



CITY OF  
**MONASH**

**MINUTES OF THE SPECIAL MEETING OF  
COUNCIL**

**HELD ON 27 MARCH 2020**

**at 6.00 pm**

**Council Chambers  
293 Springvale Road,  
Glen Waverley**

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**MINUTES OF THE ORDINARY MEETING OF THE MONASH CITY COUNCIL  
HELD IN THE COUNCIL CHAMBERS, SPRINGVALE ROAD GLEN WAVERLEY  
ON 27 MARCH 2020 AT 6.00 PM.**

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**PRESENT:** Councillors S James (Mayor), MT Pang Tsoi (Deputy Mayor), R Davies, G Lake, B Little, S McCluskey, L Saloumi, T Zographos

**STATEMENT BY THE CHAIRPERSON**

Tonight we have taken the extraordinary step of having a Special Meeting of Council. Unfortunately we know it's at a time that is inconvenient for many of you and with very little notice. For this I apologise and hope you understand why we have acted in this way. We made the decision to bring forward items from our scheduled meeting on Tuesday night to this evening as we do not know when Stage 3 lockdown will occur or what it entails. What we do know is that increased measures will be put in place to address COVID-19. We do not know what this means for Council. This will become clearer in the following days.

In the event that lockdown prevents us as a Council from meeting again for some time, we wanted to make sure we could provide a response to the community, local business and Council staff about what we intend doing to provide support in these difficult times. We know our community and local business is hurting. COVID-19 is impacting in many ways.

**APOLOGIES:**

Crs R Paterson, J Fergeus, P Klisaris

**DISCLOSURES OF INTEREST**

Nil.

**1. Coronavirus – High Level Principles To Guide Council's Response**

Moved Cr James,

Seconded Cr Zographos

*1. That the principles outlined in this report be adopted as high level principles which are to guide Council's response to the coronavirus.*

*2. That Council's Hardship Policy be varied in accordance with principles 4 and 5.*

**CARRIED UNANIMOUSLY**

**2. Delegations to the Chief Executive Officer**

Moved Cr James,

Seconded Cr Little

*In the exercise of the powers conferred by s 98(1) of the Local Government Act 1989 (the Act) and any other Acts conferring a power of delegation on it, Council RESOLVES THAT –*

- 1. There be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer (at Attachment 1 to this Report), subject to the conditions and limitations specified in that Instrument.*
- 2. The Instrument comes into force immediately the common seal of Council is affixed to the instrument.*
- 3. On the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked.*
- 4. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt, unless otherwise provided by the Instrument.*
- 5. It is noted that the Instrument includes a power of delegation to members of Council staff, in accordance with s 98(3) of the Act.*

**AND**

- 6. There be delegated to the members of Council staff holding, acting or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff (at Attachment 2 to this Report), the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument.*
- 7. The Instrument comes into force immediately the common seal of Council is affixed to the Instrument.*
- 8. On the coming into force of the Instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.*
- 9. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.*

**CARRIED UNANIMOUSLY**

**3. Council's 31 March 2020 Ordinary Meeting**

Moved Cr James,

Seconded Cr Davies

*That this matter no longer be considered.*

**CARRIED**

PROCEDURAL MOTION

Moved Cr James,

Seconded Cr Zographos

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*That standing orders be suspended for 10 minutes to deal with questions received for Public Question Time.*

**CARRIED**

PUBLIC QUESTION TIME

The Mayor advised that 13 questions had been received.

The Mayor read out the questions and the Council's response to those questions.

PROCEDURAL MOTION

Moved Cr James,

Seconded Cr Little

*That standing orders be resumed.*

**CARRIED**

**4. Huntingdale Activity Centre Structure Plan**

Moved Cr James,

Seconded Cr Saloumi

*That Council:*

- 1. Receive and note the submissions in response to the community consultation, including the second community meeting as resolved by Council held on 26 February, 2020, for the Draft Huntingdale Activity Centre Precinct Plan.*
- 2. Note the Officers' response to submissions as outlined in Attachment 2 to this report.*
- 3. Notes that the Draft Huntingdale Activity Centre Precinct Plan is a document that sets the overall strategic direction and policy framework for Huntingdale and is not an appropriate framework for rezoning of land.*
- 4. Adopt the Draft Huntingdale Activity Centre Precinct Plan generally as exhibited and in accordance with the minor changes set out in this report.*
- 5. Notes that as part of the development of an Implementation Plan officers will undertake an assessment of the planning scheme provisions, including zones, to ensure that the planning framework gives effect the vision and policy directions of the Huntingdale Precinct Plan.*
- 6. Notes that a further report will be presented to a future Council meeting outlining an Implementation Plan to give effect to the Precinct Plan and its Vision.*

AMENDMENT

Moved Cr Lake,

Seconded Cr Little

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*That the following part be added to the motion:*

- 7. Directs officers to convene a meeting of land owners in Area 7 to discuss the best way of encouraging the future development and rejuvenation of this area with a focus on employment consistent with the principles of the structure plan.*

The amendment was supported by the mover and seconder of the motion and the Council and was added to the motion.

SUBSTANTIVE MOTION

The motion, as amended with the inclusion of part 7, became the substantive motion. It was voted on and declared carried.

**CARRIED**

**5. Review of Council Events – Cr Zographos**

Moved Cr Zographos,

Seconded Cr Davies

*That Council:*

- 1. Directs officers to review processes regarding the livestreaming of Council hosted public events, particularly regarding the possibility of broadcasting these events on Council's Facebook page.*
- 2. Seeks a report to be provided by the May Council meeting outlining how broadcasting can be provided.*

PROCEDURAL MOTION

Moved Cr James,

Seconded Cr Saloumi

*That this matter lay on the table.*

**CARRIED**

**6. Tender for First Aid Services**

Moved Cr McCluskey,

Seconded Cr Little

*That Council:*

- 1. Awards the tender from Premium Health Pty Ltd for First Aid Services, Contract No. 2020096 for a schedule of rates based contract with an estimated annual contract value of \$73,000 and an estimated total contract value of \$375,000 inclusive of all available extension options and CPI.;*

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2. *Authorises the Chief Financial Officer or his delegate to execute the contract agreement; and*
  3. *Notes that the contract will commence on 1<sup>st</sup> April 2020, with an initial term of three (3) years and the contract has two (2) separate extension options of one (1) year each and authorises the Chief Financial Officer to approve extension options subject to satisfactory performance.*

*(\*Please note that all dollar figures are GST Inclusive unless stated otherwise)*

**CARRIED**

The Mayor declared the meeting closed at 7.12 pm

MAYOR:  .....

DATED THIS 25 ..... DAY OF FEB 22 ..... 2020