

Artwork Commission EOI

Oakleigh South Child and Family Hub

Project brief (May 2024)

The City of Monash acknowledges the Traditional Owners of this land, the Wurundjeri Woi Wurrung and Bunurong People, and recognises their continuing connection to the land and waterways. We pay our respects to their Elders past, present and emerging and extend this to all Aboriginal and Torres Strait Islander People.

Summary

This is a designated First Nations Australian artist opportunity.

The City of Monash is inviting Expressions of Interest from First Nations artists to create an artwork for the new Oakleigh South Child and Family Hub. The artwork will be displayed on a wall in the building's foyer to welcome visitors.

The project includes four (4) one-hour in-person engagement sessions with the kindergarten children and girl guides at the Hub. Conversations from these sessions will be used to inform the final artwork.

The preferred medium is paint on canvas. The project budget is \$18,000 excluding GST.

EOI closes Friday 7 June 2024.

Please include with your submissions:

- project budget
- Curriculum Vitae with three references
- artist portfolio
- a short statement outlining your project and engagement ideas
- insurance certificate and Working with Children Check.

For submissions and questions, contact Heather Stewart, Project Officer, Children Youth & Family Services:

- **Email:** heather.stewart@monash.vic.gov.au
- **Mobile no:** 0417 981 567.

1. Project background

The City of Monash is a linguistically and culturally diverse city with residents from 106 countries, speaking 84 languages, situated on the traditional lands of Wurundjeri Woi Wurrung and Bunurong People. The diversity of First People's heritage and contemporary culture throughout Monash is highly respected and valued. Oakleigh South Child and Family Hub is located on the traditional land of the Wurundjeri Woi Wurrung People.

Opened in January 2024, Oakleigh South Child and Family Hub includes two kindergarten rooms, three maternal and child health suites and a multi-purpose room that's home to the Girl Guides and soon to be home to a variety of playgroups and other complementary service programs.

2. Key considerations

The artwork should address the following considerations:

- focuses on children, young people and families
- conveys feelings of welcome, friendliness, brightness and safety
- draws from the conversations during engagement sessions
- is culturally safe and respectful, recognising and protecting the inherent rights and traditions of all cultures.

3. Community engagement

The artwork is to be informed by four (4) in-person engagement sessions:

- 3 x kindergarten sessions (30 mins to 1 hour each)
- 1 x Oakleigh South Girl Guides session (1 hour during their Monday night meeting).

The aim of the sessions is to engage children in storytelling and conversations about First Nations artwork and culture, which will then shape the scope and theme of the final artwork.

Council will consider artists working in partnership, e.g. one artist may conduct the engagement sessions and the other the commissioned artwork.

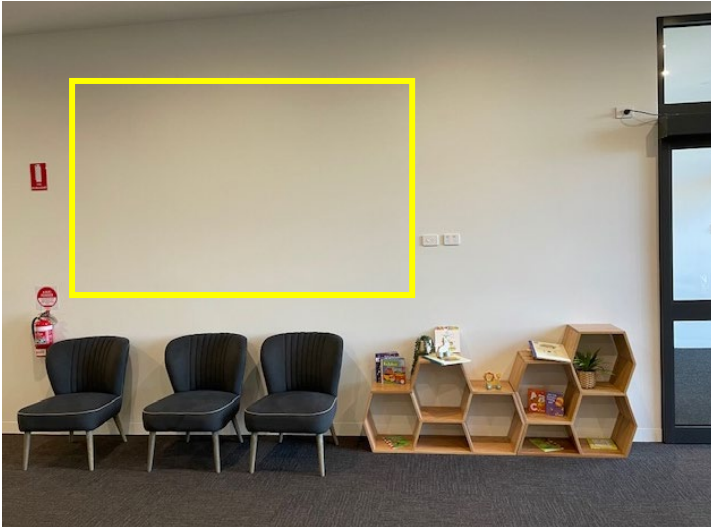
Please include a short summary of how you plan to engage these groups in your submission. An example of a potential format could be:

- **Kindergarten session 1:** Storytelling session with the children as an introduction to First Nations art. After storytelling, children will make an artwork themselves.
- **Kindergarten session 2:** Show the children techniques used in First Nations artwork. Children to create another artwork.
- **Kindergarten session 3:** What is our story? Discuss with the children how to tell their story. It could ask them to think about the area, landmarks or a cultural story.

- **Girl Guides session:** Storytelling session introducing First Nations art, demonstrating techniques used in First Nations artwork and/or discussing how to tell their story, as above.

4. Location specifications

The artwork will be installed on the southern wall of the foyer at Oakleigh South Child and Family Hub. Dimensions of the wall space are 2.4m wide x 1.2m high.



5. Working with Children Check and Victorian Child Safe Standards

A current Working with Children Check is required to undertake this project.

The City of Monash observes the Victorian Child Safe Standards and expects any employee, contractor, sub-contractor to also observe the standards.

For more detailed information on the 11 child safe standards, visit the Commission for Children and Young People's website: <https://ccyp.vic.gov.au/child-safe-standards>

6. Project budget

\$18,000 excluding GST

Monash Council agrees to pay an artist fee of up to \$18,000 excluding GST for involvement in this project. We reference the NAVA code of practice guidelines in determining artist fees. This artist fee covers the workshops and commissioning of the new artwork.

Council will provide paint and supplies for the engagement sessions. However, the artist should provide all supplies for the production of the commissioned artwork.

7. Payment schedule

Stage	Deliverable	Payment
Project commencement	Upon award of commission	50%
Delivery of artwork	Upon completed and hung artwork	50%

Designs are not required for the submission of this EOI. No payment will be made to artists who provide designs upfront in their submission, or for their submission.

8. Project timeframe

The suggested timeframe may be negotiated with the successful applicant.

Date	Milestone
17 May 2024	Release of EOI
7 June 2024	EOI closes
Week starting: 11 June 2024	Evaluate Expressions of Interest
Week starting: 17 June 2024	Award commission
Week starting: 24 June 2024	Commencement meeting
Week starting: 15 and 22 July 2024	Engagement sessions (school holidays 1-12 July 2024)
Week starting: 12 August 2024	Progress meeting (discuss final artwork design)
Week starting: 23 September 2024	Artwork finalised / installation of artwork

9. Eligibility

This is a First Nations Australian artist opportunity. Applicants must have:

- Current ABN
- Current public liability insurance of \$20 million.
- Valid Working with Children Check.

10. Submission to Include

Budget	Include Artist Fees (costs involving creative conceptualisation, research, presentation, public programs, administration / meetings) and Production Fees (materials / fabrication costs).
Curriculum Vitae	Include three (3) references.
Portfolio	Five (5) digital images of previous artwork.
Artist statement	Outline your idea for the project and your experience in workshops with children. This should also include the format of each of the engagement sessions (up to 500 words).
Insurance	Copy of current public liability insurance certificate.
Working with Children Check	Copy of a valid Working with Children Check.

11. Selection criteria

Submissions will be evaluated based on:

- Demonstrated experience and previous experience working with children – 40%
- Capacity to respond to the brief – 30%
- Artistic merit – 30%

12. Artwork maintenance

The materials chosen for the commissioned artwork should meet current industry standards and be durable, high quality and low maintenance to ensure the expected lifespan.

The successful artist is to provide advice on maintaining the artwork. The City of Monash will monitor the artwork and undertake condition reports as needed.

In the case of significant damage or vandalism, Council will determine the course of action in consultation with the artist where possible.

13. Transport

The transportation of work will be negotiated and arranged in advance of the installation. As a guide, all incoming and handling costs where the artist is delivering works personally to Monash Council shall be borne by the artist.

14. Ownership and copyright

An original artwork is required and not to be reproduced elsewhere.

Council will acknowledge the artist by displaying the artist's name near the installed artwork and in all publicity of the artwork. If there is any authorised reproduction of the Works of Art, the artist will receive written acknowledgment positioned close to the image.

Council will acknowledge the artist as the creator of the work in Council publications in which the works are included.

The artist agrees to allow Council to publish reproductions of the work for any non-commercial purpose, including Council printed materials, promotional posters, social media and documentary photography and film.

In the event the artwork is to be deaccessioned, Council will consult with the artist prior to removing the artwork and ensure it is appropriately documented.

15. Artist agreement

The successful artist will be expected to sign an agreement agreeing that they consent to images of their work and any podcasts and videos produced about the artwork to be shared on social media and Monash Council websites and other digital outlets, as required.

16. Project management and key contacts

Artwork commission project manager is **Heather Stewart, Project Officer, Children Youth & Family Services**. The project owner is the City of Monash. Key contacts on the project include:

- Project manager to present work appropriate for installation.
- Kindergarten provider regarding the workshops with children.
- City of Monash staff regarding artwork framing / installation.

17. Submission details

Please send submissions to Heather Stewart, Project Officer, Children Youth & Family Services by **Friday 7 June 2024**.

Please contact Heather if you have any questions or need further information.

- **Email:** heather.stewart@monash.vic.gov.au
- **Mobile:** 0417 981 567.

We look forward to receiving your submission and collaborating on this transformative community project.