

## CONDITIONS FOR CASUAL USE OF COUNCIL RESERVES - COMMERCIAL

*Organisations wishing to apply for casual hire of a Council Reserve are required to complete an application form and return it to Council at least 14 days prior to the event. Following approval the hire fee and security deposit must be submitted to Council at least 5 days prior to the event. Approval will be granted subject to the hirer adhering to the following conditions.*

1. The hirer indemnifies Council and holds Council harmless from and against all actions, costs, claims, charges, expenses and damages whatsoever which may be brought or made or claimed against Council arising out of or in relation to the use/hire/lease of the facility in question.
2. The hirer must hold Public Liability Insurance to the value of at least \$10 million. A copy of the current certificate should be attached to the application form.
3. The hirer is required to pay a security deposit of \$500, at least 5 days prior to the event. Deposits will be refunded pending an inspection of the reserve. Should there be unacceptable levels of damage or if the reserve is left untidy, the security deposit will be held until the damage is rectified.
4. The hirer is responsible for cleaning the reserve. Litter should be placed in bins, where there is excess litter, the hirer must take this out of the reserve. For large events please request extra bins from Council's Recreation Department.
5. The hirer must accept responsibility that the reserve is suitable for the desired activities. Council accepts no responsibility for the condition of the reserve or the associated amenities.
6. Tents, marquees and the like are not to be erected on the reserve (due to possible damage to the water reticulation and other underground services.) unless approved by Council.
7. Vehicles are not permitted on the reserve.
8. Amusement activities, i.e. inflatable castles etc. and children's rides are not permitted unless approved by Council.
9. No nuisance or annoyance shall be caused to persons neighbouring properties by any activities associated with the activity.
10. Details of any food sales are to be approved by Council's Health Department.
11. The hirer is responsible for any damage to Council property caused by members of the hiring organisation and/or their associates.
12. The Manager of Recreation Services has the authority to withdraw the use of the Reserve at short notice due to inclement weather conditions or other matter that may compromise safety or increase risk of damage to the Reserve.
13. Council prohibits any persons from consuming or bringing any intoxicating liquor on to a reserve under the control of Council without written approval from Council and the necessary permit from the Liquor Licensing Victoria if applicable.
14. Security of booking is confirmed upon groups receiving written notice from Council.
15. The hirer recognises that by paying the appropriate fee and bond does not guarantee exclusive use of the reserve or reserve car parking.

**Rental (all fees are GST inclusive):**

Reserve	\$1,953.00 per day (more than 3 hours)
	\$1,298.00 half day (less than 3 hours)

Security Deposit	\$500
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