

## 7.4.2 CONTRACT NO. 2024210 - MAINTENANCE OF ELECTRICAL SERVICES

<b>Responsible Manager:</b>	David Richardson, Manager Facilities and Infrastructure Maintenance
<b>Responsible Director:</b>	Jarrold Doake, Director City Services

### RECOMMENDATION

That Council

- Awards the tender from Commlec Services for the following categories:**
  - Part 1A, 1C and 1E: RCD, Switchboard Thermal Imaging and Test & Tag - Routine Works, for an annual lump sum of \$77,526 with an extra \$23,257 for Contingencies and associated reactive works, for a total contract value of \$604,698 inclusive of all available extension options;**
  - Part 1B, 1D and 1F: RCD, Switchboard Thermal Imaging and Test & Tag - Reactive Works, for a combined schedule of rates based contract with an estimated annual contract value of \$38,448 with an extra \$11,535 for Contingencies and associated reactive works, for a total estimated contract value of \$299,898 inclusive of all available extension options.**
- Awards the tender from Alert Electrical Maintenance for the following categories:**
  - Part 2A and 2C: Sportsground and Public Lighting - Routine Works, for an annual lump sum of \$29,860 with an extra \$8,958 for Contingencies and associated reactive works, for a total contract value of \$232,908 inclusive of all available extension options;**
  - Part 2B and 2D: Sportsground and Public Lighting - Reactive Works, for a combined schedule of rates based contract with an estimated annual contract value of \$65,896 with an extra \$19,769 for Contingencies and associated reactive works, for a total estimated contract value of \$513,990 inclusive of all available extension options.**
- Awards the tender from ARI Electrical Services Pty Ltd for the following category:**
  - Part 3: Communication System Data Cabling and CCTV – Reactive Works, for a combined schedule of rates based contract with an estimated annual contract value of \$236,676 and a total contract value of \$1,420,056 inclusive of all available extension options.**
- Awards the tenders from Commlec Services, Alert Electrical Maintenance and ARI Electrical Services Pty Ltd for the following categories:**
  - Part 4: General Electrical – Reactive Works, for a schedule of rates based panel contract with an estimated annual contract value of \$1,133,116 and an estimated total contract value of \$6,798,696 inclusive of all available extension options.**
- Authorises the Chief Executive Officer or her delegate to execute the contract agreement;**
- Notes that the contract will commence on 23 December 2024 or shortly thereafter, with an initial term of Three (3) years with One (1) optional extension of Two (2) years and One (1) optional extension of One (1) year and authorises the Chief Executive Officer to approve extension options subject to satisfactory performance.**

7. Notes that the tendered annual lump sums and schedule of rates are also subject to an annual CPI indexation process as per the contract and that the estimated annual contract values will also be indexed accordingly.

(\*Please note that all dollar figures are GST Inclusive unless stated otherwise).

## INTRODUCTION

Council has conducted a tender for Maintenance of Electrical Services.

As part of its planning process for this tender, Council Officers considered its procurement options, including whether to go to market itself, participate in regional or sector collaboration or to access established contracts via other compliant Procurement agreements.

Council has chosen to independently conduct a tender for Maintenance of Electrical Services. For service provision contracts, each council has a unique set of service level agreements that an individual contract allows for contractors to provide a service and prioritise their work in accordance with each Council's individual programs.

## BACKGROUND

Monash City Council invited tenders for the provision of 4 separate parts for Electrical Services. A range of Electrical Services is required including Inspection, testing, repairs and installations.

Council is required to comply with Building Code of Australia (BCA), Australian Standards and Occupational Health and Safety legislation to provide the community with a safe environment and facilities.

The services tendered comprised of the following four separate Electrical Services:

Service Part	Work Required	Form of Contract
Part 1: RCD, Switchboard Thermal Imaging and Test & Tag	Fixed Price Routine & Reactive	Routine and Reactive
Part 2: Sportsground and Public Lighting	Fixed Price Routine & Reactive	Routine and Reactive
Part 3: Communication System Data Cabling and CCTV	Reactive Only	Reactive only
Part 4: General Electrical Works	Reactive Only	Reactive only

Council currently engages the services of Commlec Electrical Services Pty Ltd, ARI Electrical Services Pty Ltd and Alert Electrical Maintenance for the above services.

## NOTIFICATION

A public notice was placed in The Age newspaper on 17 August 2024 and the tender closed on 13 September 2024.

## TENDERS RECEIVED

Thirteen (13) tender submissions were received by the appointed closing time.

The tenders received are listed below:

<b>1</b>	ARI Electrical Services Pty Ltd	<b>8</b>	MPE Group Pty Ltd
<b>2</b>	Alert Electrical Maintenance	<b>9</b>	Platinum Electricians Pty Ltd
<b>3</b>	Campeyn Group Pty Ltd	<b>10</b>	PROVE Infrastructure Pty Ltd
<b>4</b>	Commlec Services Pty Ltd	<b>11</b>	RJC Electrical Solutions Pty Ltd
<b>5</b>	Global Rail Australia Pty Ltd	<b>12</b>	Elec-Trix contractors Pty Ltd
<b>6</b>	High Access Cabling Pty Ltd	<b>13</b>	TIS Electrics
<b>7</b>	Lighton Electrics Pty Ltd		

## TENDER CONFORMANCE

All submissions were assessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules.

Six (6) submissions were deemed non-conforming and these submissions were not evaluated further.

## TENDER EVALUATION

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

The remaining conforming tenderers were assessed in accordance with the evaluation criteria published in the tender documentation:

<b>Pass/Fail Assessment Criteria</b>	<b>Score</b>
Quality Systems (if applicable)	<i>Pass/Fail</i>
OHS Third Party Certification	<i>Pass/Fail</i>
Mandatory Insurances (if applicable)	<i>Pass/Fail</i>
Scope Requirements Schedule	<i>Pass/Fail</i>
Attendance of Mandatory Pre-Tender Meeting	<i>Pass/Fail</i>

<b>Table 2</b>	<b>Key Selection Criteria</b>	<b>Criteria Weightings</b>
Qualitative Criteria	Capacity and Capability	20%
	Sustainability (Mandatory)	20%
Quantitative Criteria	Price (Mandatory)	50%

### **Part 1: RCD, Switchboard Thermal Imaging and Test & Tag - Routine & Reactive Works:**

The final evaluation ranking (including the price and non-price evaluation criteria) had Commlec Services ranked highest and as such, the evaluation panel recommends Commlec Services as representing the best value outcome for Council.

### **Part 2: Sportsground and Public Lighting – Routine & Reactive Works:**

The final evaluation ranking (including the price and non-price evaluation criteria) had Alert Electrical Maintenance ranked highest and as such, the evaluation panel recommends Alert Electrical Maintenance as representing the best value outcome for Council.

### **Part 3: Communication System Data Cabling and CCTV – Reactive Works:**

The final evaluation ranking (including the price and non-price evaluation criteria) had ARI Electrical Services Pty Ltd ranked highest and as such, the evaluation panel recommends ARI Electrical Services Pty Ltd as representing the best value outcome for Council.

### **Part 4: General Electrical – Reactive Works:**

For this category, the panel confirms that no more than Three (3) suppliers are required to satisfy Councils service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following Three (3) suppliers the highest.

1. Commlec Services
2. Alert Electrical Maintenance
3. ARI Electrical Services Pty Ltd

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

## **FINANCIAL IMPLICATIONS**

The estimated contract expenditure is to be funded from existing budget allocations managed by the Facilities and Infrastructure department.

<b>Contract Term</b>	<b>Period of Time</b>	<b>Estimated Routine Lump Sum Cost (Incl GST)</b>	<b>Estimated Reactive Lump Sum Cost (Incl GST)</b>	<b>Contingency and associated reactive works* (Incl GST)</b>
Initial Term	3 Years	\$322,158	\$4,422,408	\$96,645
First Extension Option	2 Years	\$214,772	\$2,948,272	\$64,430
Second Extension Option	1 Year	\$107,386	\$1,474,136	\$32,215
<b>Total Estimated Contract Value</b>		<b>\$644,316</b>	<b>\$8,844,816</b>	<b>\$193,290</b>
<b>Total</b>		<b>\$9,682,422</b>		

\*Contingency amounts have been added to allow for Council undertaking new builds and refurbishment works which will add to the routine and reactive testing programs.

## SUSTAINABILITY OUTCOMES

### 1. Environmental Sustainability:

As part of the Contractors commitment to meet Council's sustainability outcomes tenderers have implemented recycling programs to help reduce landfill which leads to lowering greenhouse gas emissions. Contractors continually introduce energy efficient products such as LED lighting, solar panels to Council owned building to promote a healthier environment.

### 2. Local Sustainability:

Tenderers will endeavour to utilise local suppliers and build relationships with local businesses and endeavour to support the local community and sporting clubs.

### 3. Social Sustainability:

Tenderers have an open age policy and anti-discrimination practices when it comes to employment and recruitment of potential staff and sub- contractors. Tenderers are open to employ people with disabilities, the under privileged and people from all different cultures.

## CONCLUSION

That Council approves the recommendations contained within this report.

## ATTACHMENT LIST

Nil