

4.2 TENDER FOR SUPPLY OF MICROSOFT PRODUCTS (2023177: KB)

Responsible Director: Jarrod Doake

RECOMMENDATION*

That Council:

- 1. Approves access to the Victorian Government Department of Government Services State Purchasing Contract (SPC) DPC-ICT-01-2020, Microsoft Enterprise Agreement (EA) Contract for Supply of Microsoft Products, under Council Contract No. 20223177 and awards the quotation from Data#3 Pty Ltd, for a schedule of rates-based contract with an estimated contract value of \$3,781,033, for the two (2) years and nine (9) months (2.9 years) contract term; (comprised of an estimated \$3,437,303 for Microsoft Software Products and an estimated \$343,730 for contingency);*
- 2. Authorises the Chief Executive Officer to execute the contract; and*
- 3. Notes that the contract term will commence on the 1st of July 2023 and concludes on the 30th of March 2026, and the contract also has no extension options.*

**all dollar figures are GST Inclusive unless stated otherwise.*

INTRODUCTION

The City of Monash (Council) Officers seek to access a procurement panel arrangement through the Victorian Government Department of Government Services, State Purchasing Contract (SPC) for the Supply of Microsoft Products under Council contract 2023177.

BACKGROUND

Microsoft Corporation is a leading developer of computer software systems and applications, including the Windows line of operating systems. The Microsoft Software and Microsoft Cloud services platform (Azure) are widely used across Council. Council currently engages the services of Data#3 Pty Ltd as the incumbent supplier of Microsoft Software and Microsoft Cloud services platform (Azure). Previously these have been two separate contracts. However, these services will be combined for this contract, 2023177 - Supply of Microsoft Products.

Council has now accessed the new Victorian Government Department SPC (State Purchasing Contract) for the New Microsoft Agreement starting the 1st of July 2023 and has invited the respective sole supplier to respond to a request for quote (RFQ) from Council. The scope of the service is for the supply of Microsoft Software and Microsoft Cloud services platform (Azure) in accordance with Microsoft Enterprise Agreement (EA).

NOTIFICATION

A Public Notice was not required as the proposal is to access a contract from the Victorian Government Department of Government Services Contract Number DPC-ICT-04-2020 Microsoft Enterprise Agreement contract as allowed under Council's Procurement Policy.

TENDER EVALUATION

Council was provided with a confidential recommendation report from the Victorian Government Department of Government Services (SPC) detailing the contract arrangement.

All members of Council's evaluation panel signed a Conflict of Interest and Confidentiality form, and no conflicts were raised.

FINANCIAL IMPLICATIONS

The term is two (2) years and nine (9) months with no extension options available.

The estimated expenditure for the contract term is \$3,437,303 (GST inclusive), and the estimated total contract value is \$3,781,033 (GST inclusive) inclusive of the proposed contingency fund.

CONCLUSION

That Council approves the recommendations contained within this report.