

### 7.3.3 COUNCIL MEETING SCHEDULE 2025

<b>Responsible Manager:</b>	Amanda Sapolu, Manager Corporate Governance & Legal
<b>Responsible Director:</b>	Simone Wickes, Director Corporate Services

#### RECOMMENDATION

**That Council adopts the 2025 meeting schedule as in Attachment 1 to this report.**

#### INTRODUCTION

This report proposes a meeting cycle for Council for the 2025 calendar year.

#### COUNCIL PLAN STRATEGIC OBJECTIVES

##### **Good Governance**

Maintain the highest standards of good governance.

#### BACKGROUND

The meeting cycle for 2024 was as follows:

- Council Meeting on the last Tuesday of the month, except for December in 2024. This is where formal decisions are made.
- Briefing Meeting of Councillors the week prior to the Council Meeting to discuss any further clarification of Council reports which may be required to enhance decision making.
- Strategy Meeting two weeks prior to the Council Meeting where Councillors discuss a range of strategic matters.

All Briefing and Strategy Meetings are scheduled with the agreement of Councillors and do not require formal resolution.

It has been customary for Council to resolve its meeting cycles for at least a twelve-month period and this report proposes the continuation of that practice for 2025.

#### DISCUSSION

The meeting structure proposed in this report is consistent with Council's governance obligations as set out in the *Local Government Act 2020* and Council's current Governance Rules and other relevant legislation and guidelines.

#### FINANCIAL IMPLICATIONS

There are no financial implications to this report.

#### POLICY IMPLICATIONS

There are no policy implications to this report.

### **CONSULTATION**

Community consultation was not required.

### **SOCIAL IMPLICATIONS**

There are no social implications to this report.

### **HUMAN RIGHTS CONSIDERATIONS**

There are no human rights implications to this report.

### **GENDER IMPACT ASSESSMENT**

A GIA was not completed because this agenda item is not a 'policy', 'program' or 'service'.

### **CONCLUSION**

The proposed Council Meeting schedule as provided in Attachment 1 to this report is consistent with Council's commitment to open and accountable government and involving the community in decisions that affect them. It will continue to build upon the established partnership between Council and the community in fostering effective governance of the City of Monash.

### **ATTACHMENT LIST**

1. Council Meeting Schedule 2025 [7.3.3.1 - 1 page]



## Council Meeting Schedule (2025)

**Commencement time:** 7.00pm

**Frequency:** The last Tuesday of the month (except for December)

**Location:** Civic Centre, 293 Springvale Road, Glen Waverley

Month	Date
January	28/01/2025
February	25/02/2025
March	25/03/2025
April	29/04/2025
May	27/05/2025
June	24/06/2025
July	29/07/2025
August	26/08/2025
September	30/09/2025
October	28/10/2025
November*	11/11/2025
November	25/11/2025
December	16/12/2025

\*Proposed meeting for the election of the Mayor and Deputy Mayor.