

## 2.1 ACTIVE MONASH ADVISORY COMMITTEE – COUNCILLOR NOMINATIONS (TO)

Responsible Director: Russell Hopkins

### **RECOMMENDATION**

*That Council:*

- *Endorses the establishment of an Active Monash Advisory Committee and the associated Terms of Reference;*
- *Nominates Councillors Samardzija, McCluskey and Little as its representatives on this Committee.*

### **INTRODUCTION**

The purpose of this report is to seek Council's endorsement of the establishment of an Active Monash Advisory Committee.

### **BACKGROUND**

The benefits of active lifestyles are well documented and are integral to an individual's physical and mental wellbeing. It is proposed that an Advisory Committee be established which provides a forum for a variety of stakeholders to provide advice on a range of programs, policies and initiatives that will support and encourage participation in physical activity, active recreation and sport in Monash. As it is recognised that physical activity takes place in both formal e.g. sporting clubs or community groups, and informal settings such as parks and trails, broad representation on the Advisory Committee will be sought through an expression of interest process.

The objectives of the Committee will be:

- To act in an advisory capacity to assist Council to improve the health and wellbeing of the community by supporting and encouraging the community to be physically active and ensuring there are opportunities for everyone to participate in physical activity, active recreation and sport.
- To support implementation and realisation of Active Monash's Vision.
- Evaluate and identify opportunities for improvement against key strategic documents relating to sport and recreation including and not limited to: Municipal Public Health and Wellbeing Plan, Active Monash Sports Club Framework, Active Recreation Opportunities Strategy, Active Communities Framework, Active Monash Diversity and Inclusion Framework and various sport and recreation plans.
- Provide feedback on policy development and review plans and strategies within sport and recreation.
- Contribute to and inform the development of strategic plans, programs and operational action plans relating to sport and recreation.
- Assist Council to promote the benefits of active lifestyles.
- Provide sport and recreation related advice to Council as may be requested from time to time.

**DISCUSSION**

A proposed Terms of Reference are attached as Appendix 1 to this report. The Terms of Reference state that the role of Councillors on the Committee will be:

- To act as Chairperson of the Committee
- To be the link between Council and the Committee
- To table issues and concerns to Council on behalf of the Committee as appropriate.

The Active Monash Advisory Committee membership will consist of up to fifteen members excluding Council officers (ex-officio representatives who will support the Committee) and will include representation from:

- Monash City Councillors (3).
- Sports clubs based within Monash City Council (up to 3).
- Community agencies, educational institutions and or service providers who have expertise and/or a focus on the sport and/or recreation within Monash City Council (up to 3).
- Active Monash (leisure centre) Members (3).
- Community members living within Monash (up to 3).

Council Officers will seek nominations following the endorsement of the Committee and Councillor nominations.

The Committee will operate in accordance with the Governance Rules for Advisory Committees adopted by Council 28 September 2021.

**POLICY IMPLICATIONS**

This is in line with the Monash Health and Wellbeing Plan 2021-2025.

**SOCIAL IMPLICATIONS**

Membership of the Committee will reflect the diversity of identities and experiences within the community, as well as in ethnicity, age, gender and different geographical areas across Monash.

Council will aim to ensure that members of the Committee reflect a balance between individuals and organisations and the community and business sectors.

**HUMAN RIGHTS CONSIDERATIONS**

The Active Monash Advisory Committee is consistent with the *Charter of Human Rights and Responsibilities Act 2006* and in particular it relates to the following rights:

- (viii) freedom of expression;
- (x) protection of families and children; and
- (xi) taking part in public life.

***FINANCIAL IMPLICATIONS***

There are no financial implications resulting from this recommendation.

***CONCLUSION***

The Active Monash Advisory Committee will provide an important forum to receive input on and advance a broad range of initiatives that will support and encourage participation in physical activity, active recreation and sport in Monash.



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## ACTIVE MONASH ADVISORY COMMITTEE TERMS OF REFERENCE

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**Name:** Active Monash Advisory Committee

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**Scope:** To provide advice and expertise to Council on a variety of issues and initiatives related to strategy, policy, programs, services and facilities provided to support and encourage participation in physical activity, active recreation and sport.

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**Objectives:**

- To act in an advisory capacity to assist Council to improve the health and wellbeing of the community by supporting and encouraging the community to be physically active and ensuring there are opportunities for everyone to participate in physical activity, active recreation and sport.
- To support implementation and realisation of Active Monash's Vision.
- Evaluate and identify opportunities for improvement against key strategic documents relating to sport and recreation including and not limited to: Monash Health and Wellbeing Plan, Active Monash Sports Club Framework, Active Recreation Opportunities Strategy, Active Communities Framework, Active Monash Diversity and Inclusion Framework and various sport and recreation plans.
- Provide feedback on policy development and review plans and strategies within sport and recreation.
- Contribute to and inform the development of strategic plans, programs and operational action plans relating to sport and recreation.
- Assist Council to promote the benefits of active lifestyles.
- Provide sport and recreation related advice to Council as may be requested from time to time.

**Membership**

The Active Monash Advisory Committee membership will consist of up to fifteen members excluding Council officers and will include representation from:

- Monash City Councillors (3)
- Sports clubs based within Monash City Council (up to 3)
- Community agencies, educational institutions and or service providers who have expertise and/or a focus on the sport and/or recreation within Monash City Council (up to 3)
- Active Monash (leisure centre) Members (3)
- Community members living within Monash (up to 3)

All positions are voluntary positions.

The Committee will be supported by up to three Council officers.

### **Selection process**

The Selection Committee will include the Portfolio Councillor/s. The Selection Committee will assess the nominations against the selection criteria and recommend appointments to Council.

### **Requirements for Members (Criteria)**

Members can be someone who resides, works, studies or has interests within the Monash City Council. Nominees will be eligible for selection if they:

- Have an interest in and are able to represent the views of residents on matters pertaining to sport and recreation with particular relevance to community participation.
- Demonstrate the ability, expertise and experience to contribute to service, program and policy development using an evidence-based approach in the areas of sport and/or recreation with particular relevance to community participation.
- Demonstrate experience in promoting or encouraging the community to be physically active.

Council will aim to ensure that members of the Committee reflect a balance between individuals and organisations and the community and business sectors.

### **Terms of Appointment**

- Appointments will be for a two-year term.
- Committee members completing a two-year term may re-apply for a further two-year term.
- No member may serve more than two terms.

### **Meeting Frequency and Duration**

- The Committee will meet bi-monthly for a maximum of two hours.
- Additional meetings can be called as required.
- The Committee may establish sub-committees or working groups to address specific issues as they arise.

### **Role of Councillors**

- To act as Chairperson of the Committee.
- To be the link between Council and the Committee.
- To table issues and concerns to Council on behalf of the Committee.

### **Executive Support**

The Active Monash Department from Monash City Council will provide executive support to Committee.

### **Accountability**

- Advisory Committee members have an active role to provide feedback and advice to Council on improving sport, recreation and active participation across the municipality; and,
- Participate in discussions at the bi-monthly meetings.

### **Evaluation and Review**

The Active Monash Advisory Committee Terms of Reference and membership will be reviewed and evaluated on an annual basis.

### **Governance and Rules**

Governance rules and conduct for the Active Monash Advisory Committee will be in accordance with Governance Rules for Advisory Committees and the Policy for Advisory Committees as adopted by Council.

### **Reimbursement of Expenses**

Advisory Committee community representatives will be reimbursed for any transport and/or childcare costs they have incurred in participating in meetings and related activities as deemed appropriate.