

7.3.2 CONSULTANCY REGISTER REPORT

Responsible Manager:	Jason Farrugia, Manager Strategic Procurement
Responsible Director:	Simone Wickes, Director Corporate Services

RECOMMENDATION

That Council notes the attached summary of completed and current Consultancy Engagements for the six months to 31 December 2024.

INTRODUCTION

Council's Procurement Policy requires that a Consultancy Register be maintained and that updates to the register are reported to Council bi-annually.

COUNCIL PLAN STRATEGIC OBJECTIVES

Good Governance

Maintain the highest standards of good governance.

BACKGROUND

Council's Procurement Policy (clause 2.3.2.7) states that Consultancy engagements above \$20,000 are to be recorded in a Consultancy Register.


Consultancy is defined, as a service that facilitates decision making, through provision of expert analysis and advice and/or the development of a written report or other intellectual output. This definition is consistent with the definition provided by the Department of Treasury and Finance, Guidance note to Financial Reporting Direction (FRD) 22H.

For clarity, exclusions from Consultancy include:

- Building and works design, construction and related services including fit out;
- Research or project management where recommendations are not provided;
- Routine accounting, audit, taxation services; and
- Routine legal services.

DISCUSSION

Council's Procurement Policy requires a list of completed and current consultancy engagements for the periods ending 30 June and 31 December every year, to be circulated to the Council biannually.



Attachment A contains a list of completed and current consultancy engagements for the six-month period ending 31 December 2024.

FINANCIAL IMPLICATIONS

There are no financial implications to this report.

POLICY IMPLICATIONS

There are no policy implications to this report.

CONSULTATION

Community consultation was not required.

SOCIAL IMPLICATIONS

There are no social implications to this report.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights implications to this report.

GENDER IMPACT ASSESSMENT

A GIA was not completed because this agenda item is not a 'policy', 'program' or 'service'.

CONCLUSION

That Council notes this report.

ATTACHMENT LIST

1. Attachment A (2) [7.3.2.1 - 3 pages]

Attachment A:**Completed Consultancy Engagements for the 6 month period ending 31 December 2024.**

Project Description	Consultancy	Approved Value (Incl GST)	Total Cost as at End of the Period (Incl GST)	Start Date	Completion Date	Responsible Director
Strategic Commercial Property advice to Council on the sale and compulsory acquisition of Council land within the Glen Waverley Activity Centre.	M21 Advisory Pty Ltd	\$150,000	\$138,614	1/09/2020	28/08/2024	Director, City Development
Engineering Department Review.	Gov Insights	\$43,560	\$43,560	1/06/2024	31/10/2024	Director, City Development
Circular Economy Education Program (Collaborative) - 12 Councils.	Aurecon	\$208,587	\$207,298	23/01/2024	31/12/2024	Director, City Services
Review of the Clayton Precinct Plan and the Glen Waverley Structure Plan.	Tract Consultants Pty Ltd	\$85,000	\$80,850	15/03/2023	10/09/2024	Director, City Development
Review of the Neighbourhood Houses, Place Making and Economic Development team.	Julie Reid & Associates	\$36,696	\$36,696	13/05/2024	30/09/2024	Director, Community Services
Development of Health and Wellbeing Plan.	Helen Keleher Consulting	\$40,000	\$31,350	6/05/2024	25/09/2024	Director, Community Services
Delivery of Deliberative Engagement with Community panel for Monash's Integrated plan 2025-29.	Jacinta Cubis	\$67,650	\$67,650	1/06/2024	23/10/2024	Director, Corporate Services

Attachment A:**Current Consultancy Engagements for the 6 month period ending 31 December 2024.**

Project Description	Consultancy	Approved Value (Incl GST)	Total Cost as at End of the Period (Incl GST)	Start Date	Completion Date	Responsible Director
Stage 2 Public Realm Feasibility Study for Haughton Road Oakleigh.	Hansen Partnership Pty Ltd	\$214,302	\$199,211	17/10/2022	30/04/2025	Director, City Development
Public Realm Feasibility Study for Portman Station Street Oakleigh.	Hansen Partnership Pty Ltd	\$226,105	\$187,403	17/10/2022	30/04/2025	Director, City Development
Vegetation Protection Overlay Assessments.	Treelogic Pty Ltd	\$108,900	\$18,255	1/09/2023	Estimated 31/08/26	Director, City Development
Monash Tree Canopy Data Capture Project.	Player Piano Data Analytics Pty Ltd	\$89,367	\$67,025	23/08/2023	30/06/2025	Director, City Development
Provide a comprehensive review of current parking conditions.	WGA Vic Pty Ltd	\$263,058	\$145,018	14/06/2024	Estimated 31/10/2025	Director, City Development
Circular Economy Strategy (Previously titled Integrated Waste Management Strategy).	Tonkin & Taylor	\$201,696	\$143,657	15/04/2024	Estimated 31/03/2025	Director, City Services

Attachment A:

Project Description	Consultancy	Approved Value (Incl GST)	Total Cost as at End of the Period (Incl GST)	Start Date	Completion Date	Responsible Director
Creative Industry Documentation and Community Events Review.	Tony Grybowski and Associates	\$37,620	\$9,240	18/10/2024	Estimated 30/06/2025	Director, Community Services
Service training, performance monitoring & reporting across all leisure centres. (Multi-year contract ending 2025).	Bon Golf Pty Ltd	\$660,000	\$613,340	1/01/2019	Estimated 30/11/2025	Director, Community Services
Payroll Service Review.	Veiramal Consulting	\$100,000	\$29,920	9/08/2024	Estimated 30/06/2025	Director, Corporate Services
Circular Economy Data Analysis.	Digiwise	\$30,000	\$3,581	7/10/2024	Estimated 30/06/2025	Director, Corporate Services
Community Profile, Social Atlas, Population Forecast and Economic Profile for Monash.	I D Consulting	\$181,500	\$121,000	1/02/2023	Estimated 31/12/2025	Executive Manager, Communications
Annual Community Satisfaction Survey.	Metropolis Research Pty Ltd	\$202,675	\$62,342	1/01/2024	Estimated 1/01/27	Executive Manager, Communications