

7.4.6 2019136 - TREE PRUNING AND OTHER TREE WORKS - VARIATIONS EXCEEDING OFFICERS DELEGATION - NON-EXCEPTIONAL CIRCUMSTANCES

| | |
|------------------------------|----------------------------------------------|
| Responsible Manager: | Paul Ridgway, Manager Horticultural Services |
| Responsible Director: | Jarrold Doake, Director City Services |

RECOMMENDATION

That Council

1. Approves a volume increase to the schedule of rates Contract 2019136 Tree Pruning and Other Tree Works - Part C2 Tree Pruning – Reactive Works for \$1,320,000, for the final contractual year of the first and final contract extension term concluding on 31 August 2025.
2. Notes that the increased contract value resulting from this approval remains within the approved existing Horticultural Services Department budgets.
3. Notes that the revised estimated cumulative contract value inclusive of all extension options, previously approved volume increases, and this volume increase request is \$7,746,257.
4. Notes that this request for an increase to the volume of schedule of rates items is compliant with Council's Contract Variation Delegation Rules as approved by Council on 31/10/2023.

***Please Note: All values in this report are GST inclusive unless stated otherwise.**

INTRODUCTION

In accordance with Council's Contract Variation delegation rules, this report explains the reason for a proposed Contract Variation for Council approval.

COUNCIL PLAN STRATEGIC OBJECTIVES

Inclusive Services

Deliver high performing services.

Enhanced Places

Improving open spaces, bushland and street trees, including prioritising biodiversity and community engagement.

Good Governance

Ensure a financially, socially and environmentally sustainable organisation.

BACKGROUND

On 30 July 2019 Council approved a collaborative tender lead by Manningham City Council for **Contract 2019136 Tree Pruning and Other Tree Works** which contained several contract parts with a panel of suppliers appointed for the different contract parts.

This Contract is the overarching service contract for all of Council's tree management services inclusive of proactive and reactive inspections and maintenance, tree removal, emergency tree works, electric line clearance tree pruning, tree planting and establishment and amenity pruning.

Contract Part C2 – Tree Pruning Reactive Works, is, a schedule of rates contract encompassing tree management services that are primarily used on a reactive basis in response to storm and weather events, requests from the community, and as part of Council's proactive inspection and maintenance program when managing trees located adjacent to roadsides, open space reserves and surrounding Council's community facilities.

The contract is for an initial period of four (4) years with one (1) optional extension of two (2) years exercisable at the discretion of the CEO. The one and only contract extension was exercised in May 2023 and expires on 31 August 2025.

A copy of the original Council report is attached for additional background information.

DISCUSSION

The original contract volumes were estimated upon historical reactive workload indicators and estimated future workload volumes to be within a similar range. This report seeks Council approval for a volume increase to the schedule of rates Contract 2019136 Tree Pruning and Other Tree Works - Part C2 Tree Pruning – Reactive Works for \$1,320,000 for the final contractual year which concludes on 31 August 2025.

Due to the varied and unforeseen nature of weather events which are becoming increasingly more frequent and of greater intensity due to the changing climate conditions, the initial volume estimates for this contract are insufficient.

In recent years, the City of Monash has experienced extreme weather events on 10 June 2021, 29 October 2021 and most notably 13 February 2024. These extreme events have placed significant upward pressure on the usage of the approved contract services which caters for business-as-usual activities, with only a small allocation for emergency or storm related responses.

Following the awarding of Contract 2019136 in 2019, Council adopted its Tree Management Policy at its meeting on 25 May 2021. This Policy further reinforced the greater emphasis on tree retention and increased responsiveness to our community and formalised a proactive tree inspection and management program to enhance tree health and amenity and mitigate risks associated with managing public trees throughout the open space network.

This is the final year of an established contract which has delivered great value for the Monash community and retendering for this same service prior to the expiration of this current contract on 31 August 2025 is highly unlikely to return greater financial value to Council. Therefore, Officers propose that a volume change variation is approved to continue the use of the current schedule of rates contract and Council will retender for these services again prior to the contract expiration on 31 August 2025.

FINANCIAL IMPLICATIONS

A Schedule of Rates volume increase was approved and applied in May 2020 for total value of \$330,000 following the increase in reactive volumes resultant from six weather events experienced between September 2019 and May 2020.

A second Schedule of Rates volume increase was approved and applied in March 2021 for a total value of \$350,000 following increases in reactive works volumes resulting from further weather events experienced between May 2020 and March 2021, and an increase in service levels following the introduction of a proactive inspection and maintenance program in open space reserves and surrounding Council facilities. These previous variations were approved and applied in accordance with the 2019 Procurement Policy that was applicable at the time of their application.

This proposed variation is in line with Councils revised Contract Variation Delegation Rules (approved October 2023) where Council must approve volume changes to Council Approved Schedule of Rate Contracts where:

- a. The proposed volume change does not significantly change the contract;
- b. The volume change does not exceed the approved budget; and
- c. The cumulative change exceeds \$450,000.

The proposed volume change does satisfy the above criteria and the increase in contract volumes and associated expenditure has no additional financial implication as the funding is contained within the existing adopted Horticultural Services Department budget.

Please refer to the following table for a summary of the contract expenditure:

| Contract Spend Information | Value (GST Exclusive) | Value (GST Inclusive) |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------------|
| 1. Awarded Schedule of Rates estimated total Contract Value (Including extension options) | \$5,223,870 | \$5,746,257 |
| 2. Cumulative value of previously approved volume changes and variations. (Approved under the previous rules governed by the 2019 Procurement Policy). | \$618,181.81 | \$680,000 |
| 3. Value of this proposed volume change. | \$1,200,000 | \$1,320,000 |
| 4. Cumulative value of previously approved volume changes and variations including this proposed volume change (Combined value of items 2+3 above) | \$1,818,181.81 | \$2,000,000 |
| 5. Total revised Contract value 2019136 Tree Pruning and Other Tree Works - Part C2 Tree Pruning – Reactive Works (Combined value of items 1+4 above) | \$7,042,051.81 | \$7,746,257 |

POLICY IMPLICATIONS

There are no policy implications to this report.

CONSULTATION

Community consultation was not required.

SOCIAL IMPLICATIONS

There are no social implications to this report.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights implications to this report.

GENDER IMPACT ASSESSMENT

A GIA was not completed because this policy/program/service does not have a 'direct' and 'significant' impact on the community.

CONCLUSION

That Council approves the recommendations contained within this report.



ATTACHMENT LIST

1. CF2019136 Council - Recommendation Report - 30 July 2019 [7.4.6.1 - 17 pages]

4.5 TENDER FOR TREE PRUNING AND OTHER TREE WORKS
(CF2019136: Tree Pruning and Other Tree Works – LS)

**All detailed costs in below summary are exclusive of GST*

Responsible Director: Ossie Martinz

RECOMMENDATION*

PART A

CYCLIC PRUNING PROGRAM (Single Supplier)

1. Awards the tender from Active Tree Services for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part A - Annual Cyclic Pruning for the fixed lump sum of \$1,809,630* per annum and an estimated total contract value of \$10,857,780* inclusive of all available extension options (executable at Council's option);
2. Authorises the Chief Executive Officer or their delegate to execute the contract agreement and approve extension options subject to satisfactory performance; and
3. Notes that the contract will commence on 1 September 2019 and the completion date is 31 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.

PART B

TOPIARY & HIGH GRAFT PRUNING (Single Supplier)

1. Awards the tender from TreeServe Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part B – Topiary & High Graft Pruning (Mop Tops) for the fixed Lump Sum of \$42,840* per annum and an estimated total contract value of \$257,040* inclusive of all available extension options (executable at Council's option);
2. Authorises the Chief Executive Officer or their delegate to execute the contract agreement and approve extension options subject to satisfactory performance; and
3. Notes that the contract will commence on 12 August 2019 and the completion date is 11 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.

Tree Pruning and Other Tree Works

RECOMMENDATION* (CONTINUED)

PART C1

TREE PRUNING – ELECTRICAL LINE CLEARANCE (Panel)

1. *Awards the tender from TreeServe Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. CF2019136, Part C Tree Pruning – Electrical line clearance for the schedule of rates based contract with an estimated annual expenditure of \$18,000* and an estimated total contract value of \$108,000* inclusive of all available extension options (executable at Council's option); and*
2. *Awards the tender from Active Tree Services for CF2019136 Tree Pruning and Other Tree Works, Contract No. CF2019136, Part C Tree Pruning – Electrical line clearance for the schedule of rates based contract with an estimated annual expenditure of \$44,736* and an estimated total contract value of \$268,416* inclusive of all available extension options (executable at Council's option); and*
3. *Authorises the Chief Executive Officer or their delegate to execute the contract agreement and approve extension options subject to satisfactory performance; and*
4. *Notes that the contract will commence on 1 September 2019 and the completion date is 31 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.*

RECOMMENDATION* (CONTINUED)

PART C2

TREE PRUNING – REACTIVE WORKS (Panel)

1. *Awards the tender from TreeServe Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. CF2019136, Part C Tree Pruning – Reactive Works for the schedule of rates based contract with an estimated annual expenditure of \$295,008* and an estimated total contract value of \$1,770,048* inclusive of all available extension options (executable at Council's option); and*
2. *Awards the tender from Active Tree Services for CF2019136 Tree Pruning and Other Tree Works, Contract No. CF2019136, Part C Tree Pruning – Reactive Works for the schedule of rates based contract with an estimated annual expenditure of \$575,637* and an estimated total contract value of \$3,453,822* inclusive of all available extension options (executable at Council's option); and*
3. *Authorises the Chief Executive Officer or their delegate to execute the contract agreement and approve extension options subject to satisfactory performance; and*
4. *Notes that the contract will commence on 1 September 2019 and the completion date is 31 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.*

RECOMMENDATION* (CONTINUED)**PART C3****LIVE LINE CLEARANCE (Panel)**

1. Awards the tender from TreeServe Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. CF2019136, Part C Tree Pruning – Live Line Clearance for the schedule of rates based contract with an estimated annual expenditure of \$155,000* and an estimated total contract value of \$930,000* inclusive of all available extension options (executable at Council's option); and
2. Awards the tender from Active Tree Services for CF2019136 Tree Pruning and Other Tree Works, Contract No. CF2019136, Part C Tree Pruning – Live Line Clearance for the schedule of rates based contract with an estimated annual expenditure of \$270,080* and an estimated total contract value of \$1,620,480* inclusive of all available extension options (executable at Council's option); and
3. Authorises the Chief Executive Officer or their delegate to execute the contract agreement and approve extension options subject to satisfactory performance; and
4. Notes that the contract will commence on 1 September 2019 and the completion date is 31 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.

PART C4**TREE REMOVAL (Single Supplier)**

1. Awards the tender from TreeServe Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part C – Tree removal for the schedule of rates based contract with an estimated annual expenditure of \$729,770* and an estimated total contract value of \$4,378,620* inclusive of all available extension options (executable at Council's option); and
2. Authorises the Chief Executive Officer or their delegate to execute the contract agreement and approve extension options subject to satisfactory performance; and
3. Notes that the contract will commence on 1 September 2019 and the completion date is 31 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.

Tree Pruning and Other Tree Works

**All detailed costs in below summary are exclusive of GST*

RECOMMENDATION* (CONTINUED)

PART C5

STUMP GRINDING (Panel)

1. Awards the tender from TreeServe Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part C – Stump Grinding for the schedule of rates based contract with an estimated annual expenditure of \$8,662.50* and an estimated total contract value of \$51,975* inclusive of all available extension options (executable at Council's option); and
2. Awards the tender from Active Tree Services for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part C – Stump Grinding for the schedule of rates based contract with an estimated annual expenditure of \$19,635* and an estimated total contract value of \$117,810* inclusive of all available extension options (executable at Council's option); and
3. Authorises the Director Infrastructure to execute the contract agreement and approve extensions subject to the satisfactory performance; and
4. Notes that the contract will commence on 1 September 2019 and the completion date is 31 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.

PART C6

TREE ROOT BARRIERS (Single Supplier)

1. Awards the tender from Stumpmasters and Rootcontrollers Australia for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part C – Tree Root Management for the schedule of rates based contract with an estimated annual expenditure of \$7,200* and an estimated total contract value of \$43,200* inclusive of all available extension options (executable at Council's option); and
2. Authorises the Director Infrastructure to execute the contract agreement and approve extension options.
3. Notes that the contract will commence on 1 September 2019 and the completion date is 31 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.

Tree Pruning and Other Tree Works

RECOMMENDATION* (CONTINUED)

PART C7

DATA COLLECTION (Panel)

1. *Awards the tender from Homewood Consulting Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part C – Data Collection for the schedule of rates based contract with an estimated annual expenditure of \$500* and an estimated total contract value of \$3,000* inclusive of all available extension options (executable at Council’s option); and*
2. *Awards the tender from Active Tree Services for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part C – Data Collection for the schedule of rates based contract with an estimated annual expenditure of \$825* and an estimated total contract value of \$4,950* inclusive of all available extension options (executable at Council’s option); and*
3. *Authorises the Director Infrastructure to execute the contract agreement and approve extensions options; and*
4. *Notes that the contract will commence on 1 September 2019 and the completion date is 31 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.*

RECOMMENDATION* (CONTINUED)**PART D****PLANTING & ESTABLISHMENT (Panel)**

1. Awards the tender from Sevron Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part D Tree Planting & Establishment for the schedule of rates based contract with an estimated annual expenditure of \$155,770.00* and an estimated total contract value of \$934,620.00* inclusive of all available extension options (executable at Council's option); and
2. Awards the tender from Metropolitan Tree Growers Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part D Tree Planting & Establishment for the schedule of rates based contract with an estimated annual expenditure of \$163,310.00* and an estimated total contract value of \$979,860.00* inclusive of all available extension options (executable at Council's option); and
3. Awards the tender from CityWide Pty Ltd for CF2019136 Tree Pruning and Other Tree Works, Contract No. 2019136, Part D Tree Planting & Establishment for the schedule of rates based contract with an estimated annual expenditure of \$173,340.00* and an estimated total contract value of \$1,040,040.00* inclusive of all available extension options (executable at Council's option); and
4. Authorises the Chief Executive Officer to execute the contract agreement and approve extension options subject to satisfactory performance; and
5. Notes that the contract will commence on 12 August 2019 and the completion date is 11 August 2023 (initial 4 year contract term) with one (1) two (2) year extension option.

INTRODUCTION

City of Monash has participated in a collaborative tender for CF2019136 Tree Pruning and Other Tree Works. The participating councils in this collaborative tender include:-

- City of Monash
- City of Banyule
- City of Greater Dandenong
- Manningham City Council
- Moreland City Council
- Nillumbik Shire Council
- City of Whitehorse Council
- Yarra Ranges Shire Council

The participating Councils formally appointed Manningham City Council as the lead agency for this tender.

The Manningham Value for Money evaluation methodology was adopted for this collaborative tender. The Value for Money methodology uses the collaborative qualitative score for each tenderer (out of 100%) and divides this by the tendered price to calculate a Value for Money score. These scores are then ranked to provide best value ranking for the participating Councils.

The tender required tenderers to submit separate prices for each component of work and was packaged to combine like services to maximise contractor management and operational efficiencies into four key parts including:-

Tree Pruning and Other Tree Works

| PART | ACTIVITY | DESCRIPTION |
|----------------|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PART A | Cyclic Pruning Program | Annual cyclic pruning involves the proactive pruning of all street trees to meet the requirements of Council's Electrical Line Clearance Management and Road Management Plans while also monitoring the health and condition of each tree on an annual basis to proactively manage trees that may cause a risk to the public. |
| PART B | Topiary & High Graft Pruning (Mop Tops) | Topiary trees are pruned to ensure a uniform, healthy and compact spherical shape. Typically, these trees will be located in and around Council's activity centres. The Mop Tops (Robinia) pruned on a bi annual basis to maintain their form and health. |
| PART C | Overview | Part C covers a range of tree management services that are used on a reactive basis including Emergency situations and as prescribed by Council's team of arborists and where appropriate other authorised officers. Works include: tree pruning, removal and root management of street trees, open space reserve and community facility trees to ensure we maintain and enhance Council's tree populations. All works are required to meet Council's Electrical Line Clearance Management Plan and the Australian Standard for Pruning of Amenity Trees (AS Standard AS4373-2007) and emergency call-outs. |
| PART C1 | Pruning – Electrical Line Clearance | Pruning of vegetation as per Council's Electrical Line Clearance Management Plan. |
| PART C2 | Tree Pruning – Reactive Works | Pruning of Council Trees in accordance with Australian Standard AS4373-2007. |
| PART C3 | Pruning – Live Line Clearance | Pruning of vegetation as per Council's Electrical Line Clearance Management Plan. |
| PART C4 | Tree Removal | Removal of dead, dying and dangerous Council trees. |
| PART C5 | Stump Grinding | The removal and disposal of all stump grindings and tree roots. The reinstatement of area with top soil and seed. |
| PART C6 | Tree Root Barrier | Investigation of root activity. Installation of Tree Root Barriers and Tree Root. |
| PART C7 | Data Collection | Collection and update of Council's Tree Database. Capturing details of each tree asset |
| PART D | Planting & Establishment | Planting and establishment of Council's street trees. Supporting the implementation of Street Tree Strategy. Establishment of street trees for a duration of two (2) years. |

Tree Pruning and Other Tree Works

BACKGROUND

Council currently engages the services of Active Tree Services, TreeServe, Stumpmasters & Rootcontrollers Australia and Sevron to deliver our current Tree Pruning contract.

This contract is broken into three parts as detailed below:-

| Contract No. | Part | Contract Name | Contractor/s |
|---------------------|-------------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| CF2016156 | Part A | Street Tree Pruning and Associated Works PART A: Cyclic Tree Pruning | Active Tree Services |
| CF2016156 | Part B | Street Tree Pruning and Associated Works PART B: Topiary & High Graft Pruning | TreeServe Pty Ltd |
| CF2016156 | Part C | Street Tree Pruning and Associated Works PART C: Panel | TreeServe Pty Ltd, Stumpmasters & Rootcontrollers Australia, Active Tree Services Pty Ltd, Sevron Pty Ltd |

This contract CF2016156 expired on 30 June 2019. A short term extension was awarded to TreeServe and Stumpmasters and Rootcontrollers to continue services within Part C – Tree Pruning and Associated Works during the period of the collaborative tender evaluation and reporting to conclude in July 2019.

The CF2019136 Tree Pruning and Associated Works tender addresses all the requirements from CF2016156 to ensure the continued delivery of services required for Council's tree assets across the city.

NOTIFICATION

This collaborative tender was advertised by Manningham (acting as the Monash City Council Agent) on 1 April 2019 and the tender closed on Wednesday 8th May 2019.

TENDERS RECEIVED

Tender submissions for Monash were received from the following by the appointed closing time:-

| Tenderer | Part A | Part B | Part C | Part D |
|-------------------------------------------------|---------------|---------------|---------------|---------------|
| Active Tree Services Pty Ltd | ✓ | ✓ | ✓ | x |
| Arbor Co | x | x | ✓ | x |
| Aspect Tree Management Pty Ltd | x | x | ✓ | x |
| Assured Tree Care Pty Ltd | x | x | ✓ | x |
| Batt Brothers Vegetation Management | x | x | ✓ | x |
| Citywide | x | x | ✓ | ✓ |
| Homewood Consulting Pty Ltd | x | x | ✓ | x |
| Metropolitan Tree Growers Pty Ltd | x | x | x | ✓ |
| Sevron Pty Ltd | x | ✓ | ✓ | ✓ |
| Steven's Specialist Tree Service Pty Ltd | x | x | ✓ | x |
| Stumpmasters & Rootcontrollers | x | x | ✓ | x |
| The Tree Company Arboriculture Services Pty Ltd | x | x | ✓ | x |
| TreeServe Pty Ltd | ✓ | ✓ | ✓ | x |
| VGA | x | x | ✓ | x |

TENDER CONFORMANCE

All submissions received were accessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules. All tender submissions received for City of Monash were deemed conforming. All tenderers were then further evaluated as per the agreed evaluation criteria

TENDER EVALUATION

In accordance with the Procurement Policy, the evaluation panel and evaluation criteria weightings were nominated prior to opening the Tender.

The Manningham Value for Money evaluation methodology was adopted for this collaborative tender. The Value for Money methodology uses the collaborative qualitative score for each tenderer (out of 100%) and divides this by the tendered price to calculate a Value for Money score. These scores are then ranked to provide best value ranking for the participating Councils.

The Monash Evaluation panel consisted of:-

| | |
|-------------------|-------------------------------|
| Mr Lucas Skelton | Manager Horticulture |
| Mr David Edwards | Co-ordinator Arboriculture |
| Mr Jason Farrugia | Manager Strategic Procurement |

Collaborative Group – Evaluation Process

To support the evaluation process representatives from the evaluation panel met with other participating collaborative Council representatives at Manningham City Council in an advisory role.

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

All tenders were assessed in accordance with the evaluation criteria published in the tender documentation.

The Evaluation Process assessed four key areas including:

1. Tendered Price
2. Pass/Fail Assessment Criteria
3. Collaborative Qualitative Score
4. Value for Money Score

Tendered Price

Each tendered submission was collated into the collaborative Pricing Breakdown. The Pricing Breakdown detailed the costs associated for each part of the contract. Each Council then assessed submission costings comparably with each tendered submission price.

Pass/Fail Assessment Criteria

The below Assessment Criteria was used on all tender submissions:-

| Pass/Fail Assessment Criteria | Score |
|-------------------------------|-------|
|-------------------------------|-------|

Tree Pruning and Other Tree Works

| | |
|--------------------------|------------------|
| Quality Systems | <i>Pass/Fail</i> |
| OHS | <i>Pass/Fail</i> |
| Mandatory Insurances | <i>Pass/Fail</i> |
| Environmental Management | <i>Pass/Fail</i> |

Collaborative Qualitative Score

The collaborative group collectively worked on calculating a Qualitative Score out of 100 for each tenderer based on the below evaluation criteria:-

1. Capacity of Tenderer to undertake Services
2. Demonstrated ability to successfully undertake similar projects and quality of previous works
3. Social/Local Sustainability
4. Systems (Quality & OH&S Systems including Accredited Management Systems and Procedures)

All tenders were assessed in accordance with the evaluation criteria published in the tender documentation.

The table below lists the Collaborative Qualitative scores for the contractors who have provided submissions.

DISCUSSION

The following information supports the evaluation panel's recommendations.

Tender interviews were held with two key tenderers; Active Tree Services and TreeServe at the Manningham Civic Centre on 4 July. The collaborative group conducted an interview to confirm items of each submission including resourcing and capability to ensure all requirements can be met should they be successful.

PART A – Annual Cyclic Pruning

The final evaluation ranking (including the price and non-price evaluation criteria) had Active Tree Services ranked highest and as such, the evaluation panel recommends Active Tree Services as representing the best value outcome for Council.

PART B – Topiary & High Graft Pruning

The final evaluation ranking (including the price and non-price evaluation criteria) had TreeServe ranked highest and as such, the evaluation panel recommends TreeServe as representing the best value outcome for Council.

PART C1 – Tree Pruning – Electrical Line Clearance

For this category, the panel confirms that no more than two suppliers are required to satisfy Council's service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following two suppliers the highest.

Tree Pruning and Other Tree Works

1. Active Tree Services
2. TreeServe

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

PART C2 – Tree Pruning – Reactive Works

For this category, the panel confirms that no more than two suppliers are required to satisfy Councils service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following two suppliers the highest.

1. Active Tree Services
2. TreeServe

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

PART C3 – Live Line Clearance

For this category, the panel confirms that no more than two suppliers are required to satisfy Councils service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following two suppliers the highest.

1. Active Tree Services
2. TreeServe

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

PART C4 – Tree Removal

The final evaluation ranking (including the price and non-price evaluation criteria) had TreeServe ranked highest and as such, the evaluation panel recommends TreeServe as representing the best value outcome for Council.

PART C5 – Stump Grinding

For this category, the panel confirms that no more than two suppliers are required to satisfy Councils service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following two suppliers the highest.

1. Active Tree Services
2. TreeServe

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

PART C6 – Tree Root Barriers

The final evaluation ranking (including the price and non-price evaluation criteria) had Stumpmasters & Rootcontrollers ranked highest and as such, the evaluation panel

Tree Pruning and Other Tree Works

recommends Stumpmasters & Rootcontrollers as representing the best value outcome for Council.

PART C7 – Data Collection

For this category, the panel confirms that no more than two suppliers are required to satisfy Council's service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following two suppliers the highest.

1. Active Tree Services
2. Homewood Consulting Pty Ltd

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

PART D – Planting & Establishment

For this category, the panel confirms that no more than three suppliers are required to satisfy Council's service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following three suppliers the highest.

1. Sevron
2. Metropolitan Tree Growers Pty Ltd
3. CityWide Pty Ltd

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

FINANCIAL IMPLICATIONS

The financials associated for each part of contract are detailed in the table below.

The table provides a comparison between the estimated expenditure per annum based on the estimated annual volumes of work multiplied by the lowest value schedule of rate (Estimated Expenditure Per Annum) compared with the allocation of budgets within the 2019/20 operating and capital budgets to deliver the range of tree management services required to maintain councils tree population in a healthy and safe condition. The difference of \$88,836 provides the capacity to deliver tree services outside the scope of this contract while also being able to accommodate increased work volumes throughout the year that may be caused by an extreme weather event.

| Contract Part | Estimated Expenditure Per Annum (\$) | 2019/20 Annual Budget |
|--------------------------------------------------|---------------------------------------------|------------------------------|
| Part A - Cyclic Pruning Program | \$ 1,809,630 | \$ 1,898,465 |
| Part B - Topiary & High Graft Pruning (Mop Tops) | \$ 42,840 | \$ 42,840 |
| Part C1 - Pruning - Electrical Line Clearance | \$ 18,000 | \$ 18,000 |
| Part C2 - Tree Pruning Reactive Works | \$ 295,008 | \$ 295,008 |
| Part C3 - Pruning - Live Line Clearance | \$ 155,000 | \$ 155,000 |
| Part C4 - Tree Removal | \$ 729,770 | \$ 729,770 |
| Part C5 - Stump Grinding | \$ 8,663 | \$ 8,664 |
| Part C6 - Tree Root Barrier | \$ 7,200 | \$ 7,200 |
| Part C7 - Data Collection | \$ 825 | \$ 825 |
| Part D - Planting & Establishment | \$ 155,770 | \$ 155,770 |

Tree Pruning and Other Tree Works

| | | | | |
|---------------|-----------|------------------|-----------|------------------|
| Totals | \$ | 3,222,706 | \$ | 3,311,542 |
|---------------|-----------|------------------|-----------|------------------|

SUSTAINABILITY OUTCOMES

It was the Collaborative group's request that tenderers have in place or, be in the process of developing, a documented Environmental Management System in accordance with AS/NZS ISO 14001:2004.

Each tenderer has at least one of the following environmental / sustainability initiatives in place:-

- A. Best practices or programs in place to improve energy or water efficiency or reduce waste production or greenhouse gas emissions, e.g. green building design, green vehicles, carbon offsetting, large scale solar, waste avoidance projects
- B. Good practices or programs in place to improve energy or water efficiency or reduce waste production, e.g. organics / materials recycling, LED lights, water tanks

Each of the selected tenderers have passed the sustainability requirements of the tender.

CONCLUSION

That Council approves the recommendations contained within this report.