

4.1 TENDER FOR 2022149: WAVERLEY PARK OPEN SPACE
(CF2022149: LP)

Responsible Senior Officer: Jarrod Doake

RECOMMENDATION**That Council:*

1. *Awards the tender from Asplundh Tree Expert Australia P/L, trading as Summit Open Space Services, for Waverley Park Open Space, Contract No. 2022149 for Part A and Part B for a fixed annual contract value of \$272,720, with an estimated contract value of \$842,952 for the initial term and an estimated total contract value of \$2,089,710 inclusive of all available extension options (assuming an annual 3% CPI adjustment).*
2. *Notes that the additional annual schedule of rates cost associated with this service contract is estimated at \$4,000.*
3. *Authorises the Chief Executive Officer or her delegate to execute the contract agreement;*
4. *Notes that the contract will commence on 5 September 2022, with an initial term of three (3) years and the contract has two (2) extension options of two (2) years each and authorises the Chief Executive Officer to approve extension options subject to satisfactory performance.*
5. *Notes that there is adequate provision within the draft 22/23 operating budget for first year contract fixed Lump Sum and estimated schedule of rate costs*

*(*Please note that all dollar figures are GST Inclusive unless stated otherwise)*

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INTRODUCTION

Council has conducted a tender for Waverley Park Open Space.

As part of its planning process for this tender, Council Officers considered its procurement options, including whether to go to market itself, participate in regional or sector collaboration or to access established contracts via other compliant Procurement agreements.

Due to the site specific nature of this estate within the City of Monash and the tight timelines for the delivery of a maintenance contract, a collaborative approach for this service was not considered and instead, Council has conducted its own tender process.

BACKGROUND

The Waverley Park estate has been developed from a national level sporting venue which hosted Australian Football League matches to a residential housing estate with supporting open space and active recreation infrastructure.

Throughout the development phase across the estate, Mirvac have been responsible for the maintenance of all open space areas. The transition from Mirvac to Council maintenance has been staged to allow both parties to complete works and prepare resources to continue maintenance of these areas.

The site contains approximately 16 hectares of open space including lake and wetlands, active recreation areas and infrastructure, parks, gardens, irrigation systems, landscaped traffic devices and playgrounds.

This tender has been split into two parts, A and B. The scope of each part is summarised below;

Item no.	Description
Part A	Open Space Maintenance
A1	Open Space Garden Maintenance
A2	Open Space Grass maintenance
A3	Road Reserve Garden Maintenance
A4	Irrigation Maintenance
A5	Replacement Planting – all garden areas
A6	Mulch Replacement
Part B	Lake and Wetland Maintenance
B1	Lake and wetland maintenance

A further Schedule of Rates price was also prepared for the following additional Open Space Maintenance items, if required during the contract term.

Schedule of Rates Items	Description
1	Topdressing
2	Nature strip mowing
3	Nature strip edging
4	Kerb and Channel Maintenance

NOTIFICATION

A public notice was placed in The Age newspaper on Saturday 2 April 2022 and the tender closed on Friday 29 April 2022.

TENDERS RECEIVED

Tender submissions were received from the following two of suppliers by the appointed closing time.

The tenders received are listed below:

- Asplundh Tree Expert Australia Pty Ltd
- UDL GROUP PTY LTD

Tender Conformance:

All submissions were assessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules. All tender submissions were deemed conforming.

TENDER EVALUATION

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

The tenderers were assessed in accordance with the evaluation criteria published in the tender documentation:

Pass/Fail Assessment Criteria	Score
Quality Systems (if applicable)	<i>Pass/Fail</i>
OHS	<i>Pass/Fail</i>
Mandatory Insurances (if applicable)	<i>Pass/Fail</i>
Environmental Management System	<i>Pass/Fail</i>

Table 2	Key Selection Criteria	Criteria Weightings	Sub Criteria Weightings	Sub Criteria to be used in the Returnable Schedule
Qualitative Criteria	Capacity and Capability	20%	12%	Experience
			10%	Resources
			3%	Risk Management
			3%	Legal Compliance
			2%	Performance and Innovation
	Sustainability (Mandatory)	20%	10%	Environmental Sustainability
			5%	Local Sustainability
5%			Social Sustainability	
Quantitative Criteria	Price (Mandatory)	60%	60%	Annual Cost

DISCUSSION

The following information supports the evaluation panel's recommendations.

A Tender interview was conducted with Summit Open Space Services to confirm the capacity to commence the contract on the nominated start date and their provision of appropriate resourcing to meet the specification requirements. This interview confirmed their capacity to meet both the timing and resourcing requirements of the contract.

A reference check was also undertaken, with feedback provided confirming the suitability of the tender to undertake work of this nature within a local government authority.

The final evaluation ranking (including the price and non-price evaluation criteria) had Summit Open Space Services ranked highest and as such, the evaluation panel recommends Summit Open Space Services as representing the best value outcome for Council.

FINANCIAL IMPLICATIONS

The total estimated expenditure for the first year of the contract is \$276,544 (fixed annual contract value and estimated additional spend against schedule of rates) and the estimated total contract value is \$2,089,710 inclusive of all available extension options (assuming 3% CPI)

The costs associated can be met from the 2022/23 Operating Budget, with future budgets maintained to ensure continuity of service.

SUSTAINABILITY OUTCOMES

As part of Council's commitment to sustainability the successful submission identified the following aspects of their service delivery;

1. Environmental Sustainability:

As part of these works, Summit Open Space Services have committed to the purchase of battery operated hand tools and ride on mower to reduce exhaust emissions.

Tree, shrub and grass cuttings will be recycled in an appropriate facility for reuse

2. Local Sustainability:

Summit Open Space Services have committed to sourcing services and materials, including plant and equipment, from local suppliers. Future employment for the contract will focus on advertising in the local area for both apprentice and qualified staff.

3. Social Sustainability:

Summit Open Space Services utilise apprentices as part of their workforce, with a target to 10% of their workforce coming from apprenticeships.

4. Environmental Sustainability: details about any improved environmental outcomes, including recyclable materials, reduced landfill, less emissions etc

5. Local Sustainability: details about use of local resources and/or materials

6. Social Sustainability: details about involvement of social enterprise or socially disadvantaged communities as a consequence of this contract).

CONCLUSION

That Council approves the recommendations contained within this report.