecutions.
Food safety Health and safety <i>Critical and major non compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	100%	99.73%	97.08%	There has been a marginal variation as the reporting for this measure has changed to calendar years, rather than financial year as previously. The remaining non-compliance outcomes have been followed up in 2017, but outside the reporting period, which for the purposes of this reporting means a lower result.
Governance Satisfaction <i>Satisfaction with council decisions</i> (Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community)	60	60	60	The satisfaction level has been consistent across the past three years.

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Home and community care				
Participation				
Participation in HACC service	25.82%	20.29%		Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.
[Number of people that received a HACC service / Municipal target population for HACC services] x100				
Participation				
Participation in HACC service by CALD people	23.32%	19.72%		Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme and Commonwealth Home Support Program.
Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100				
Libraries				
Participation				
Active library members	19.46%	19.04%	18.42%	Despite an increase in the physical visits to Monash's Library branches, there was a decrease in the number of individuals borrowing items in 2016-17. Community members are actively using the library for other reasons including using computers and Wi-Fi, studying and attending literacy programs. Monash's result remains above the state average as reported through Public Library Victoria Network annual surveys.
[Number of active library members /Municipal population] x100				
Maternal and child health				
Participation				
Participation in the MCH service	79.33%	79.81%	76.05%	There has been a small decrease in the participation rate which will be addressed through increased outreach to child care centres, additional home visits for vulnerable families, more active promotion of the service and an SMS service to send text reminders for appointments in particular for the 2 and 3 ½ year Key Age and Stage visits. Additionally increased capacity of the service will occur through streamlining of daily activity.
[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100				

Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
<p>Participation</p> <p><i>Participation in the MCH service by Aboriginal children</i></p> <p>[Number of Aboriginal children who attend the MCH service at least once(in the year) / Number of Aboriginal children enrolled in the MCH service] x100</p>	59.52%	73.91%	70.73%	<p>In the last 12 months, participation and engagement of Aboriginal children in the MCH service has decreased from 73.91 per cent to 70.73 per cent.</p> <p>The Maternal and Child Health Service will be implementing training in Aboriginal cultural awareness in December 2017.</p>
<p>Roads</p> <p>Satisfaction</p> <p><i>Satisfaction with sealed local roads</i></p> <p>[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</p>	71	72	69	<p>The reduction in the rating of Satisfaction with local roads which is consistent with the increase in the number of sealed local road requests.</p>
<p>Statutory Planning</p> <p>Decision making</p> <p><i>Council planning decisions upheld at VCAT</i></p> <p>[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</p>	49.0%	55%	39.38%	<p>Council continues to receive very low appeal numbers compared to applications received with 96 appeals being decided this year.</p> <p>We continue to see that VCAT is supporting Council's existing policies and expectations for development in the Municipality less and less. There are also numerous instances where new plans have been substituted at VCAT, resulting in an improved proposal and outcome for Monash. By accepting these improved proposals, Council's decision is being set aside. Council has a significant residential zones amendment with the Minister for Planning which should provide for better policy guidance in decision making, by Council and VCAT.</p>



Service/Indicator/measure	Results			Material Variations
	2015	2016	2017	
Waste Collection				
Waste diversion	52.78%	50.99%	52.36%	Waste diversion from landfill remains at a consistent percentage. An increase in green waste organics (due to a mild summer and autumn) balanced out the continued slow decline in recyclables collected. Garbage tonnes have varied by an average of 0.8% over the last 3 years.
<i>Kerbside collection waste diverted from landfill</i>				
[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100				



DEFINITIONS

"Aboriginal child" means a child who is an Aboriginal person.

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006.

"active library member" means a member of a library who has borrowed a book from the library.

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act.

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English.

"class 1 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 1 food premises under section 19C of that Act.

"class 2 food premises" means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under section 19C of that Act.

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth.

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health.

"food premises" has the same meaning as in the Food Act 1984.

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth.

"HACC service" means home help, personal care or community respite provided under the HACC program.

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004.

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken.

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age.

"population" means the resident population estimated by council.

"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth.

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the Occupational Health and Safety Act 2004.



Financial

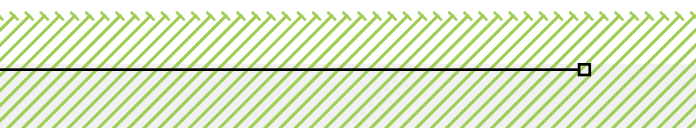
Performance Indicators

For the year ended 30 June 2017

Service/Indicator/measure	Results		
	2015	2016	2017
Efficiency			
Revenue level			
<i>Average residential rate per residential property assessment</i>			
Residential rate revenue / Number of residential property assessments]	1246.4	1330.14	1359.26
Expenditure level			
<i>Expenses per property assessment</i>			
[Total expenses / Number of property assessments]	1997.97	1966.85	2052.20
Workforce turnover			
<i>Resignations and terminations compared to average staff</i>			
[Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	9.57%	10.12%	13.73%
Liquidity			
Working capital			
<i>Current assets compared to current liabilities</i>			
[Current assets / Current liabilities] x100	149.41%	193.19%	227.51%
Unrestricted cash			
<i>Unrestricted cash</i>			
compared to current liabilities			
[Unrestricted cash / Current liabilities] x100	75.97%	-19.33%	9.80%



Forecasts				Material Variations
2018	2019	2020	2021	
1362.87	1396.94	1431.86	1467.66	<p>The current year variance compared to the prior year, reflects the Council's budgeted rate increase of 2.5% offset by lower supplementary income.</p>
2134.87	2215.26	2303.63	2380.66	<p>The increase can be attributed to Council introducing a significant amount of new initiatives in 2016/17 including 5 new positions and a significant boost to its information technology support. Coupled with these initiatives was the cost of transferring Independent Living Units (ILU's to DHHS) and a higher than expected amount of capital works not capitalized.</p> <p>The number of assessments has increased by around 1% whilst Council's expenses increased by 5.3%.</p>
9.31%	9.31%	9.31%	9.31%	<p>Monash had an unusually high number of resignations during 2016-17, as well as a significant number of retirements due to our older workforce.</p>
216.36%	185.67%	155.03%	158.50%	<p>The increase in the Working Capital Ratio compared to the previous year reflects an increased cash position. It is Council strategy to maintain the Working Capital Ratio above 150% in the short and long term. The decrease in later years reflects increased expenditure (using cash reserves).</p>
123.48%	70.75%	77.20%	77.25%	<p>The variations in this ratio reflect the change in treatment of short term deposits in 2016. The 2015 results were not amended to reflect the new treatment. In 2016 unrestricted cash is higher than expected due to higher user charges and town planning applications which have been impacted by an increase in the level of development in the municipality. The Long-term Plan classifies short-term deposits as Cash and Cash Equivalents causing a spike in 2018 and the forecast reduction to >70% in later years reflects a reduction in planned car park contributions.</p>



Service/Indicator/measure	Results		
	2015	2016	2017
Obligations			
Asset renewal			
Asset renewal compared to depreciation [Asset renewal expenses/Asset depreciation] x100	66.42%	63.00%	91.58%
Loans and borrowings			
Loans and borrowings compared to rates [Interest bearing loans and borrowings/Rate revenue] x100	0.00%	0.00%	0.00%
Loans and borrowings			
Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	11.66%	0.00%	0.00%
Indebtedness			
Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	2.96%	2.70%	2.08%
Operating position			
Adjusted underlying result			
Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100	4.67%	11.20%	11.57%
Stability			
Rates concentration			
Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	63.13%	63.44%	62.13%
Rates effort			
Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.19%	0.21%	0.16%

Forecasts					Material Variations
2018	2019	2020	2021		
113.31%	123.66%	91.95%	95.67%		The trend reflects the Council's aim to bridge the asset renewal gap by funding more renewal capital works to upgrade the City's infrastructure. The forecast drop in 2020 reflects a significant amount of renewal expenditure brought forward to 2019 and related to the redevelopment of the Oakleigh Recreation Centre.
0.00%	0.00%	0.00%	0.00%		Council achieved a debt free status as at 30 June 2015 and has no plans to borrow funds over the next 4 years for operating or capital expenditure.
0.00%	0.00%	0.00%	0.00%		Council achieved a debt free status as at 30 June 2015 and has no plans to borrow funds over the next 4 years for operating or capital expenditure.
3.00%	2.95%	2.89%	2.83%		The improvement in the ratio, compared to the prior year, is due to increased rate revenue and higher user charges whilst staff leave entitlements have reduced.
6.52%	7.75%	4.03%	3.75%		The increased adjusted underlying surplus is due to an increase in supplementary rates, additional parking infringement income, developer contributions and increased planning fees due to increased level of development in the municipality and a new State Government fee structure. This together with strong controls in expenditure, this provided an improved surplus for 2016/17. The drop in results for 2017/18 relates to grant income that was paid in advance in the current year. The reduction in later years is due to lower predictions for Car Parking Reserve contributions.
65.78%	64.41%	66.32%	66.22%		User charges and other revenue has increased at a higher rate than capped rate revenue combined with Victorian Grant Commission payments being made in advance.
0.16%	0.15%	0.15%	0.14%		The variance reflects Council's capped rate increase of 2.5% compared to the value of all properties in Monash that increased by an average 39% with the 2016 revaluation.

DEFINITIONS

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above.

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure.

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability.

"current assets" has the same meaning as in the AAS.

"current liabilities" has the same meaning as in the AAS.

"non-current assets" means all assets other than current assets.

"non-current liabilities" means all liabilities other than current liabilities.

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan.

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants).

"population" means the resident population estimated by council.

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges.

"recurrent grant" means a grant other than a

non-recurrent grant.

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties.

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year.

"unrestricted cash" means all cash and cash equivalents other than restricted cash.



Other Information

For the year ended 30 June 2017

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 27 June 2017 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

Certification of the performance statement

In my opinion, the accompanying performance statement has been prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.



DANIEL WAIN (CPA)
Principal Accounting Officer
Dated: 29 August 2017

In our opinion, the accompanying performance statement of the Monash City Council for the year ended 30 June 2017 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form



REBECCA PATERSON
Mayor
Dated: 29 August 2017



GEOFF LAKE
Councillor
Dated: 29 August 2017



ANDI DIAMOND
Chief Executive Officer
Dated: 29 August 2017

Independent Auditor's Report

To the Councillors of City of Monash

Opinion	<p>I have audited the accompanying performance statement of City of Monash (the council) which comprises the:</p> <ul style="list-style-type: none"> • description of municipality for the year ended 30 June 2017 • sustainable capacity indicators for the year ended 30 June 2017 • service performance indicators for the year ended 30 June 2017 • financial performance indicators for the year ended 30 June 2017 • other information and • the certification of the performance statement. <p>In my opinion, the performance statement of City of Monash in respect of the year ended 30 June 2017 presents fairly, in all material respects, in accordance with the performance reporting requirements of Part 6 of the <i>Local Government Act 1989</i>.</p>
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Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Standards on Assurance Engagements. My responsibilities under the Act are further described in the <i>Auditor's responsibilities for the audit of the performance statement</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. I and my staff are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the performance statement in Australia and have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
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Councillors' responsibilities for the performance statement	<p>The Councillors is responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the <i>Local Government Act 1989</i> and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.</p>
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Auditor's responsibilities for the audit of the performance statement

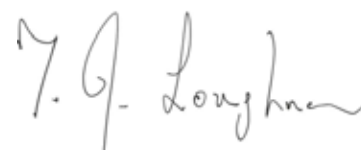
As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the statement of performance, including the disclosures, and whether the statement of performance represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
6 September 2017



Tim Loughnan
as delegate for the Auditor-General of Victoria





SECTION SIX

FINANCIALS



FINANCIALS

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Comprehensive Income Statement

For the Year Ended 30 June 2017

	Note	2017 \$'000	2016 \$'000
Revenue			
Rates & Charges	3	112,922	108,947
Statutory Fees & Fines	4	10,384	9,400
User Fees	5	24,332	22,906
Grants - Operating	6	20,473	16,426
Grants - Capital	6	4,992	3,734
Contributions - monetary	7	6,957	7,295
Contributions - non-monetary	7	271	938
Net (loss)/gain on disposal of Property, Infrastructure, Plant & Equipment	8	216	290
Interest Revenue	10	2,044	1,829
Share of net profit/(loss) of joint operation accounted for by the equity method	15	(306)	250
Other Revenue	9	1,705	2,117
Total Revenue		183,990	174,132
Expenses			
Employee Benefits	11	69,602	67,480
Materials & Services	12	63,332	58,269
Depreciation & Amortisation	13	26,127	25,456
Other Expenses	14	1,663	1,289
Total Expenses		160,724	152,494
Surplus		23,266	21,638
Other comprehensive income			
Items that will be reclassified to surplus or deficit in future periods			
Net Asset revaluation increment	27	178,416	227,303
Total Comprehensive result		201,682	248,941

The above Comprehensive Income Statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2017

	Note	2017 \$'000	2016 \$'000
ASSETS			
Current Assets			
Cash & Cash Equivalents	16	23,503	11,213
Trade & Other Receivables	18	8,065	7,822
Other Financial Assets	17	59,002	55,502
Non Current Assets Classified as held for sale	19	2,356	-
Other Assets	20	1,551	1,553
Total Current Assets		94,477	76,090
Non-Current Assets			
Investments in joint arrangement accounted for using the equity method	15	1,267	2,316
Property, Infrastructure, Plant & Equipment	21	3,040,553	2,854,823
Intangible assets	21,25	2,308	2,339
Total Non-Current Assets		3,044,128	2,859,478
TOTAL ASSETS		3,138,605	2,935,568
LIABILITIES			
Current Liabilities			
Trade & Other Payables	22	15,549	13,536
Trust Funds & Deposits	23	9,605	9,561
Income in Advance	24	482	380
Provisions	26	15,890	15,908
Total Current Liabilities		41,526	39,385
Non-Current Liabilities			
Provisions	26	1,220	1,262
Liabilities in joint arrangement accounted for using the equity method	15	1,926	2,669
Total Non-Current Liabilities		3,146	3,931
TOTAL LIABILITIES		44,672	43,316
NET ASSETS		3,093,933	2,892,252
EQUITY			
Accumulated Surplus		973,833	953,631
Reserves	27	2,120,100	1,938,621
TOTAL EQUITY		3,093,933	2,892,252

The above Balance Sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the Year Ended 30 June 2017

Note	Total	Accumulated	Asset	Other	Total	Accumulated	Asset	Other
	2017	Surplus	Revaluation	Reserves	2016	Surplus	Revaluation	Reserves
	\$'000	2017	Reserve	2017	\$'000	2016	Reserve	2016
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at beginning of the Financial Year	2,892,252	953,631	1,922,203	16,418	2,643,617	932,858	1,695,206	15,553
Surplus for the year	23,266	23,266	-	-	21,638	21,638	-	-
Net asset revaluation increment	178,416	-	178,416	-	226,997	-	226,997	-
Transfers to Reserves	-	5,759	-	(5,759)	-	5,864	-	(5,864)
Transfers from Reserves	-	(8,822)	-	8,822	-	(6,729)	-	6,729
Balance at End of the Financial Year	3,093,933	973,833	2,100,619	19,481	2,892,252	953,631	1,922,203	16,418

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes

Statement of Cash Flows

For the Year Ended 30 June 2017

	Note	2017 Inflows/ (Outflows) \$'000	2016 Inflows/ (Outflows) \$'000
Cash Flows from Operating Activities			
Rates & Charges		111,855	109,396
Statutory Fees & Fines		10,384	9,400
User Fees		25,202	22,299
Grants - Operating		20,845	16,054
Grants - Capital		4,429	4,012
Contributions-monetary		6,957	7,295
Interest Received		2,241	1,713
Trusts and Refundable Deposits taken		163	997
Other Receipts		1,683	1,884
Net GST Refund		7,928	7,047
Employee Costs		(69,639)	(68,290)
Materials, Services and Contracts Paid		(70,650)	(67,032)
Trusts and Refundable Deposits repaid		(119)	-
Other Payments		(1,243)	(1,289)
Net cash provided by operating activities	28	50,035	43,486
Cash Flows from Investing Activities			
(Payments for) / Proceeds from Investment(Net)		(3,500)	(16,000)
Payments for Acquisition of Property, Infrastructure, Plant and Equipment		(35,175)	(25,405)
Proceeds from Sale of Property, Infrastructure, Plant and Equipment		928	1,124
Net cash used in investing activities		(37,747)	(40,281)
Net (decrease) increase in cash and cash equivalents		12,288	3,205
Cash and cash equivalents at the beginning of the financial year		11,215	8,010
Cash and Cash equivalents at the end of the financial year	16	23,503	11,215

The above Statement of Cash Flows should be read in conjunction with the accompanying notes

Statement of Capital Works

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
Property		
Land	63	-
Land Improvements	83	-
Buildings	14,047	4,130
Total property	14,193	4,130
Plant and equipment		
Plant, machinery and equipment	2,912	2,995
Fixtures, fittings and furniture	1,006	307
Computers and telecommunications	2,906	3,184
Library books	1,244	1,218
Total plant and equipment	8,068	7,704
Infrastructure		
Roads	3,832	4,176
Bridges	66	-
Footpaths and cycleways	4,887	3,076
Drainage	2,258	2,081
Recreational, leisure and community facilities	1,743	4,369
Parks, open space and streetscapes	2,699	1,072
Off street car parks	-	427
Other infrastructure	240	2,451
Total infrastructure	15,724	17,652
Total capital works expenditure	37,985	29,486
Represented by:		
New asset expenditure	7,608	3,847
Asset renewal expenditure	23,926	16,038
Asset expansion expenditure	1,915	111
Asset upgrade expenditure	4,536	9,490
Total capital works expenditure	37,985	29,486

The above Statement of Capital Works should be read in conjunction with the accompanying notes

Notes to the Financial Report

For the Year Ended 30 June 2017

INTRODUCTION

The City of Monash was established by an Order of the Governor in Council on December 1994 and is a body corporate. The Council's main office is located at 293 Springvale Road, Glen Waverley, Victoria.

The financial report of the Monash City Council is a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS's), other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- » the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 1 (e))
- » the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 1 (k))
- » the determination of employee provisions (refer to Note 1 (p))

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in Accounting Policies

There have been no changes in accounting policies from the previous period.

(c) Accounting for investment in associates and joint arrangements

Council interest in joint operations are accounted for using the equity method. Under this method, the interests are initially recognised in the balance sheet at cost and adjusted thereafter to recognise Council's share of the net assets of the entities. The Council's share of the financial results of the entities is recognised in the Comprehensive Income Statement.

The Monash City Council has a joint arrangement interest in the Clayton tip site together with four other Councils.

Monash City Council	16.80%
Boroondara City Council	35.22%
Whitehorse City Council	14.12%
Glen Eira City Council	21.10%
Stonington City Council	12.76%
	<hr/>
	100.00%

Details in relation to this investment are included in Note 15.

Notes to the Financial Report

For the Year Ended 30 June 2017

(d) Revenue recognition

Income is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

Rates and Charges

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

Statutory fees and fines

Statutory fees and fines (including parking fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

User Fees

User Fees are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied whichever first occurs.

Grants

Grant income is recognised when Council obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in Note 6 and 7. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

Contributions

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

Sale of property, plant and equipment, infrastructure

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest

Interest is recognised progressively as it is earned.

Other Income

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

(e) Fair value measurement

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 – Quoted (unadjusted) market prices in active markets for identical assets or liabilities;

Level 2 – Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 – Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

Notes to the Financial Report

For the Year Ended 30 June 2017

(e) Fair value measurement

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

(f) Cash & Cash Equivalents

For the purposes of the statement of cash flows, cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments (term deposits with a maturity date of 90 days or less) with original maturities of three months or less, net of outstanding bank overdrafts.

(g) Trade and Other receivables

Receivables are carried at invoice amount as amortised cost using the effective interest rate method would not impact the carrying value. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred.

(h) Other Financial Assets

Financial assets are valued at fair value, being market value, at balance date. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expenses. This includes term deposits with original maturity of greater than three months.

(i) Inventories

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential.

(j) Non-current assets classified as held for sale

A non-current asset classified as held for sale is measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through

continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed within 12 months from the date of classification.

(k) Recognition and measurement of property, plant and equipment, infrastructure

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, costs include all materials used in construction, direct labour, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council policy, the threshold limits detailed below have been applied when recognising assets within applicable asset class and unless otherwise stated are consistent with the prior year.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 21, Property, Infrastructure, Plant and Equipment.

In addition, Council undertakes a formal revaluation (either by experienced and appropriately qualified council officers or

Notes to the Financial Report

For the Year Ended 30 June 2017

independent experts) of land, buildings, and infrastructure assets on a regular basis, usually at intervals of 2 to 3 years. The basis of valuation is detailed in Note 21.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense, in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land Under Roads

Land under roads acquired after 30 June 2008 is brought to account using the deemed cost value basis. Council does not recognise land under roads that it controlled prior to that period in its financial report.

In July 2011, the Department of Transport, Planning and Local Infrastructure (former Department of Planning and Community Development (DPCD)) issued guidance circular LGV circular 15/11 regarding the recognition and measurement of land under roads. It recommended that Council should recognise all land under roads it controls at fair value. In December 2014 an extended transitional period was proposed and the Department expects councils to be compliant by the 2017-18 financial year. There was no impact to Monash City Council in the current year (2016/17).

(I) Depreciation of Property, Plant and Equipment, Infrastructure

Buildings, land improvements, plant and equipment, infrastructure and other assets have limited useful lives and are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Depreciation is recognised on a straight line basis using rates which are reviewed each reporting period with respect to the estimated remaining useful life of those assets.

Land and Artworks are not considered depreciable asset classes.

During the financial year, Council reviewed the useful life, and applicable depreciation rates, of all asset classes, in accordance with Australian Accounting Standard AASB 116 "Property, Plant & Equipment". There has been no changes to Useful Life or Threshold Limits.

Major depreciation periods used are listed below and are consistent with the prior year unless otherwise stated:

Asset Description	2016/17 Useful Life	Threshold Limit \$
Land and Buildings		
-Land	Indefinite	1
-Land under roads	Indefinite	1
-Buildings	30-50 Years	1
-Heritage Buildings	250 Years	1
Plant and Equipment		
-Plant Machinery & Equipment	2-10 Years	1000
-Furniture & Fittings	3-10 Years	1000
-Art	Indefinite	1
-Computer equipment	3-7 Years	1
-Library books	2-7 Years	1
Infrastructure		
-Roads Pavements & Footpaths	80-150 Years	1000
-Bridges	40-120 Years	1000
-Drainage	100 Years	1000
-Recreational leisure & community	25-100 Years	1000
-Parks, open spaces & streetscape	25-120 Years	1000
-Bycycle paths	10-100 Years	1000
-Off street car parks	10-100 Years	1000
-Other infrastructure	10-100 Years	1000

Notes to the Financial Report

For the Year Ended 30 June 2017

(m) Repairs and Maintenance

Routine maintenance, repair costs and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced assets is expensed.

(n) Impairment of Assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive operating statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(o) Trust Funds and Deposits

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited (refer to Note 23).

(p) Employee costs

The calculation of employee benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be

paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Current Liability - unconditional LSL representing 7 years is disclosed as a current liability even when the council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months

The components of this current liability are measured at:

- » present value - component that is not expected to be settled within 12 months.
- » nominal value - component that is expected to be settled within 12 months.

Classification of employee costs

Non-current liability - conditional LSL representing less than 7 years is disclosed as a non - current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

This non-current LSL liability is measured at present value.

(q) Landfill rehabilitation provision

As part owner of the Clayton Landfill site, Council shares an obligation with the other equity participants, to restore the site to a required standard. The forecast life of the site is based on current estimates of remaining capacity and rates of infill. The calculation of the provision has been based on the estimated present value of the aftercare costs associated with the site based on advice from Golder Associates, who are independent landfill experts and takes account of any works undertaken during each year. Future cost estimates include aftercare costs until 2045.

The provision is reassessed annually in order to ensure that it accurately reflects the cost of aftercare management of the site.

Notes to the Financial Report

For the Year Ended 30 June 2017

(r) Leases

Operating Leases

Payments for operating leases are recognised as an expense in the year in which they are incurred as this reflects the pattern of benefits derived by the Council.

(s) Goods and Services Tax

Revenues, expenses, assets and liabilities are recognised net of the amount of goods and services tax (GST), except:

- i. where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or
- ii. for receivables and payables which are recognised inclusive of GST.

Cash flows are presented in the statements of cash flow on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(t) Financial Guarantee

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised. Details of guarantees that Council has provided, that are not recognised in the balance sheet, are disclosed at Note 32 contingent liabilities and contingent assets.

(u) Contingent Assets and Contingent Liabilities and Contractual Commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Contractual Commitments are not recognised in the Balance Sheet. Contractual Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(v) Pending Accounting Standards

Certain Australian Accounting Standards (AAS's) have been issued that are not mandatory for the year ended 30 June 2017. Council has reviewed these pending standards and has determined that no material impacts will flow from their application in future reporting periods.

In addition, certain pronouncements of the Australian Accounting Standards Board have been issued which may impact future reporting periods. These pronouncements (AASB's) and their estimated impact on Council's financial affairs are summarised below.

Revenue from contracts with customers (AASB 15)

This new standard will become operative on 1 July 2019 and shifts the focus from recognition of revenue on a transactions basis to a contracts basis. Recognition will be determined based on customer expectations of entitlements to rights and obligations, whilst value measurement by Council will be based on estimation of the value of expected entitlements as a result of meeting its obligations under each contract. The full impact of this standard is yet to be fully assessed however it is likely to change the recognition and measurement of revenue of Council.

Leases (AASB 16)

This new standard will become operative from 1 July 2019. The previous approach of classifying leases as either finance or operating leases will no longer be acceptable. Leases will be recognised as 'Right of Use' assets in the Balance Sheet with measurement based on the present value of the minimum lease payments due under the lease contract, whilst future lease payments will be recognised as a financial liability. The annual expense recognised in the profit and loss will change. Rather than being shown as rent, or as leasing costs, there will be a depreciation expense to recognise the usage of the 'Right of Use' asset and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of the interest charge throughout the term of the lease.

(w) Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 2 BUDGET COMPARISON

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variances. Council has adopted a materiality threshold greater than 10 percent or \$1,000,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 28 June 2016. The Budget

was based on assumptions that were relevant at the time of adoption of the Budget. Council set guidelines and parameters for revenue and expense targets in this budget in order to meet Council's business plan and financial performance targets for both the short and long-term. The budget did not reflect expected changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

"These notes are prepared to meet the requirements of the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

a) Income and Expenditure

	Budget 2017 \$'000	Actual 2017 \$'000	Variance 2017 \$'000	Variance 2017 %	Ref
Income					
Rates and charges	113,211	112,922	-290	-0.3%	
Statutory fees and fines	7,009	10,384	3,375	48.2%	1
User fees	24,757	24,332	(425)	-1.7%	
Contributions - monetary	3,794	6,957	3,163	83.4%	2
Contributions - non monetary	-	271	271	-100.0%	3
Grants - Operating (recurrent)	17,612	20,473	2,861	16.2%	4
Grants - Capital (recurrent)	3,770	3,032	(738)	-19.6%	5
Grants - Capital (non-recurrent)	-	1,960	1,960	-100.0%	6
Interest Revenue	1,730	2,044	314	18.2%	7
Other Revenue	1,374	1,705	331	24.1%	8
Profit from Sale of Assets	-	216	216	0.0%	
Share of net profit of joint operation	-	(306)	(306)	0.0%	
Total income	173,256	183,990	10,733	6.2%	
Expenses					
Employee costs	69,503	69,602	(99)	-0.1%	
Materials, Services & Contracts	60,468	63,332	(2,864)	-4.7%	9
Depreciation & Amortisation	26,000	26,127	(127)	-0.5%	
Other Expenses	1,380	1,663	(283)	-20.5%	10
Total expenses	157,350	160,724	(3,373)	-2.1%	
Surplus for the year	15,906	23,266	7,360	46.3%	

Notes to the Financial Report

For the Year Ended 30 June 2017

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Statutory fees and fines	The favourable budget variance in Statutory fees and fines is predominantly from court recovered fines of \$0.209M, infringements & permits of \$0.221M and \$2.94M of town planning fees re-classified as user fees in 16/17 Adopted Budget.
2	Contributions-monetary	Contributions -monetary have exceeded the budget mainly due to developments in the municipality have resulted in additional Public Open Space (\$2.75M) and drainage developer contributions (\$0.308M).
3	Contributions -non monetary	Unbudgeted non-monetary contributions received are developer contributions that are non-cash related and include land and infrastructure.
4	Grants-Operating (recurrent)	Operating grants (recurrent) are higher than budget due to advance receipt of \$1.95M Victoria Grants Commission allocation for 17/18 and increased subsidy income of \$0.878M in Home and Community Care, Maternal and Child Health and Immunisation.
5	Grants-Capital (recurrent)	Capital grants (recurrent) are lower than budget due to the combined impact of grants budgeted in 16/17 but funding received in 15/16 (\$0.750M), deferred Roads to Recovery grant funding budgeted in 16/17 (\$ 0.550M) and advance receipt of Victorian Grant Commission Local Roads funding for 17/18 (\$0.579M).
6	Grants-Capital (non-recurrent)	Unbudgeted non-recurrent capital grants mainly comprise of funding received from Melbourne Water for \$0.150M for Huntingdale shopping centre water sensitive urban design project,\$0.120M received from Department of Justice for community crime prevention program and advance receipt of \$1.65M grant funding for redevelopment of Oakleigh Recreation Centre and upgrade of Scammell Reserve pavilion budgeted in 17/18.
7	Interest Revenue	Higher than budgeted interest income is related to higher than anticipated funds on deposit.
8	Other Revenue	Other Revenue is higher than budget mainly due to higher recycling income (\$0.102M), increased patronage and income from Waste Transfer & Recycling Station (\$0.180M) and a refund of \$0.044M from Deloitte Financial Advisory Pty Ltd for Euneva Avenue landscape/sewer defects.
9	Materials Services & Contracts	Materials Services & Contracts are higher than budget mainly due to write back of expenditure of \$1.8M that has been charged to the Capital Works program that cannot be capitalised (prior to this adjustment the variance was 1.76%).
10	Other Expenses	Higher than budgeted other expenses is mainly due to a write back of Elizabeth Gardens Independent Living Units of \$0.420M which have been handed over to DHHS and is offset by a decrease in audit fees (\$0.089M) due to change of contract.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 2 BUDGET COMPARISON (cont)

b) Capital Works

	Budget 2017 \$'000	Actual 2017 \$'000	Variance 2017 \$'000	Variance 2017 %	Ref
Property					
Land	180	63	117	65.0%	1
Land Improvements	83	83	-	0.0%	
Buildings & Building improvements	18,631	14,047	4,584	24.6%	2
Total Property	18,894	14,193	4,701	24.9%	
Plant and Equipment					
Plant, machinery and equipment	2,769	2,912	(143)	-5.2%	
Fixtures, fittings and furniture	817	1,006	(189)	-23.1%	3
Computers and telecommunications	3,189	2,906	283	8.9%	
Library books	1,248	1,244	4		
Total Plant and Equipment	8,023	8,068	(45)	-0.6%	
Infrastructure					
Roads	5,330	3,832	1,498	28.1%	4
Bridges	55	66	(11)	-20.0%	
Footpaths and cycleways	4,823	4,887	(64)	-1.3%	
Drainage	3,124	2,258	866	27.7%	5
Recreational, leisure and community facilities	1,076	1,743	(667)	-62.0%	6
Parks, open space and streetscapes	3,068	2,699	369	12.0%	7
Off street car parks	33	-	33	100.0%	
Other infrastructure	181	240	(59)	-32.6%	
Total Infrastructure	17,690	15,725	1,965	11.1%	
Total Capital Works Expenditure	44,606	37,986	6,621	14.8%	
Represented by:					
New asset expenditure	11,137	7,608	3,529	31.7%	
Asset renewal expenditure	23,865	23,926	(61)	-0.3%	
Asset expansion expenditure	714	1,915	(1,201)	-168.2%	
Asset upgrade expenditure	8,890	4,536	4,354	49.0%	
Total Capital Works Expenditure	44,606	37,985	6,621	14.8%	

Notes to the Financial Report

For the Year Ended 30 June 2017

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Land	No strategic land acquisitions were made this year - expenditure of \$63K relates to feasibility study for a proposed new project.
2	Buildings & Building improvements	Atkinson St Car Park was delivered significantly below the forecast cost (\$2.2M) and Council re-allocated the surplus to other projects. A more detailed consultative process with user groups & changes in scope has delayed finalising designs and contracts on several Pavilion projects resulted in funds of \$3.55M being carried forward to 2017/18 for completion.
3	Fixtures, fittings and furniture	The purchase of additional garbage bins (\$89K) was brought forward into 2016/17 and additional purchases were made for the Monash Gallery of Art (\$63K).
4	Roads	Competitive prices were received that were significantly below forecast cost (\$1.5M) for Sherwood Road and Park Lane Reconstruction. Waimarie Drive was brought forward to expend some of these savings and will be completed in 2017/18.
5	Drainage	Delivery of the Oakpark Drive, Chadstone project (\$422K) has been delayed into 2017/18 due to a contractor not being able to proceed and Stocks Road Stage 2 (a multi year project across 2015/16/17) was largely completed in 2015/16. Shirley Avenue (\$150K) and Illuka Avenue (\$138K) were completed under budget.
6	Recreational, leisure and community facilities	Additional sports lighting renewal projects were undertaken at Waverley Women's Sports Centre (\$210K); and at Essex Heights Reserve (\$159K) due to safety concerns. The South East BMX project was also completed (\$110K).
7	Parks, open space and streetscapes	The Holmesglen Neighbourhood Activation Project (\$284K) was delayed and will be completed in 2017/18.

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 3 RATES & CHARGES		
Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipality.		
The valuation base used to calculate general rates for 2016/17 was \$71.842 billion (2015/16 \$52.021 billion). The 2016/17 rate in the dollar for residential was \$0.0015145 (2015/16 \$0.0020615) and for other properties \$0.0019722 (2015/16 \$0.0021611)		
General Rates	111,840	107,290
Cultural & Recreational	219	215
Supplementary rates & rate adjustments	863	1,442
Total	112,922	108,947
The date of the latest general revaluation of land for rating purposes within the municipality is 1 January 2016 and the valuation was first applied in the rating year commencing 1 July 2016.		
The date of the previous general revaluation of land for rating purposes within the municipality was 1 January 2014 and the valuation first applied to the rating period commencing 1 July 2014.		
NOTE 4 STATUTORY FEES & FINES		
Infringements	5,923	5,668
Court Recoveries	838	812
Town Planning Fees	2,783	2,060
Land Information Certificates	161	162
Permits	679	698
Total	10,384	9,400
NOTE 5 USER FEES		
Service Charges	3,112	2,970
Recreation Fees	12,112	11,769
Waste Transfer Station	2,108	1,710
Building Services Fees	1,735	1,704
Library Fees and Fines	185	193
Bin Charges	1,298	1,206
Lease Charges	509	490
Hire and Rental Charges	880	773
Other Fees and Charges	2,393	2,091
Total	24,332	22,906

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 6 GRANTS & SUBSIDIES		
Grants were received in respect of the following:		
Summary of grants & subsidies		
Commonwealth funded grants	17,427	7,271
State funded grants	8,038	12,889
Total	25,465	20,160
Operating Grants		
Recurrent - Commonwealth Government		
Victoria Grants Commission	5,705	1,865
Family and Children	1,627	2,141
General Home Care	6,755	-
Recurrent - State Government		
Family and Children	155	129
Maternal & child health	1,444	1,237
Libraries	1,163	1,120
General Home care	2,395	8,700
Youth Services	350	341
School crossing supervisors	343	328
Other	121	120
Total recurrent operating grants	20,058	15,981
Non Recurrent - Commonwealth Government		
Family and Children	352	362
Non Recurrent - State Government		
Other	63	83
Total non-recurrent operating grants	415	445
Total operating grants	20,473	16,426
Capital Grants		
Recurrent - Commonwealth Government		
Roads to recovery	1,273	1,588
Victoria Grants Commission - Local Roads	1,700	668
Recurrent - State Government		
Libraries	21	21
Other	38	-
Total recurrent capital grants	3,032	2,277

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 6 GRANTS & SUBSIDIES (cont)		
Non Recurrent - Commonwealth Government		
Recreation	4	581
Economic Development	-	41
Other	11	25
Non Recurrent - State Government		
Recreation	1,654	419
Economic Development	270	250
Other	21	141
Total non recurrent capital grants	1,960	1,457
Total capital grants	4,992	3,734
Total Grants	25,465	20,160
Unspent grants received on condition that they be spent in a specific manner		
Balance at start of year	749	3,097
Received during the financial year and remained unspent at balance date	1,841	749
Received in prior years and spent during the financial year	(749)	(3,097)
Balance at year end	1,841	749
NOTE 7 CONTRIBUTIONS		
Monetary	6,957	7,295
Non-monetary	271	938
Total	7,228	8,233
<i>Contributions of non monetary assets were received in relation to the following asset classes.</i>		
Land	-	795
Infrastructure	-	102
Buildings	73	-
Other	198	41
Total non-monetary contributions	271	938

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000

NOTE 8 NET GAIN / (LOSS) ON DISPOSAL OF PROPERTY, INFRASTRUCTURE, PLANT & EQUIPMENT

	2017	2016
	\$'000	\$'000
Land		
Proceeds from Sale of Assets	127	184
Sale Cost	(6)	-
Gain/(Loss) on Disposal of Land	121	184
Buildings		
Written Down Value of Assets Disposed	(57)	(113)
Write back of Revaluation on Assets Disposed	7	(125)
(Loss) on Disposal of Buildings	(50)	(238)
Plant & Equipment		
Proceeds from Sale of Assets	807	940
Written Down Value of Assets Disposed	(662)	(596)
Gain on Disposal of Plant & Equipment	145	344
Total		
Proceeds from Sale of Assets	928	1,124
Written Down Value of Assets Disposed	(712)	(834)
Total Gain on Disposal of Property, Plant & Equipment, Infrastructure	216	290
NOTE 9 OTHER REVENUE		
Monash Gallery of Art	263	249
Recoupment of Carbon Tax	-	221
Recoupment of FSPL Administration Services	92	89
Residential Care Facilities -Refurbishment Recovery	30	20
Garbage & Recycling	1,023	1,179
Other	297	359
Total	1,705	2,117

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 10 INTEREST REVENUE		
Investment Interest	1,739	1,574
Rates and Charges Interest	302	253
Other Interest	3	2
Total	2,044	1,829
NOTE 11 (A) EMPLOYEE BENEFITS		
Salaries & Wages	56,208	55,426
Work cover	888	782
Casual staff	6,088	4,877
Superannuation	5,344	5,330
Fringe Benefits Tax	272	268
Long Service Leave	1,435	1,783
Other Employee Related costs	721	597
	70,956	69,063
Less: Amounts capitalised (non-current assets constructed by Council)	(1,354)	(1,583)
Total	69,602	67,480
NOTE 11 (B) SUPERANNUATION		
Council made contributions to the following funds:		
Accumulation funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	3,061	3,191
Employer contributions - other funds	1,708	1,525
	4,769	4,716
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	575	614
	5,344	5,330
Refer to note 31 for further information relating to Council's superannuation obligations.		
NOTE 12 MATERIALS & SERVICES		
Materials and Services	10,457	10,492
Contract Payments	34,204	29,092
General Maintenance	3,520	2,406
Utilities	3,447	3,740
General Administrative	7,747	7,584
Insurance	1,558	1,514
Consultants	1,291	2,215
Other	1,108	1,226
Total	63,332	58,269

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 13 DEPRECIATION & AMORTISATION		
Buildings	7,789	7,309
Plant and Equipment	4,953	4,880
Infrastructure	12,884	12,785
Intangible Assets	501	482
Total	26,127	25,456
NOTE 14 OTHER EXPENSES		
Auditors Remuneration - VAGO	68	66
Auditors Remuneration - Internal	134	191
Elizabeth Gardens Independent Living Units - Write back	420	-
Councillor Allowances	409	408
Operating Lease Rentals	632	624
Total	1,663	1,289

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 15 INVESTMENTS IN JOINT ARRANGEMENT ACCOUNTED FOR USING THE EQUITY METHOD

Regional Landfill Clayton South Unincorporated Joint Arrangement

Under an agreement dated 23 September 1986, the former City of Oakleigh (now vested in the Monash City Council) contracted to purchase a 16.8% interest in the landfill site situated at 654 - 718 Clayton Road, South Clayton from the former City of Camberwell at a cost of \$840k.

Whilst the site was closed in December 2015, the joint venture continues to manage the site to ensure compliance with relevant environmental standards. Under Clause 2.2 of the purchase agreement Council receives 16.8% of any net operating surplus and pays

16.8% of any net operating deficit of the operations of the Clayton Landfill venture. Council's share of the operating loss for the year ended 30 June 2017 was \$306k, which has been recognised as an expense in the Comprehensive Operating Statement.

The value of the investment in the Clayton Landfill has been revalued at year end to reflect Council's share of net assets recorded in the audited Accounts of the Joint operation at 30 June 2017 and is included in the Balance Sheet as follows:

REGIONAL LANDFILL CLAYTON SOUTH JOINT OPERATION

Balance Sheet As at 30 June 2017

	2017	2016
	\$'000	\$'000
Current Assets	7,996	10,599
Current Liabilities	(452)	(527)
Net Current Assets	7,544	10,072
Non-Current Assets	-	-
Non-Current Liabilities	(11,467)	(12,171)
Net Liability	(3,923)	(2,099)
Contribution-Re Land	1,659	1,659
Retained earnings	(5,582)	(3,758)
Deficit	(3,923)	(2,099)
Share of Monash City Council (16.8%) Movements		
Share in Joint Operation Equity as at 1 July	(353)	(603)
Share of net profits/(loss) of joint operation	(306)	250
Increase/(Decrease) for the year	(306)	250
Share in Joint Operation Equity as at 30 June 2017	(659)	(353)
Represented in Council's Balance Sheet - Equity		
Non - Current Assets - Investment in Joint arrangement accounted for using the equity method	1,267	2,316
Non-Current Liability - Investment in Joint arrangement accounted for using the equity method	(1,926)	(2,669)
Net Liability	(659)	(353)

The basis of recognition of Council's liabilities relating to the site are explained in Note 1q.

In the year ended 30 June 2017 improvements to the landfill site of \$7.8 million were required. These improvements included capping and gas infrastructure works. At 30 June 2017, the landfill joint venture has sufficient liquidity to fund estimated post closure and after care management costs for the medium term. It is likely that additional Council funding will be required to support the entity in the longer term. Council has recognised its share of the future funding obligation in its Balance Sheet as a Non-Current Other Liability in accordance with the policy explained in Note 1q.

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000

NOTE 16 CASH & CASH EQUIVALENTS

Cash at bank	1,483	2,194
Cash on hand	20	19
Short term deposits (with a maturity date of 90 Days or less)	22,000	9,000
Total	23,503	11,213

Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

Trust Funds and Deposits (Note 23)	9,605	9,561
Statutory Reserve (Note 27 (b))	9,827	9,264
Total Restricted funds	19,432	18,825

Total unrestricted cash and cash equivalents	4,071	(7,612)
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NOTE 17 OTHER FINANCIAL ASSETS

Unlisted Shares - Procurement Australia	2	2
Short term deposits (with a maturity date over 90 Days)	59,000	55,500
Total	59,002	55,502

NOTE 18 TRADE & OTHER RECEIVABLES

Current

Rates Receivable	3,900	3,538
	3,900	3,538
Parking Infringements	4,937	4,485
Less: Provision for Doubtful Debts	(4,326)	(3,808)
	611	677
Sundry debtors	3,722	3,773
Less: Provision for Doubtful Debts	(168)	(166)
	3,554	3,607
Total	8,065	7,822

Ageing of Sundry Debtors

The ageing of the Council's Sundry Debtors at reporting date was:

Current (not yet overdue)	2,662	3,110
Past due by up to 30 days	604	395
Past due between 31 and 180 days	456	268
Total Sundry Debtors	3,722	3,773

Movement in Sundry Debtors Provision for Doubtful Debts

Balance at the beginning of the year	166	15
Provisions adjusted during the year	2	151
Balance at the end of year	168	166

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000

NOTE 19 NON CURRENT ASSETS CLASSIFIED AS HELD FOR SALE

Land & Buildings	2,320	-
Capitalised development costs (eg roads, drainage)	36	-
Total	2,356	-

Please note Land & Buildings include two properties that Council has resolved to sell.

NOTE 20 OTHER ASSETS

Accrued Income	697	894
Prepayments	782	562
Other	72	97
Total	1,551	1,553

NOTE 21 PROPERTY, INFRASTRUCTURE, PLANT & EQUIPMENT

Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2016	Acquisitions	Contributions	Revaluation	Depreciation	Disposal	Transfers	At Fair Value 30 June 2017
Land	2,065,662	-	-	156,559	-	-	(2,320)	2,219,901
Buildings	189,911	-	73	(7)	(7,789)	(51)	5,137	187,274
Plant and Equipment	23,841	-	198	-	(4,953)	(662)	6,283	24,707
Infrastructure	571,145	-	-	21,864	(12,885)	-	17,576	597,700
Work in progress	4,265	35,701	-	-	-	-	(28,995)	10,971
Total	2,854,824	35,701	271	178,416	(25,627)	(713)	(2,319)	3,040,553

Summary of Work in Progress

	Opening WIP	Additions	Transfers	Closing WIP
Buildings	1,103	14,009	(5,137)	9,975
Plant and Equipment	-	6,356	(6,283)	73
Infrastructure	3,162	15,336	(17,575)	923
	4,265	35,701	(28,995)	10,971
Intangible assets	200	470	(568)	102
Total	4,465	36,171	(29,563)	11,073

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 21 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (cont)

Land and Buildings	Land - specialised	Land - non specialised	Land under roads	Total land	Buildings - specialised	Total buildings	Work in progress	Total property
At fair value 1 July 2016	1,561,583	501,427	2,652	2,065,662	333,172	333,172	1,103	2,399,937
Accumulated depreciation at 1 July 2016	-	-	-	-	(143,261)	(143,261)	-	(143,261)
	1,561,583	501,427	2,652	2,065,662	189,911	189,911	1,103	2,256,676
Movements in fair value								
Acquisition of assets at fair value	-	-	-	-	73	73	14,009	14,082
Revaluation increments	114,611	41,948	-	156,559	-	-	-	156,559
Transfer to properties held for resale	-	(2,320)	-	(2,320)	(495)	(495)	-	(2,815)
Fair value of assets disposed	-	-	-	-	(703)	(703)	-	(703)
Transfers	-	-	-	-	5,137	5,137	(5,137)	-
	114,611	39,628	-	154,239	4,012	4,012	8,872	167,123
Movements in accumulated depreciation								
Depreciation and amortisation	-	-	-	-	7,789	7,789	-	7,789
Revaluation increments	-	-	-	-	(495)	(495)	-	(495)
Accumulated depreciation of disposals	-	-	-	-	(645)	(645)	-	(645)
	-	-	-	-	6,649	6,649	-	6,649
At fair value 30 June 2017	1,676,194	541,055	2,652	2,219,901	337,184	337,184	9,975	2,567,060
Accumulated depreciation at 30 June 2017					(149,910)	(149,910)		(149,910)
	1,676,194	541,055	2,652	2,219,901	187,274	187,274	9,975	2,417,150

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 21 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (cont)

Plant and Equipment	Plant machinery and equipment	Fixtures fittings and furniture	Computers & telecomms	Artwork	Library books	Work in progress	Total plant and equipment
At fair value 1 July 2016	21,754	7,906	4,911	6,246	6,588	-	47,405
Accumulated depreciation at 1 July 2016	(10,705)	(5,420)	(3,561)	-	(3,878)	-	(23,564)
	11,049	2,486	1,350	6,246	2,710	-	23,841
Movements in fair value							
Acquisition of assets at fair value	-	-	-	198	-	6,356	6,554
Fair value of assets disposed	(2,096)	(61)	(117)	-	(934)	-	(3,208)
Transfers	3,400	388	1,191	59	1,245	(6,283)	-
	1,304	327	1,074	257	311	73	3,346
Movements in accumulated depreciation							
Depreciation and amortisation	2,481	590	754	-	1,128	-	4,953
Accumulated depreciation of disposals	(1,435)	(60)	(117)	-	(934)	-	(2,546)
	1,046	530	637	-	194	-	2,407
At fair value 30 June 2017	23,058	8,233	5,985	6,503	6,899	73	50,751
Accumulated depreciation at 30 June 2017	(11,751)	(5,950)	(4,198)	-	(4,072)	-	(25,971)
	11,307	2,283	1,787	6,503	2,827	73	24,780

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 21 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (CONT)

Infrastructure	Roads	Bridges	Footpaths	Drainage	Recreational, leisure and community	Traffic management	Parks open spaces and streetscapes	Bicycle paths	Off street car parks	Other infrastructure	Work in progress	Total infrastructure
At fair value 1 July 2016	469,300	2,257	177,995	351,061	17,320	9,303	41,638	6,132	12,398	8,088	3,162	1,098,654
Accumulated depreciation at 1 July 2016	(188,256)	(863)	(110,003)	(183,711)	(6,056)	(1,989)	(18,663)	(2,539)	(5,791)	(6,477)	-	(524,348)
Movements in fair value	281,044	1,394	67,992	167,350	11,264	7,314	22,975	3,593	6,607	1,611	3,162	574,307
Acquisition of assets at fair value	-	-	-	-	-	-	-	-	-	-	15,336	15,336
Revaluation increments/decrements	10,541	611	-4,710	15,422	-	-	-	-	-	-	-	21,864
Fair value of assets disposed	-	-	-	-	(61)	-	-	-	-	-	-	(61)
Transfers	2,901	1,544	4,556	2,904	3,520	1,052	1,126	-481	12	446	(17,575)	5
	13,442	2,155	(154)	18,326	3,459	1,052	1,126	(481)	12	446	(2,239)	37,144
Movements in accumulated depreciation												
Depreciation and amortisation	3,911	824	1,390	3,483	970	425	1,193	(87)	535	241	-	12,885
Accumulated depreciation of disposals	-	-	-	-	(61)	-	-	-	-	-	-	(61)
	3,911	824	1,390	3,483	909	425	1,193	(87)	535	241	-	12,824
At fair value 30 June 2017	482,742	4,412	177,841	369,387	20,779	10,355	42,764	5,651	12,410	8,534	923	1,155,798
Accumulated depreciation at 30 June 2017	(192,167)	(1,687)	(111,393)	(187,194)	(6,965)	(2,414)	(19,856)	(2,452)	(6,326)	(6,718)	-	(537,172)
	290,575	2,725	66,448	182,193	13,814	7,941	22,908	3,199	6,084	1,816	923	598,627

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 21 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (CONT)

Valuation of land and buildings

Valuation of land was undertaken (June 2017) by a qualified independent valuer Jesse Cranfield of Westlink Corporation Pty Ltd (trading as Westlink Consulting)- registration no 3878. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserved) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2017 are as follows:

	Level 1	Level 2	Level 3
	\$'000	\$'000	\$'000
Land	-	541,055	-
Specialised Land	-	-	1,678,846
Specialised buildings	-	-	187,274
Total	-	541,055	1,866,120

Valuation of infrastructure

Valuation of roads, footpaths and drains have been undertaken by the Manager Strategic Asset Management, Chris Lo Piccolo (B.Eng (Civil), GDip Municipal Engineering & Management, GCert Business Management).

Valuation of Bridges was undertaken by Andrew Sonnenberg (Chartered Professional Engineer) of Pitt and Sherry (ABN: 67140184309).

The valuation is at fair value based on replacement cost less accumulated depreciation as at 30 June 2017.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2017 are as follows:

	Level 1	Level 2	Level 3
	\$'000	\$'000	\$'000
Roads	-	-	290,575
Bridges	-	-	2,725
Footpaths	-	-	66,448
Drainage	-	-	182,193
Total	-	-	541,941

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 21 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (CONT)

	2017	2016
	\$'000	\$'000

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$31 and \$4,449 per square metre.

1,678,846 1,516,153

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs is calculated on a square metre basis and ranges from \$250 to \$5,800 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 30 years to 250 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

187,274 189,911

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to 150 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

597,702 517,780

Asset category	Unit rate range (\$)
Road – surface	11-12 sq metre
Road – pavement, kerb and channel and AG drains	50-230 sq metre
Footpaths	26-230 sq metre
Drains – pipes	637-1,540 per metre
Drains – pits	1,177-59,000 per item

Reconciliation of specialised land

	2017	2016
	\$'000	\$'000
Land under roads	2,652	2,652
Parks and reserves and other	1,676,194	1,513,501
Total specialised land	1,678,846	1,516,153

Notes to the Financial Report

For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 22 TRADE & OTHER PAYABLES		
Operating Payables	8,236	7,157
Capital Payables	4,954	5,397
Employee Costs	2,359	982
Total	15,549	13,536
NOTE 23 TRUST FUNDS & DEPOSITS		
Refundable Deposits	8,392	7,910
Retention Amounts	833	1,122
Fire Services Property Levy	350	469
Other Refundable Deposits	30	60
Total	9,605	9,561
<i>Purpose and nature of items</i>		
Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.		
Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.		
Fire Services Property Levy - Council is the collection agent for fire services property levy on behalf of the State Government. Council remits amounts received on a quarterley basis. Amounts disclosed here will be remitted to the State Government in line with that process.		
NOTE 24 INCOME IN ADVANCE		
Aquatic Facilities Membership & Learn-to-Swim	241	302
Rates Paid in Advance	173	31
Other	68	47
Total	482	380
NOTE 25 INTANGIBLE ASSETS		
Software		
Gross carrying amount		
Balance as at 1 July	3,154	1,275
Additions	568	1,879
Balance as at 30 June	3,722	3,154
Accumulated amortisation and impairment		
Balance as at 1 July	(1,015)	(533)
Amortisation expense	(501)	(482)
Balance as at 30 June	(1,516)	(1,015)
Net book value as at 30 June	2,206	2,139

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 26 PROVISIONS

2017	Annual leave	Long service leave	Total
	\$ '000	\$ '000	\$ '000
Balance at beginning of the financial year	(5,135)	(12,034)	(17,169)
Additional provisions	(4,706)	(1,642)	(6,348)
Amounts used	4,564	1,561	6,125
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	75	207	282
Balance at the end of the financial year	(5,202)	(11,908)	(17,110)

2016	Annual leave	Long service leave	Total
	\$ '000	\$ '000	\$ '000
Balance at beginning of the financial year	(5,190)	(11,520)	(16,710)
Additional provisions	(4,235)	(1,593)	(5,828)
Amounts used	4,337	1,268	5,605
Decrease in the discounted amount arising because of time and the effect of any change in the discount rate	(47)	(189)	(236)
Balance at the end of the financial year	(5,135)	(12,034)	(17,169)

	2017	2016
(a) Employee provisions	\$'000	\$'000
Current provisions expected to be settled within 12 months		
Annual leave	3,880	3,804
Long service leave	2,245	2,262
	6,125	6,066
Current provisions expected to be settled after 12 months		
Annual leave	1,322	1,331
Long service leave	8,444	8,511
	9,766	9,842
Total current provisions	15,890	15,908
Non-current		
Long service leave	1,220	1,262
Total Non-current provisions	1,220	1,262

The following assumptions were adopted in measuring the present value of employee benefits:

Weighted average increase in costs	2.50%	2.50%
Weighted average discount rates	1.61%	1.58%
Weighted average settlement period	2-5 Years	2-5 Years

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 27 RESERVES

2017	Balance at beginning of reporting period	Increment / (decrement)	Balance at end of reporting period
(a) Asset revaluation reserves	\$'000	\$'000	\$'000
Property			
Land	1,704,164	156,559	1,860,723
Buildings	71,130	(7)	71,123
Infrastructure			
Roads and Footpaths	78,275	5,831	84,106
Drainage	57,779	15,422	73,201
Other Infrastructure	8,616	611	9,227
Other			
Plant & Equipment	11	-	11
Library Books	250	-	250
Art Collection	1,978	-	1,978
Total Asset revaluation reserves	1,922,203	178,416	2,100,619

2016	Balance at beginning of reporting period	Increment / (decrement)	Balance at end of reporting period
	\$'000	\$'000	\$'000
Property			
Land	1,485,072	219,092	1,704,164
Buildings	62,919	8,211	71,130
Infrastructure			
Roads and Footpaths	78,275	-	78,275
Drainage	57,779	-	57,779
Other Infrastructure	8,616	-	8,616
Other			
Plant & Equipment	11	-	11
Library Books	250	-	250
Art Collection	1,978	-	1,978
	1,694,900	227,303	1,922,203
Investment in Joint Arrangement (Joint Operation)			
Clayton landfill	306	(306)	0
Total Asset revaluation reserves	1,695,206	226,997	1,922,203

The asset revaluation reserve is used to record the increased (net) value of Councils assets over time.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 27 RESERVES (CONT)

(b) Statutory Reserve	Balance at beginning of reporting period	Transfer from accumulated surplus	Transfer to accumulated surplus	Balance at end of reporting period
	\$'000	\$'000	\$'000	\$'000
2017				
Drainage Reserve	6,968	989	(516)	7,441
Parking Reserve	2,296	1,112	(1,022)	2,386
Public Open Space Reserve	-	4,221	(4,221)	-
Total Statutory Reserves	9,264	6,322	(5,759)	9,827
2016				
Drainage Reserve	6,483	1,041	(556)	6,968
Parking Reserve	1,916	380	-	2,296
Public Open Space Reserve	-	5,308	(5,308)	-
Total Statutory Reserves	8,399	6,729	(5,864)	9,264

Drainage Reserve

New property developments are required to make a contribution towards Council's strategic drainage system where the development may impact on the drainage system. These funds are maintained by catchment area and when any strategic drainage projects are undertaken funds in that catchment area's account are utilised to fund these works.

Parking Reserve

Currently where a development is considered to increase the parking requirements of a centre the developer is required to pay a predetermined amount per additional parking space required.

Public Open Space Reserve (POS)

The Monash Planning Scheme requires that a person who proposes to subdivide land must make a contribution to the Council for public open space (being a percentage of the land intended to be used for residential, industrial or commercial purposes, or a percentage of the site value of such land, or a combination of both). If no amount is specified, a contribution for public open space may still be required under section 18 of the Subdivision Act 1988. These funds are then used to either upgrade recreational facilities in existing open space areas or provide additional open space in the municipality.

(c) Discretionary Reserves				
2017				
Development Reserve	7,154	-	-	7,154
Superannuation Reserve	-	2,500	-	2,500
Total Discretionary Reserves	7,154	2,500	-	9,654
2016				
Development Reserve	7,154	-	-	7,154
Total Discretionary Reserves	7,154	-	-	7,154

Development Reserve (formerly named the Aged Residential Care Facilities Upgrade Reserve)

"This Reserve (formerly named the Aged Residential Care Facilities Upgrade Reserve) provided for future capital upgrades and refurbishment at Council's Aged Care facilities. Following the divestment of Council's Aged Care facilities the Reserve has been renamed to reflect Council's desire to utilise the funds for wider municipal development.

Superannuation Reserve

This is a discretionary reserve to provide funding towards any future call to top-up the Defined Benefit category of Vision Super (refer Note 31)

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 28 RECONCILIATION OF CASHFLOWS FROM OPERATING ACTIVITIES TO SURPLUS

	2017	2016
	\$'000	\$'000
Surplus for the year	23,266	21,638
Depreciation	26,127	25,456
Net Gain/(Loss) on disposal of Property, Infrastructure, Plant and Equipment	(216)	(290)
Developer contributions of Land Under roads	-	(795)
Developer contributions of Infrastructure	-	(102)
Developer contributions of Building	(73)	-
Art Donation	(198)	(41)
Capitalised Salaries (Note 11 (a))	(1,354)	(1,583)
Share of loss from Clayton Joint Venture	306	(250)
<i>Change in operating assets and liabilities</i>		
(Increase)/Decrease in Receivables	(478)	(642)
Decrease/(Increase) in Prepayments	(220)	(308)
Increase/(Decrease) in Current Refundable Deposits	464	997
Increase/(Decrease) in other liabilities	35	-
Decrease in Investments	(26)	(20)
Increase/(Decrease) in Payables	2,450	(1,070)
Increase/(Decrease) in Current Provisions	(5)	473
(Decrease)/Increase in Non Current Provisions	(42)	23
Net cash provided by/ (used in) operating activities	50,035	43,486

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 29 CONTRACTUAL COMMITMENTS

The Council has entered into the following commitments:

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2017	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Cleaning Services	924	-	-	-	924
Domestic Waste Collection	10,600	5,284	12,481	22,882	51,247
Other Operating Services	2,797	4,021	-	-	6,818
Printing & IT Infrastructure	1,148	329	256	-	1,733
Recycling	1,421	-	-	-	1,421
Repairs & Maintenance	439	-	-	-	439
Supply Meals/Foodstuffs	807	807	-	-	1,614
Traffic & Parking Management	3,217	3,217	2,949	-	9,383
Utilities & Fuel	2,355	420	232	-	3,007
Total Operating	23,708	14,078	15,918	22,882	76,586
Capital					
Buildings	2,650	-	-	-	2,650
Infrastructure	745	88	154	-	987
Roads	738	-	-	-	738
Total Capital	4,133	88	154	-	4,375

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2016	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Cleaning Services	1,452	302	-	-	1,755
Domestic Waste Collection	11,300	8,138	10,506	-	29,944
Other Operating Services	3,736	281	264	-	4,280
Printing & IT Infrastructure	1,482	268	227	-	1,977
Recycling	1,895	1,421	-	-	3,316
Repairs & Maintenance	3,561	469	-	-	4,029
Supply Meals/Foodstuffs	625	-	-	-	625
Traffic & Parking Management	3,908	2,930	5,861	-	12,699
Utilities & Fuel	2,874	1,183	-	-	4,056
Election cost	673	-	-	-	673
Total Operating	31,504	14,992	16,857	-	63,353
Capital					
Buildings	541	-	-	-	541
Infrastructure	423	88	242	-	753
Roads	1,267	116	-	-	1,383
Total Capital	2,231	204	242	-	2,677

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 30 OPERATING LEASE COMMITMENTS

At the reporting date, the Council had the following obligations under non-cancellable operating leases for the lease of equipment and land and buildings for use within Council activities.

(These obligations are not recognised as liabilities)	2017	2016
	\$'000	\$'000
Not later than one year	402	591
Later than one year but not later than two years	218	214
Later than two years but not later than five years	197	-
Total	817	806

NOTE 31 SUPERANNUATION

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2017, this was 9.5% as required under Superannuation Guarantee legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2016, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 102.0%. To determine the VBI, the fund Actuary used the following long-term assumptions:

- Net investment returns 7.0% pa
- Salary information 4.25% pa
- Price inflation (CPI) 2.5% pa.

Vision Super has advised that the estimated VBI at 30 June 2017 was 103.1%. The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 2016 interim actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 31 SUPERANNUATION (CONT)

Employer contributions

Regular contributions

On the basis of the results of the 2016 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2017, this rate was 9.5% of members' salaries (9.5% in 2015/2016). This rate will increase in line with any increase to the contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2016 Interim actuarial investigation surplus amounts

The Fund's interim actuarial investigation as at 30 June 2016 identified the following in the defined benefit category of which Council is a contributing employer:

- A VBI surplus of \$40.3 million; and
- A total service liability surplus of \$156 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2016. The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses. Council was notified of the 30 June 2016 VBI during August 2016.

2017 Full triennial actuarial investigation

A full actuarial investigation is being conducted for the Fund's position as at 30 June 2017. It is anticipated that this actuarial investigation will be completed in December 2017.

Future superannuation contributions

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2018 is nil.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 32 CONTINGENT LIABILITIES & ASSETS

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme. Matters relating to this potential obligation are outlined in Note 31. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

Council has received a claim seeking a contribution towards site rehabilitation works at various old tip sites owned by the former Oakleigh Council. At

balance date Council is unable to accurately assess its liability, validity of the claim or the financial implications of such works and as such, at this time, is unable to accurately measure and recognise as a provision.

Guarantees for loans to other entities

Council has guaranteed bank loans for community bodies covering development of assets on Council property. In the event of any calls, Council has the right to retain the subject assets.

	2017 Outstanding Loan Liability	2017 Guarantee Limit	2016 Outstanding Loan Liability	2016 Guarantee Limit
	\$'000	\$'000	\$'000	\$'000
Waverley Hockey Club	200	300	227	300
	200	300	227	300

CONTINGENT ASSETS

As at 30 June 2017, there are no potential contingent assets

	2017 \$'000	2016 \$'000
NOTE 33 FINANCING ARRANGEMENTS		
Credit card facilities	100	100
Other facilities	7,500	7,500
Total facilities	7,600	7,600
Used facilities	14	8
Unused facilities	7,586	7,592

Other facilities include the TNA (Transaction Negotiation Authority) facility on the Direct Entry Bulk File processing.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 34 FINANCIAL INSTRUMENTS

(a) Objectives and Policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables) and payables (excluding statutory payables). Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in Note 1 of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk/Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rate.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1989. We manage interest rate risk by adopting an investment policy that ensures:

- » diversification of investment product,
- » monitoring of return on investment,
- » benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in our balance sheet. To help manage this risk:

- » we have a policy for establishing credit limits for the entities we deal with;
- » we may require collateral where appropriate; and
- » we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in note 32.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 34 FINANCIAL INSTRUMENTS (CONT)

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements or we will not have sufficient funds to settle a transaction when required, we will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- » has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- » has readily accessible standby facilities and other funding arrangements in place;
- » has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- » monitors budget to actual performance on a regular basis; and
- » sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue (refer note 33).

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 32, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value

(e) Fair value

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months (base rates are sourced from Reserve Bank of Australia):

- » A parallel shift of +1% and -1% in market interest rates (AUD) from year-end rates of 2.5%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 35 RELATED PARTY DISCLOSURES

(i) Related Parties

Parent entity

Monash City Council

Subsidiaries and Associates

Interests in Regional Landfill Clayton South Joint Operation is detailed in note 15.

(ii) Key Management Personnel

Key Management Personnel includes the 11 councillors in office from time to time, the Chief Executive Officer and those members of Council staff who have management responsibilities and report directly to the Chief Executive Officer.

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Key Management Personnel - Councillors	2017	2016
From 1st July 2016 to 22 October 2016		
Councillor Micaela Drieberg	1	1
Councillor Katrina Nolan	1	1
Councillor Bill Pontikis	1	1
Councillor Jieh Yung Lo	1	1
Councillor John Sharkey	1	1
Councillor NGA Hosking	1	1
From 22 October 2016 to 30 June 2017		
Councillor Paul Klisaris	1	1
Councillor Stuart James	1	0
Councillor Shane McCluskey	1	0
Councillor Josh Fergeus	1	0
Councillor Lynnette Saloumi	1	0
Councillor MT Pang Tsoi	1	0
From 1 July 2016 to 30 June 2017		
Councillor Robert Davies	1	1
Councillor Brian Little	1	1
Councillor Geoff Lake	1	1
Councillor Theo Zagraphos	1	1
Councillor Rebecca Paterson	1	1
Councillor Stefanie Perri (23/11/15 to 27/04/16)	-	1
Key Management Personnel - Officers		
Andi Diamond Chief Executive Officer	1	1
Jack Crawford Director Corporate Services	1	1
Julie Salomon Director Community Development & Services	1	1
Ossie Martinz Director Infrastructure	1	1
Peter Panagakos Director City Development	1	1
Frank Rog Executive Manager Human Resources	1	1
Jarrod Doake Chief Operating Officer	1	1
Joanne Robertson Manager Communications	1	-
Ainslie Gowan Manager Communications (resigned 12/05/17)	1	1
Total Key Management Personnel	26	21

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 35 RELATED PARTY DISCLOSURES (CONT)

(iii) Remuneration of Key Management Personnel

	2017
	\$,000
Total remuneration of key management personnel was as follows:	
Short-term benefits	2,380,366
Post-employment benefits	204,530
Long-term benefits	64,710
Total	2,649,606

The Councillor and Mayoral allowances are required to be set within the range specified by an Order in Council. Under that Order, which identifies 3 categories of Council, based upon physical size and population, Monash is deemed a Category 3 Council. The Councillor and Mayoral allowances for 2016-2020 have been set at the allowance range for a Category 3 Council, approved by the Minister for Local Government, and applicable from 1 December 2016, is:

Mayor allowance: \$94,641 per annum

Councillor allowance: \$29,630 per annum

Council also contributes the legislative requirement for 9.5% superannuation.

The numbers of Councillors whose total remuneration from Council and any related entities, fall within the following bands:

	2017	2016
	No.	No.
\$1 - \$9,999	6	2
\$20,000 - \$29,999	6	-
\$30,000 - \$39,999	3	9
\$40,000 - \$49,999	1	1
\$60,000 - \$69,999	-	1
\$80,000 - \$89,999	1	-
	17	13

Chief Executive Officer and the numbers of KMP's whose total remuneration from Council and any related entities, fall within the following bands:

	2017	2016
	No.	No.
\$110,000 - \$119,999	1	-
\$170,000 - \$179,999	-	1
\$200,000 - \$209,999	-	1
\$210,000 - \$219,999	3	1
\$250,000 - \$259,999	-	1
\$260,000 - \$269,999	2	1
\$270,000 - \$279,999	1	2
\$280,000 - \$289,999	1	-
\$380,000 - \$389,999	1	1
	9	8

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 35 RELATED PARTY DISCLOSURES (CONT)

(iv) Transactions with related parties

During the period Council entered into no reportable transactions with related parties.

(v) Outstanding balances with related parties

The following balances are outstanding at the end of the reporting period in relation to transactions with related parties: NIL

(vi) Loans to/from related parties

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a related party as follows: NIL

(vii) Commitments to/from related parties

The aggregate amount of commitments in existence at balance date that have been made, guaranteed or secured by the council to a related party are as follows: NIL

NOTE 36 SENIOR OFFICERS REMUNERATION

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$142,000.

The number of Senior Officers are shown below in their relevant income bands:

	2017	2016
Income Range:	No.	No.
<\$142,000	-	3
\$142,000 - \$149,999	9	3
\$150,000 - \$159,999	7	4
\$160,000 - \$169,999	5	4
\$170,000 - \$179,999	3	3
\$180,000 - \$189,999	2	-
\$190,000 - \$199,999	1	1
\$200,000 - \$209,999	-	1
\$230,000 - \$239,999	-	1
	27	20

	\$'000	\$'000
Total Remuneration for the reporting year for Senior Officers includes all bonuses, termination payments and payments of outstanding leave which amounted to:	4,511	3,286

NOTE 37 EVENTS OCCURRING AFTER BALANCE DATE

No matters have occurred after balance date that require disclosure in the financial report.



CERTIFICATION OF THE FINANCIAL REPORT

In my opinion the accompanying financial statements have been prepared in accordance with the Local Government Act 1989, the Local Government (Planning and Reporting) Regulations 2014, Australian Accounting Standards and other mandatory professional reporting requirements.



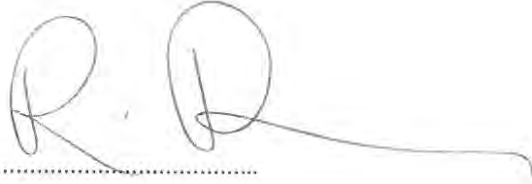
Principal Accounting Officer
Daniel Wain CPA

Dated: 29 August 2017

In our opinion the accompanying financial report presents fairly the financial transactions of Monash City Council for the year ended 30 June 2017 and the financial position of the Council as of that date.

As at the date of signing, we are not aware of any circumstance which would render any particulars in the financial report to be misleading or inaccurate.

We have been authorised by the Council and by the Local Government (Planning and Reporting) Regulations 2014 to certify the financial statements in their final form.



Mayor
Rebecca Paterson



Councillor
Geoff Lake



Chief Executive Officer
ANDI DIAMOND

Dated: 29 August 2017

Independent Auditor’s Report

To the Councillors of City of Monash

Opinion I have audited the financial report of City of Monash (the council) which comprises the:

- balance sheet as at 30 June 2017
- comprehensive income statement for the year then ended
- statement of changes in equity for the year then ended
- statement of cash flows for the year then ended
- statement of capital works for the year then ended
- notes to the financial statements, including a summary of significant accounting policies
- certification of the financial report.

In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2017 and their financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the *Local Government Act 1989* and applicable Australian Accounting Standards.

Basis for Opinion I have conducted my audit in accordance with the *Audit Act 1994* which incorporates the Australian Auditing Standards. My responsibilities under the Act are further described in the *Auditor’s Responsibilities for the Audit of the Financial Report* section of my report.

My independence is established by the *Constitution Act 1975*. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board’s APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Councillors’ responsibilities for the financial report The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1989*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Councillors are responsible for assessing the council’s ability to continue as a going concern, and using the going concern basis of accounting unless it is inappropriate to do so.

Auditor's responsibilities for the audit of the financial report

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



MELBOURNE
12 September 2017

Tim Loughnan
as delegate for the Auditor-General of Victoria

Monash Civic Centre

 293 Springvale Road,
Glen Waverley, 3150

 8.15am to 5pm
Monday to Friday

Oakleigh Service Centre

 3 Atherton Road,
Oakleigh, 3166

 8.45am to 5pm
Monday to Friday

 9518 3555

Fax: 9518 3444

National Relay Service
(for people with hearing
or speech impairments)
1800 555 660

 www.monash.vic.gov.au

 mail@monash.vic.gov.au



CITY OF
MONASH

