

## 7.1.8 COLLABORATIVE PROCUREMENT TENDER FOR SPECIALISED CONSULTANCY SERVICES PANEL

<b>Responsible Manager:</b>	Ross Evans, Manager Engineering
<b>Responsible Director:</b>	Peter Panagakos, Director City Development

### RECOMMENDATION

#### That Council

1. Notes that in accordance with Councils Procurement Policy, Council participated in a collaborative procurement event to develop a Specialised Consultancy Services Panel with the municipalities of Bayside, Knox, Frankston, Manningham and Whitehorse;
2. Notes that the collaborative procurement event was led by Manningham City Council acting as the Agent for Monash and the other participating Councils;
3. Awards the tenderers to be appointed on Contract No.2025001 Specialised Consultancy Services Panel as set out in the service category tables discussed in this report and contained in Attachment No. 1;
4. Authorises the Chief Executive Officer or her delegate to execute the relevant contract agreements to establish the Specialised Consultancy Services Panel;
5. Authorises the Chief Executive Officer to approve extension options subject to satisfactory performance;
6. Notes that the annual cumulative spend will be no more than \$600,000 and that quotations will be sought for every project;
7. Notes that the Panel contracts will commence with an initial term of five (5) years with two (2) extension options of two (2) years each.

### INTRODUCTION

The purpose of this report is to advise Council of the outcome of a collaborative procurement event undertaken to establish a Specialised Consultancy Services Panel and to recommend that Council authorise the Chief Executive Officer, or her delegate, to execute the relevant contract agreements to establish the Specialised Consultancy Services Panel.

### COUNCIL PLAN STRATEGIC OBJECTIVES

#### Sustainable City

Ensure an economically, socially, and environmentally sustainable municipality.

#### Good Governance

Ensure a financially, socially and environmentally sustainable organisation.

## BACKGROUND

Council's Procurement Policy allows Council to access certain contracts from other party's including other councils, the State Government, the Municipal Association of Victoria Procurement (MAVP) and Procurement Australia (PA) and to participate in collaborative procurement events.

Participation in collaborative procurement events provides advantages through the additional volume leverage of multiple councils delivering a more competitive outcome than would be likely through individual tenders for the required services.

There are also time and cost savings by having the tendering agent conduct the process on behalf of the collective group of Councils.

As required under Council's Procurement Policy, the Chief Executive Officer notified Councillors of the intention to appoint Manningham City Council to act as Agent for the City of Monash for a collaborative tender on 20 September 2023.

Subsequent to that notification, Council Officers appointed Manningham City Council to act as its Agent.

Manningham was also appointed as the Agent for Whitehorse, Frankston, Knox and Bayside councils.

## DISCUSSION

### Specialist areas of the tender

The tender process sought tenders across a range of regularly used specialised essential service categories. These essential service categories have historically been used by Council's Engineering Department to complete civil design for Council projects.

These specialist services will also be required in the future to continue to compliment civil design for Council.

Some of the advantages of establishing a panel of contractors for these categories include:

- Availability of larger selection of specialist contractors;
- Improved consistency and quality outcomes due to stronger relationships;
- Competitive rates;
- Efficient contractor engagement.

The collective tender called for tenders in the following Specialised Consultancy Service categories:

Category A: Civil and Structural Engineering

Category B: Geotechnical Services

Category C: Surveying Services

Category D: Environmental and Heritage

Category E: Recreation and Open Space

Category F: Public and Sportsfield Lighting/ Electrical Engineering Audits and Design

Category G: Traffic and Transport Engineering

Category H: Underground Service Providing

Category I: Flood Modelling and Drainage Investigation and Water Sensitive Urban Design Investigation and Designs

### Tender assessment

111 tender submissions were received at the close of this tender and the collaborating councils conducted a joint evaluation process to select preferred panel contractors for each of the nine categories.

The tenders were evaluated in accordance with the Manningham City Council Procurement Policy and evaluation weightings as allowed under the Monash City Council Procurement Policy.

Five representatives from the Monash Engineering team were involved in the collaborative evaluation process and the recommended tenderers, by category, are summarised in Attachment No. 1.

All of these Contractors demonstrated suitable experience within the nominated categories to assist Council with its future needs. Please note that some of the categories have a larger number of panel contractors nominated to ensure that there is capacity to service the participating councils during peak times of delivery.

Please refer to confidential Attachment No. 2 for the detailed Manningham City Council evaluation report for this collaborative procurement event.

### **FINANCIAL IMPLICATIONS**

The collaborative approach has delivered cost savings to Council.

Based on recent historical spend across these specialised consultancy service categories, the annual cumulative spend is not expected to exceed \$600,000.

In most instances, multiple quotes will be sought from panel members to ensure costs are competitive and consistent with the contracted schedule of rates.

2024/25 expenditure under this Panel Contract will be covered by the existing 2024/25 approved project budgets and future year expenditure will be maintained within future budgets also.

### **POLICY IMPLICATIONS**

There are no policy implications to this report.

### **CONSULTATION**

Community consultation was not required.

## **SOCIAL IMPLICATIONS**

There are no social implications to this report.

## **HUMAN RIGHTS CONSIDERATIONS**

There are no human rights implications to this report.

## **GENDER IMPACT ASSESSMENT**

A GIA was not completed because this agenda item is not a 'policy', 'program' or 'service'.

## **CONCLUSION**

The collective tender process was undertaken in accordance with Council Procurement Policy. Tender assessment was conducted in accordance with the Manningham City Council Procurement Policy.

The collective tender process has allowed participating Councils to obtain best value in establishing a panel for specialised consultancy services above what would have been achieved individually.

It is recommended that Council notes the content of this report and authorises the Chief Executive Officer to execute the relevant contract agreements to establish the Specialised Consultancy Services Panel as set out in this report.

## **ATTACHMENT LIST**

1. Attachment No 1 Panel Contractors [7.1.8.1 - 3 pages]

## Attachment No. 1

## Specialised Consultancy Services Panel: Contract No. 2025001

The recommended panel contractors for each category are as follows:

<b>Category</b>	<b>Panel Contractors (in alphabetical order)</b>
<b>Category A:</b> Civil & Structural Engineering	Argot Consultants P/L Beveridge Williams & Co. Pty. Ltd. BG&E Pty Limited Civil Design Pty Ltd CRE Consulting Engineers Pty Ltd Creo Consultants Pty Ltd Engeny FMG Engineering HDS Australia Vic JCA Land Consultants Jenny Norrish & Associates Pty Ltd As Trustee For Norrish Business Trust JJ Ryan Consulting Pty Ltd Mott Macdonald Paroissien Grant And Associates Pitt&Sherry SMEC Australia Pty Ltd Stantec Australia Pty Ltd
<b>Category B:</b> Geotechnical Services	Ade Consulting Group Pty Ltd Balpara Pty Ltd Beveridge Williams & Co. Pty. Ltd. Engeny FMG Engineering L R Pardo & Associates Pty Ltd Mott Macdonald Pitt&Sherry Prensa Pty Ltd SMEC Australia Pty Ltd Stantec Australia Pty Ltd The Trustee for Geotesta Trust Tonkin & Taylor Pty Ltd Wallbridge Gilbert Aztec

## Attachment No. 1

## Specialised Consultancy Services Panel: Contract No. 2025001

<b>Category C: Surveying Services</b>	Aperow Engineers And Surveyors Pty Ltd. Beveridge Williams & Co. Pty. Ltd. Frank Thexton & Associates JCA Land Consultants Jerram, Timothy Andrew Land Dimensions Pty. Ltd. Lawlor And Loy Victoria Pty. Ltd. (Feature & Level Survey) Melbourne Quantity Surveyors Pty Ltd MNG Moonland Group Trust Atf Moonland Group Mott Macdonald Nobelius Land Surveyors Pty Ltd North Projects Paroissien Grant And Associates SMEC Australia Pty Ltd Stantec Australia Pty Ltd Surfcoast Survey & Drafting Services P/L Survey Management Solutions (Feature/Level) Taylors Development Strategists Terrain Unit Trust The Trustee for Landair Surveys Trust The Trustee for Reeds Consulting Unit Trust Webster Survey Group
<b>Category D: Environmental &amp; Heritage</b>	Alluvium Biosis Ecology And Heritage Partners Pty Ltd Ecology Australia Extent Heritage Pty Limited Heritage Insight Pty Ltd Lovell Chen Pty Ltd Michael Smith And Associates SMEC Australia Pty Ltd Trethowan Architecture Pty. Ltd.
<b>Category E: Recreation &amp; Open Space</b>	@Leisure Planners Acla Consultants Alluvium Arcadia Landscape Architecture Pty Limited Beveridge Williams & Co. Pty. Ltd. Fraser Design Collaborative Idwala Pty Ltd Michael Smith And Associates Simon Leisure Consulting SMEC Australia Pty Ltd Sports Design Group Pty Ltd Stantec Australia Pty Ltd Taylor Cullity Lethlean Taylors Development Strategists

## Attachment No. 1

## Specialised Consultancy Services Panel: Contract No. 2025001

	Ziebell, Marlon Rennie
<b>Category F:</b> Public and Sportsfield Lighting / Electrical Engineering Audits and Design	Erbas & Associates Pty Ltd JJ Ryan Consulting Pty Ltd Mott Macdonald Pitt&Sherry Stantec Australia Pty Ltd Webb Australia Group Vic Pty Ltd
<b>Category G:</b> Traffic & Transport Engineering	HDS Australia Vic JCA Land Consultants JJ Ryan Consulting Pty Ltd Mott Macdonald O'Brien Traffic Ratio Consultants Smec Australia Pty Ltd Trafficworks Traffix Group Pty. Ltd. Wallbridge Gilbert Aztec
<b>Category H:</b> Underground Service Proving	Access Utility Engineering Pty Ltd Asset Survey Solutions Pty Ltd CSA Group Pty Ltd Heavy Construction Solutions Pty Limited Survey Management Solutions (Feature/Level) Taylors Development Strategists The Trustee For Seeker Utility Engineering Trust Utility Mapping
<b>Category I:</b> Flood Modelling and Drainage Investigation and Water Sensitive Urban Design (WSUD) Investigation and Designs	Engeny McGregor Coxall Morphum Environmental Limited Mott Macdonald Optimal Stormwater Pty Ltd Pitt&Sherry SMEC Australia Pty Ltd Stantec Australia Pty Ltd Wallbridge Gilbert Aztec Water Studio Pty Ltd Water Technology Pty. Ltd.